

TNI PT Program Executive Committee Meeting Summary April 29, 2026

1. Roll call:

Chair, Susan Jackson, called the TNI PT Program Executive Committee (PTPEC) meeting to order at 11:00 AM ET on Wednesday, April 29, 2026 utilizing Microsoft Teams. Attendance is recorded in Attachment A - there were eleven (11) voting members present. Associate members Thekkekalathil Chandrasekhar, Justin Brown and Carl Kircher were also present.

The status of membership of Jack Denby was raised based upon recent absences from the meeting. Susan will verify his current status.

2. Approval/modifications of agenda

The revised agenda presented below was approved by unanimous consent.

3. Review and approval of the March 25, 2026 meeting minutes

The minutes from the March 25, 2026 meeting were presented for review. After review and a few editorial corrections, a motion by Tim and second by Lisa to approve the minutes was unanimously approved by the committee. Minutes will be forwarded to William for posting.



PTExecComm-Minute
s-03-25-2026.docx

4. Subcommittee Updates

- Chemistry FoPT Subcommittee

The Subcommittee Chair advised the Executive committee that they were having difficulties attaining a quorum at their meeting. It was noted however that this was, with one exception, not due to any one individual's attendance. More volunteers will be sought. The subcommittee continues to address review of the volatile drinking water FoPT table. The subcommittee is also prepared to review additional drinking water analytes from 40CFR with plus or minus 2

standard deviations as acceptance criteria relative to the existing FoPT tables.

The subcommittee, after multiple meetings with members and representatives from EPA, has decided to withdraw, as permitted by SOP, the ARA for U (Mass). Both Rachel and Windsor Molnar for MN, the sponsors of the ARA, have submitted formal requests for the withdrawal to Susan. A new ARA will be submitted for incorporation into the existing drinking water FoPT table.

- WETT FoPT Subcommittee

PTP EC approved the revisions to the WETT FoPT table on 11/19/2025. The subcommittee is not active at this time and will only be reactivated if comments are received on the changes to the WETT FoPT tables. Comments closed on 1/31/2026 but no comments were received to date. A website posting announcing the implementation date for the previously posted WETT FoPT table will be 6 months (i.e., 5/19/2026). Members questioned the effective date. The SOP requires 6 months from the posting date if no comments are received. The SOP Subcommittee was directed to review this requirement to avoid potential conflicts with the DMRQA schedule. The suggestion was to require 6 months after the close of comments.

- Complaint Subcommittee

The Subcommittee is not active at this time.

- SOP Subcommittee

The subcommittee has not met since the last PTP EC meeting. SOP 4-101 remains to be finalized. Minor comments will be addressed prior to the May PTP EC meeting where the subcommittee will submit the SOP for full executive committee review and approval. The subcommittee is also being tasked with a number of additional review activities as presented below.

5. Five Year Review of SOP 4-108 and 4-102

This review has been assigned to the SOP Subcommittee and has been expanded to include a required 5-year review of all PT program SOP.

6. Review and approval of SOP 4-109

SOP 4-109 was previously approved by the PTP EC and submitted to the Policy Committee for approval. The receipt of the SOP has been

confirmed and will likely be topic of review during the May or June meeting. The SOP remains in Provisional status.

7. Task Force Formation

As a result of the PTP EC request for the BoD's consideration of resolution of the issue of multiple reporting of single analytical PT results and the potential impact on FoPT table acceptance criteria, a Task Force to address the issue is being established. A meeting of BoD members and TNI staff has been scheduled to develop the Charter for the Task Force. Upon completion of the Charter, invitations for participants from various committees and select participants previously involved in the disposition of this concern will be issued.

8. Action Items

During the previous meeting of the committee, several old and inactive action items were archived. In efforts to provide an accurate current list of the committee's needed actions, further updates were discussed and decision made as to status. The list presented below reflects the current status of committee activities requiring attention.

9. New/old business

No new or old business was discussed. Susan did remind attendees of the registration for the Houston meeting was now open and encouraged those planning to attend to register and secure hotel accommodation.

The meeting was adjourned at 12:20 PM ET. The next meeting will be May 27 ,2026 at 11:00 AM ET utilizing Microsoft Teams.

PTPEC Committee Meeting

April 29, 2026; 11:00 AM ET

Agenda

Susan Jackson, Chair

Amy DeMarco, Vice Chair

1. Roll call
 2. Approval/Modifications of Agenda
 3. Review March 25, 2026 meeting minutes
 4. Subcommittee Updates
 - Chemistry FoPT Subcommittee
 - Withdrawal of U (mass) ARA
 - WET FoPT Subcommittee
 - a. PTPEC SOP Subcommittee
 - Submittal of Final Draft of SOP 4-101
 5. Five Year Review of SOP 4-108 and 4-102
 6. Review and approval of SOP 4-109
 7. Task Force Formation
 8. Action Items
 - a. Review select open items
 9. New/old business
-

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/27035385119647?p=Lbi7KGM4WJ6t7veXAc>

Meeting ID: 270 353 851 196 47

Passcode: CB2yF7j4

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Phone conference ID: 814 462 153

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Attachment A
Participants – Voting Members
TNI
Proficiency Testing Program Executive Committee

Members	Rep	Affiliation	Contact Information
Susan Jackson (2028) (Chair) Present	Lab	South Carolina DES	susan.jackson@des.sc.gov
Amy DeMarco (2027*) (Vice-Chair) Present	Other	NY	amy.demarco@health.ny.gov
Robert Wyeth Program Administrator Present		TNI	robert.wyeth@nelac-institute.org
Marina Aziz (2028*) Present	AB	NY	marina.aziz@health.ny.gov
Nilda Cox (2028*) Present	Lab	Eurofins	nilda.cox@et.eurofinsus.com
Jack Denby (2028) Absent	Lab/FSMO	HRSD	jdenby@hrsd.com
Rachel Ellis (2028) Present	AB	New Jersey DEP	Rachel.ellis@dep.nj.gov
Amanda Fehr (2027*) Present	Lab	GEL	amanda.fehr@gel.com
Michella Karapondo (2028*) Present	Other	USEPA	karapondo.michella@epa.gov
Tim Miller (2027) Present	Other	Phenova	tim@phenova.com
Prasanth Ramakrishnan_ (2027) Absent	AB	IAS	pramakrishnan@iasonline.org
Patrick Selig (2027) Present	AB	ANAB	pselig@anab.org
Kevin Thompson (2029) Present	Other	Waters ERA	kevin_thompson@waters.com
Lisa Stafford (2028*) Present	Lab	Eurofins	lisa.stafford@et.eurofinsus.com

Attachment C: PTPEC Committee Action Item Summary - 2025

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
456	Update SOP 4-101: Recommendation, Evaluation, and Calculation of Acceptance Criteria and Applicable Concentration Ranges for Proficiency Tests	SOP 4-101	PTP SOP Subcommittee	2/18/21	2/18/21			4/29/26 final approval anticipated in May
483	Update PTP SOPs to include procedure for including PTPAs in communication regarding PTPEC data requests.	Volume 4		9/25/24	TBD			Volume 4 update. 9/24/25 DS for EL V4 under review
487	10 Year Review of DW FoPT Table	DW FoPT Table	Amy			On-going		Review ongoing
488	Develop ways to streamline FoPT Table reviews.		Amy/Susan	3/26/25	TBD			3/26/25: Chemistry FoPT Subcommittee has developed a tool that will be used to streamline the process for preparing recommendations to the PTPEC at the completion of the 10-year review.
508	Assign ARA resolution and implementation to Chem FoPT subcommittee		Bob	2/25/26	2/25/26		4/29/26	E-mail transmittal of information to Amy; ARA withdrawn and potential new submission
509	Consider Combining all DW analytes into a single FoPT table		Susan	2/25/26	3/25/26		TBD	Transfer consideration to new Task Force
512	PFAS review requirements; insufficient data availability		Susan/Amy	2/25/26	3/25/26		4/29/26	Request extension of requirement; insufficient data available for annual review; requires SOP change to extend time until data available
513	Send SOP 4-109 to Policy Committee for approval	SOP 4-109	Bob	3/25/26	3/25/26	3/25/26		Send to Patsy Root

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
514	Assign 5 yr review of SOPs to SOP Subcommittee	SOP 4-102 SOP 4-108 SOP 4-107 SOP 4-103 SOP 4-105	Susan/ Amanda	3/25/26				Assigned during meeting; 4-101 and 4-109 currently being revised and revised as necessary
515	Review SOP 4-107 for implementation date	SOP 4-107	Amanda	3/25/26		5/27/26		Anticipated submittal for May Meeting
516	Charter Review		Susan/Bob	4/29/2026	TBD			