

Quality Management System Expert Committee (QMS) Meeting Summary

March 14, 2022

1. Roll Call:

Debbie Bond, Chair, called the meeting to order at 1pm Eastern by teleconference on March 14, 2022. Attendance is recorded in Attachment A – there were 13 voting members present: There were 20 Associate members present: Jeanette Hernandez, Joe Manzella, Renee Jernigan, Tiffany Shaw, Rachel Van Exel, Robert Waiste, Cody Danielson, Justin Brown, Kelvin Yuen, Lizbeth Garcia, Ty Atkins, Cindy Redmond, Kathleen Lloyd, Karna Holquist, Carol Barrick, Jessica Jensen, Debra Zeller, Kristin Brown, Linda O'Donnell and Nicole Van Aken. Guest: Jerry Parr.

The February minutes were distributed by email. A motion was made by Earl to approve the February 14, 2022 minutes as written. The motion was seconded by Alyssa and unanimously approved.

Debbie had Carla and Zaneta introduce themselves as new members of the Committee. She thanked Lizbeth Garcia and Bill Ray for their time on the Committee.

2. Technical Expert/Technical Manager Recommendation – Jerry Parr

Jerry provided a summary of how the Technical Experts recommendation was developed. Debbie provided background documents for everyone's review prior to the meeting:

- Summary of Special Session: Quality and Technical Experts
- Language in Option 3 for Technical Expert
- Competency Task Force Summar
- List of Actions/Requirements in 2016 TNI Standard
- Technical Manager/Expert Comments received after Jan 20, 2022 Session
- Competency Task Force Proposal to Revise Technical Manager Qualifications - August 1, 2021

One question that came up is how much can we change what the recommendation is. Jerry noted there is lots of freedom unless you are going back to Option 1 or 2.

4.1.7.2 c) That is in the existing standard and can be evaluated. Something like this can be changed.

Ilona commented that some concerns were raised about using the term Technical Expert. Ilona read the definition for Technical Expert. John thinks it could still be confusing. We are bumping up against another ISO term.

May need some sort of a qualifier to make sure it is clear we are talking about a technical expert in a laboratory and not an AB technical expert. We can look at other options. Maybe Technical Specialist?

The task force would like to see the basic concept in the recommendation kept intact.

John Gumper. He wished the change could go further, but understands this is where we are. He mentioned that Marlene had an additional concern. EPA originally thought the Technical Director would be the lab manager too.

Jerry noted that if the person in charge of an area is not qualified ... that should show up in other areas. He has seen people with and without degrees that have issues.

Earl asked what the AB objections are to Option 1 and 2. Jerry noted it was that they wanted a way to evaluate that was clear.

Debbie asked based on emails and discussion today, what is the path forward?

Debbie is thinking to send the Technical Manager sections back to the expert committees and holding off on updating Section 4.1.7.2 until we get edits back. That might be more cohesive. Nicole agrees with Debbie's approach.

Iлона will send document to expert committees. See second paragraph under b and c. Send Sections 5.2.6.1 and 5.2.6.2.

May need to tweak language about diploma. Some diplomas's are huge. Some may not be easily copied.

Option 3 version and comments. We would like comments back by June 10, 2022 so they can be reviewed at the June 13th meeting. The expert committee chairs can be a guest at the meeting if desired.

3. Crosswalk

The Committee continued to review the Crosswalk starting at Section 5.10.4 – Calibration Certificates.

4. New Business

No new business.

5. Next Meeting and Close

The next meeting will be April 28, 2022 by teleconference/Webex at 1pm Eastern.

Debbie adjourned the meeting at 2:27 Eastern.

Attachment A

Participants
Quality Systems Expert Committee (QS)

Member	Organization	Expiration	Representation	Email
Debbie Bond (Chair) Present	Alabama Power	2023*	Lab	dbond@southernco.com
Kathi Gumpper (Vice-Chair) Present	ChemVal Consulting	2024	Other	kgumpper@chemval.com
Nicole Cairns Present	NYSDOH	2024	Lab	nicole.cairns@health.ny.gov
Michael Demarais Present	SVL Analytical	2023*	Lab	michael@svl.net
Tony Francis Present	SAW Environmental	2023*	Other	tfrancis@sawenviro.com
Carla McCord Present	Virginia	2025*	AB	carla.mccord@dgs.virginia.gov
Stephanie Atkins Absent	Pace Analytical	2024*	Lab	stephanie.atkins@pacelabs.com
Nicholas Slawson Present	A2LA	2023*	Accrediting Body	nslawson@a2la.org
Earl Hansen Present	Retired	2024	Other	papaearl41@hotmail.com
Jenna Majchrzak Absent	NJ DEP	2024	Accrediting Body	Jenna.Majchrzak@dep.nj.gov
Zaneta Popovska Present	ANAB	2025*	AB	zpopovska@anab.org
Amber Ross Present	PA DEP/Bureau of Laboratories	2025	AB	ambross@pa.gov
Amy Schreader Present	UC Laboratory	2024*	Lab	amy@uclaboratory.net
Alyssa Wingard Present	NAVSEA LQAO	2024	Other	alyssa.wingard@navy.mil
Ashley Larssen Present	KC Water	2024*	Lab	ashley.larssen@kcmo.org
Ilona Taunton (Program Admin) Present	The NELAC Institute	n/a	(828)712-9242	Ilona.taunton@nelac-institute.org