

TNI PT Program Executive Committee Meeting Summary June 24, 2026

1. Roll call:

Chair, Susan Jackson, called the TNI PT Program Executive Committee (PTPEC) meeting to order at 11:00 AM ET on Wednesday, June 24, 2026 utilizing Microsoft Teams. Attendance is recorded in Attachment A - there were ten (10) voting members present. Associate members Thekkekalathil Chandrasekhar, Windsor Molnar, Jennifer Best, Carol Gebhart, and Carl Kircher were also present. Paul Junio facilitated the meeting in Bob's absence.

2. Approval/modifications of agenda

The revised agenda presented below was approved by unanimous consent. Some confusion was seen regarding the agenda regarding status for SOP 4-101 and SOP 4-109. Further presentation of discussion below should clarify any confusion.

3. Review and approval of the May 2026 meeting minutes

The minutes from the May 27, 2026 meeting were presented for review. After review and a few editorial corrections, a motion by Lisa and second by Amanda to approve the minutes was unanimously approved by the committee. Minutes will be forwarded to William for posting.



PTExecComm-Minute
s-05-27-2026.docx

4. Subcommittee Updates

- Chemistry FoPT Subcommittee

The subcommittee continues to address review of the volatile drinking water FoPT table. A number of non-EPA specific volatile organic constituents which to date have had segmented FoPT acceptance criteria (depending on concentration) are being proposed to be presented without segmentation with a 30% acceptance window.

A request for applicable data regarding a number of additional analytes has been requested from the PTPs.

The chair estimates that only approximately 20 drinking water constituents remain to be reviewed before this 10 year review process is complete.

The previously presented ARA, after multiple meetings with members and representatives from EPA, has been withdrawn. A new ARA is being prepared by Amy and will be submitted for incorporation of the radiochemistry analytes into the drinking water FoPT table.

Sponsorship will be provided by NJ. MN is also being invited to sponsor the ARA.

- WETT FoPT Subcommittee

The WETT subcommittee is inactive at this time. The issue of implementation/effective date timelines relative to approval, posting and comment closure will be addressed in the final review of SOP 4-107.

- Complaint Subcommittee

The Subcommittee is not active at this time.

- SOP Subcommittee

The subcommittee has approved SOP 4-101 and submitted it to the PTP EC for consideration. The chair of the PTP EC has subsequently provided a copy of the draft SOP 4-101 to members of the executive committee prior to their vote to approve said draft. Comments were received by the PTP EC and were the topic of discussion during this meeting. The PTP EC determined that the comments received were sufficiently substantive to send the draft SOP back to the SOP Subcommittee for further development. Upon the subcommittee's completion of review and/or incorporation of these comments, a revised draft SOP will again be presented to the full PTP EC for consideration and ultimate approval. Again attempts will be made to set up a means by which all members' comments can be maintained in a single file.

The subcommittee has also assumed the task of five-year review of all PT Program SOPs. This task has been delegated to individual subcommittee members and is anticipated to be completed prior to the next PTP EC meeting.

5. Review and approval of Policy Committee comments on SOP 4-109

As previously noted, SOP 4-109 was approved by the PTP EC and submitted to the Policy Committee for approval. Comments and suggestions as to modification in language of the SOP have been received and discussed by the PTP EC. Most of the comments were editorial or clarifying in nature and were deemed acceptable. The executive committee is recommending the following change to § 5.8.

- 5.8 Once all obstacles are resolved, the PTP EC Chair presents the document **draft standard to the committee** for voting. A vote is conducted by the PTP EC in accordance with SOP 1- 102 (Voting Rules for TNI Committees). A Super Majority vote is required.

The PTP EC also questions § 5.9 and 5.10, as neither the PTP EC nor the PTP AB have any involvement with implementation of a standard. The executive committee believes these sections should be deleted. Susan will submit the executive committees concerns to the Policy Committee for their consideration during their next meeting.

6. Task Force Formation

As a result of the PTP EC request for the BoD's consideration of resolution of the issue of multiple reporting of single analytical PT results and the potential impact on FoPT table acceptance criteria, a Task Force to address the issue is being established. A draft Charter has been developed, a chair is being sought and member participation continues. A well-received request has been made to the AC for a couple of volunteers to participate. A non-NELAP AB is also being sought.

8. Action Items

New action items are identified above and noted in the attached table.

9. New/old business

Bob advised the executive committee that he would be unavailable for the June meeting and asks that the meeting be recorded and asks someone to take brief notes and he will provide formal minutes when available.

Susan advised members that she would be preparing their presentation for the Houston meeting and reminding Patrick and Nick of their required reports for inclusion in said presentation.

Susan also suggested that the potential use of a software program "R" should be investigated as a means to simplify the calculations associated with establishment of FoPT acceptance criteria. Chandra, Amy, and Carl volunteered to assist Susan with this effort.

The meeting was adjourned at 12:34 PM ET. The next meeting will be July 22, 2026 at 11:00 AM ET utilizing Microsoft Teams.

PTPEC Committee Meeting

June 24, 2026; 11:00 AM ET

Agenda

Susan Jackson, Chair

Amy DeMarco, Vice Chair

1. Roll call
 2. Approval/Modifications of Agenda
 3. Review May 27, 2026 meeting minutes
 4. Subcommittee Updates
 - Chemistry FoPT Subcommittee
 - Revised U (mass) ARA
 - WET FoPT Subcommittee
 - PTPEC SOP Subcommittee
 - o Review of comments for SOP 4-109
 - o -Submittal of Final Draft of SOP 4-101
 - o -Status of Five Year PT SOP review
 5. Task Force Formation
 6. Action Items
 7. New/old business
-

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/27035385119647?p=Lbi7KGM4WJ6t7veXAc>

Meeting ID: 270 353 851 196 47

Passcode: CB2yF7j4

[Need help?](#) | [System reference](#)

Dial in by phone

[+1 469-340-2365,,814462153#](#) United States, Grand Prairie

[Find a local number](#)

Phone conference ID: 814 462 153

Attachment A
Participants – Voting Members
TNI
Proficiency Testing Program Executive Committee

Members	Rep	Affiliation	Contact Information
Susan Jackson (2028) (Chair) Present	Lab	South Carolina DES	susan.jackson@des.sc.gov
Amy DeMarco (2027*) (Vice-Chair) Present	Other	NY	amy.demarco@health.ny.gov
Robert Wyeth Program Administrator Absent		TNI	robert.wyeth@nelac-institute.org
Marina Aziz (2028*) Present	AB	NY	marina.aziz@health.ny.gov
Nilda Cox (2028*) Absent	Lab	Eurofins	nilda.cox@et.eurofinsus.com
Rachel Ellis (2028) Absent	AB	New Jersey DEP	Rachel.ellis@dep.nj.gov
Amanda Fehr (2027*) Present	Lab	GEL	amanda.fehr@gel.com
Michella Karapondo (2028*) Present	Other	USEPA	karapondo.michella@epa.gov
Tim Miller (2027) Present	Other	Phenova	tim@phenova.com
Prasanth Ramakrishnan_ (2027) Present	AB	IAS	pramakrishnan@iasonline.org
Patrick Selig (2027) Present	AB	ANAB	pselig@anab.org
Kevin Thompson (2029) Present	Other	Waters ERA	kevin_thompson@waters.com
Lisa Stafford (2028*) Present	Lab	Eurofins	lisa.stafford@et.eurofinsus.com

Attachment C: PTPEC Committee Action Item Summary - 2025

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
456	Update SOP 4-101: Recommendation, Evaluation, and Calculation of Acceptance Criteria and Applicable Concentration Ranges for Proficiency Tests	SOP 4-101	PTP SOP Subcommittee	2/18/21	2/18/21			4/29/26 final approval anticipated in May; 6/24 PTP EC comments support return to SOP subcommittee
483	Update PTP SOPs to include procedure for including PTPAs in communication regarding PTP EC data requests.	Volume 4		9/25/24	TBD			Volume 4 update. 9/24/25 DS for EL V4 under review
487	10 Year Review of DW FoPT Table	DW FoPT Table	Amy			On-going		Review ongoing
488	Develop ways to streamline FoPT Table reviews.		Amy/Susan	3/26/25	TBD			3/26/25: Chemistry FoPT Subcommittee has developed a tool that will be used to streamline the process for preparing recommendations to the PTPEC at the completion of the 10-year review. 6/24 work group to investigate use of R.
508	Assign ARA resolution and implementation to Chem FoPT subcommittee		Bob	2/25/26	2/25/26		4/29/26	E-mail transmittal of information to Amy; ARA withdrawn and potential new submission
509	Consider Combining all DW analytes into a single FoPT table		Susan	2/25/26	3/25/26		TBD	Transfer consideration to new Task Force
512	PFAS review requirements; insufficient data availability		Susan/Amy	2/25/26	3/25/26		4/29/26	Request extension of requirement; insufficient data available for annual review; requires SOP change to extend time until data available

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
513	Send SOP 4-109 to Policy Committee for approval	SOP 4-109	Bob	3/25/26	3/25/26	3/25/26		Sent to Policy comments received and will address concerns over 5.9 and 5.10. 6/24 Policy comments received and generally accepted. Additional requests for Policy consideration sent by Susan.
514	Assign 5 yr review of SOPs to SOP Subcommittee	SOP 4-102 SOP 4-108 SOP 4-107 SOP 4-103 SOP 4-105	Susan/ Amanda	3/25/26	5/26/26	6/24/26		Assigned during meeting; 4-101 and 4-109 currently being revised and revised as necessary; all others assigned to SOP Subcommittee members
515	Review SOP 4-107 for implementation date	SOP 4-107	Amanda	3/25/26		5/27/26		Anticipated submittal for June Meeting; incorporate with final review
516	Charter Review		Susan/Bob	4/29/2026	TBD			