

# **TNI PT Program Executive Committee Meeting Summary May 27, 2026**

## **1. Roll call:**

Chair, Susan Jackson, called the TNI PT Program Executive Committee (PTPEC) meeting to order at 11:00 AM ET on Wednesday, May 27, 2026 utilizing Microsoft Teams. Attendance is recorded in Attachment A - there were nine (9) voting members present. Associate members Thekkekalathil Chandrasekhar, and Carl Kircher were also present.

## **2. Approval/modifications of agenda**

The revised agenda presented below was approved by unanimous consent.

## **3. Review and approval of the April 29, 2026 meeting minutes**

The minutes from the April 29, 2026 meeting were presented for review. After review and editorial corrections, a motion by Patrick and second by Lisa to approve the minutes was unanimously approved by the committee. Minutes will be forwarded to William for posting.



PTExecComm-Minute  
s-04-29-2026.docx

## **4. Subcommittee Updates**

- Chemistry FoPT Subcommittee

The Subcommittee Chair advised the Executive committee that they were having difficulties attaining a quorum at their meeting. It was noted however that this was, with one exception, not due to any one individual's attendance. The subcommittee continues to address review of the volatile drinking water FoPT table. The subcommittee is also prepared to review additional drinking water analytes from 40CFR with plus or minus 2 standard deviations as acceptance criteria relative to the existing FoPT tables. A request for applicable data regarding these twelve analytes will be presented to the PTPs. The subcommittee, after multiple meetings with members and representatives from EPA, has been withdrawn. A new ARA is being

prepared by Amy and will be submitted for incorporation of the radiochemistry analytes into the drinking water FoPT table. Sponsorship will be provided by NJ. MN is also being invited to sponsor the ARA.

- WETT FoPT Subcommittee

The WETT subcommittee is inactive at this time. The issue of implementation/effective date timelines relative to approval, posting and comment closure will be addressed in the final review of SOP 4-107.

- Complaint Subcommittee

The Subcommittee is not active at this time.

- SOP Subcommittee

The subcommittee has approved SOP 4-101 and submitted it to the PTP EC for consideration. A copy of the final draft (tracked and clean) will be submitted to members for approval. Attempts will be made to set up a means by which all members' comments can be maintained in a single file (a one drive). The subcommittee has also assumed the task of five-year review of all PT Program SOPs. This task has been delegated to individual subcommittee members and is anticipated to be complete by the June meeting.

## **5. Review and approval of Policy Committee comments on SOP 4-109**

SOP 4-109 was previously approved by the PTP EC and submitted to the Policy Committee for approval. Comments and suggestions as to modification in language of the SOP have been received and were the topic of discussion during the meeting. Most of the comments were editorial or clarifying in nature and were deemed acceptable. The executive committee is recommending the following change to § 5.8.

- 5.8      Once all obstacles are resolved, the PTP EC Chair presents the document **draft standard to the committee** for voting. A vote is conducted by the PTP EC in accordance with SOP 1- 102 (Voting Rules for TNI Committees). A Super Majority vote is required.

The PTP EC also questions § 5.9 and 5.10, as neither the PT PEC nor the PTP AB have any involvement with implementation of a standard. The executive committee believes these sections should be deleted. Susan will address this issue with the Policy Committee.

## **6. Task Force Formation**

As a result of the PTP EC request for the BoD's consideration of resolution of the issue of multiple reporting of single analytical PT results and the potential impact on FoPT table acceptance criteria, a Task Force to address the issue is being established. A draft Charter has been developed, and member participation is underway. A request will be made to the AC for a couple of volunteers to participate. A non-NELAP AB is also being sought.

## **8. Action Items**

New action items are identified above and noted in the attached table.

## **9. New/old business**

Bob advised the executive committee that he would be unavailable for the June meeting and asks that the meeting be recorded and asks someone to take brief notes and he will provide formal minutes when available.

Susan advised members that she would be preparing their presentation for the Houston meeting and reminding Patrick and Nick of their required reports for inclusion in said presentation.

The meeting was adjourned at 12:20 PM ET. The next meeting will be June 24, 2026 at 11:00 AM ET utilizing Microsoft Teams.

---

PTPEC Committee Meeting

May 27, 2026; 11:00 AM ET

Agenda

Susan Jackson, Chair

Amy DeMarco, Vice Chair

1. Roll call
2. Approval/Modifications of Agenda
3. Review April 29, 2026 meeting minutes
4. Subcommittee Updates
  - Chemistry FoPT Subcommittee
    - Revised U (mass) ARA
  - WET FoPT Subcommittee
  - PTPEC SOP Subcommittee

- Submittal of Final Draft of SOP 4-101
  - Five Year Review of SOP 4-108 and 4-102
  - 5. Review and approval of Policy Committee comments on SOP 4-109
  - 6. Task Force Formation
  - 7. Action Items
  - 8. New/old business
- 

## Microsoft Teams meeting

**Join:** <https://teams.microsoft.com/meet/27035385119647?p=Lbi7KGM4WJ6t7veXAc>

Meeting ID: 270 353 851 196 47

Passcode: CB2yF7j4

---

[Need help?](#) | [System reference](#)

### Dial in by phone

[+1 469-340-2365,,814462153#](#) United States, Grand Prairie

[Find a local number](#)

Phone conference ID: 814 462 153

### Attachment A Participants – Voting Members TNI Proficiency Testing Program Executive Committee

| Members                                                 | Rep   | Affiliation        | Contact Information              |
|---------------------------------------------------------|-------|--------------------|----------------------------------|
| Susan Jackson (2028)<br>(Chair)<br><b>Present</b>       | Lab   | South Carolina DES | susan.jackson@des.sc.gov         |
| Amy DeMarco (2027*)<br>(Vice-Chair)<br><b>Present</b>   | Other | NY                 | amy.demarco@health.ny.gov        |
| Robert Wyeth<br>Program Administrator<br><b>Present</b> |       | TNI                | robert.wyeth@nelac-institute.org |
| Marina Aziz (2028*)<br><b>Absent</b>                    | AB    | NY                 | marina.aziz@health.ny.gov        |
| Nilda Cox (2028*)<br><b>Present</b>                     | Lab   | Eurofins           | nilda.cox@et.eurofinsus.com      |
| Rachel Ellis (2028)<br><b>Present</b>                   | AB    | New Jersey DEP     | Rachel.ellis@dep.nj.gov          |
| Amanda Fehr (2027*)<br><b>Present</b>                   | Lab   | GEL                | amanda.fehr@gel.com              |
| Michella Karapondo<br>(2028*)<br><b>Absent</b>          | Other | USEPA              | karapondo.michella@epa.gov       |

|                                                    |       |            |                                 |
|----------------------------------------------------|-------|------------|---------------------------------|
| Tim Miller (2027)<br><b>Present</b>                | Other | Phenova    | timm@phenova.com                |
| Prasanth Ramakrishnan_<br>(2027)<br><b>Present</b> | AB    | IAS        | pramakrishnan@iasonline.org     |
| Patrick Selig (2027)<br><b>Present</b>             | AB    | ANAB       | pselig@anab.org                 |
| Kevin Thompson (2029)<br><b>Absent</b>             | Other | Waters ERA | kevin_thompson@waters .com      |
| Lisa Stafford (2028*)<br><b>Present</b>            | Lab   | Eurofins   | lisa.stafford@et.eurofinsus.com |

## Attachment C: PTPEC Committee Action Item Summary - 2025

| Item | Task Description                                                                                                                               | Document Number | Contact              | Task Added | Start Date | Due Date | Complete Date | Comments                                                                                                                                                                                  |
|------|------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------|------------|------------|----------|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 456  | Update SOP 4-101: Recommendation, Evaluation, and Calculation of Acceptance Criteria and Applicable Concentration Ranges for Proficiency Tests | SOP 4-101       | PTP SOP Subcommittee | 2/18/21    | 2/18/21    |          |               | 4/29/26 final approval anticipated in May;                                                                                                                                                |
| 483  | Update PTP SOPs to include procedure for including PTPAs in communication regarding PTPEC data requests.                                       | Volume 4        |                      | 9/25/24    | TBD        |          |               | Volume 4 update. 9/24/25 DS for EL V4 under review                                                                                                                                        |
| 487  | 10 Year Review of DW FoPT Table                                                                                                                | DW FoPT Table   | Amy                  |            |            | On-going |               | Review ongoing                                                                                                                                                                            |
| 488  | Develop ways to streamline FoPT Table reviews.                                                                                                 |                 | Amy/Susan            | 3/26/25    | TBD        |          |               | 3/26/25: Chemistry FoPT Subcommittee has developed a tool that will be used to streamline the process for preparing recommendations to the PTPEC at the completion of the 10-year review. |
| 508  | Assign ARA resolution and implementation to Chem FoPT subcommittee                                                                             |                 | Bob                  | 2/25/26    | 2/25/26    |          | 4/29/26       | E-mail transmittal of information to Amy; ARA withdrawn and potential new submission                                                                                                      |
| 509  | Consider Combining all DW analytes into a single FoPT table                                                                                    |                 | Susan                | 2/25/26    | 3/25/26    |          | TBD           | Transfer consideration to new Task Force                                                                                                                                                  |
| 512  | PFAS review requirements; insufficient data availability                                                                                       |                 | Susan/Amy            | 2/25/26    | 3/25/26    |          | 4/29/26       | Request extension of requirement; insufficient data available for annual review; requires SOP change to extend time until data available                                                  |

| <b>Item</b> | <b>Task Description</b>                         | <b>Document Number</b>                                        | <b>Contact</b>   | <b>Task Added</b> | <b>Start Date</b> | <b>Due Date</b> | <b>Complete Date</b> | <b>Comments</b>                                                                                                                            |
|-------------|-------------------------------------------------|---------------------------------------------------------------|------------------|-------------------|-------------------|-----------------|----------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| 513         | Send SOP 4-109 to Policy Committee for approval | SOP 4-109                                                     | Bob              | 3/25/26           | 3/25/26           | 3/25/26         |                      | Sent to Policy comments received and will address concerns over 5.9 and 5.10                                                               |
| 514         | Assign 5 yr review of SOPs to SOP Subcommittee  | SOP 4-102<br>SOP 4-108<br>SOP 4-107<br>SOP 4-103<br>SOP 4-105 | Susan/<br>Amanda | 3/25/26           | 5/26/26           | 6/24/26         |                      | Assigned during meeting; 4-101 and 4-109 currently being revised and revised as necessary; all others assigned to SOP Subcommittee members |
| 515         | Review SOP 4-107 for implementation date        | SOP 4-107                                                     | Amanda           | 3/25/26           |                   | 5/27/26         |                      | Anticipated submittal for June Meeting; incorporate with final review                                                                      |
| 516         | Charter Review                                  |                                                               | Susan/Bob        | 4/29/2026         | TBD               |                 |                      |                                                                                                                                            |