

# **TNI PT Program Executive Committee**

## **Meeting Summary**

### **February 25, 2026**

#### **1. Roll call:**

Chair, Susan Jackson, called the TNI PT Program Executive Committee (PTPEC) meeting to order at 11:00 AM ET on Wednesday, February 25, 2026 utilizing Microsoft Teams. Attendance is recorded in Attachment A – there were eight (8) voting members present. Associate members Carol Gebhart, Kevin Thompson, Carl Kircher and Jennifer McClaren were also present.

#### **2. Approval/modifications of agenda**

The agenda presented below was approved by unanimous consent.

#### **3. Review and approval of the January 28, 2026 meeting minutes**

The minutes from the January 28, 2026 meeting were presented for review. After review and a minor editorial correction, a motion by Lisa and second by Amanda to approve the minutes were unanimously approved by the committee. Minutes will be forwarded to William for posting.

#### **4. Approval and Processing of ARA for Radiochemistry**

The previously received ARA presented by NJ and MN was reviewed and found to be acceptable and consistent for actions by the PTP EC. After discussion, the ARA was approved following a motion by Rachel and seconded by Amanda. Michella voted not to approve the motion however the motion still had a two-thirds majority for approval. The ARA will be forwarded to the Chemistry FoPT Subcommittee for processing and implementation consistent with SOP 4-107.



FoPT Analyte Request  
Application DW Urani

Discussion and the negative vote for approval resulted primarily from a suggestion that the more appropriate action was to combine all parameters for drinking water (chemistry, radiochemistry, microbiology, etc.) into a single FoPT table., and this action would accomplish the intent of this ARA. The committee felt that this was a topic for future discussion and will add the suggestion to the action items list below.

## 5. Subcommittee Updates

- Chemistry FoPT Subcommittee

The subcommittee met on 1/5/2026, they concluded that for those analytes that did not meet the evaluation criteria in SOP 4-101, acceptance criteria in the FoPT tables will not be evaluated or revised during this review cycle. The following file illustrates these specific analytes.



summation for Feb 5  
meeting\_analytes failir

It also reported that progress in evaluating drinking water analytes what continuing at an acceptable rate. The subcommittee also discussed their review of “segmented analyte” criteria (i.e., different criteria for various levels of the analyte) and that this effort was continuing.

The subcommittee has a requirement for a first annual review of PFAS FoPT tables. Upon initial review, it was ascertained that insufficient data is available for said review. A request was subsequently made of the PTP EC to consider a different time requirement for their initial review.

- WETT FoPT Subcommittee

PTP EC approved the revisions to the WETT FoPT table on 11/19/2025. The subcommittee is not active at this time and will only be reactivated if comments are received on the changes to the WETT FoPT tables. Comments closed on 1/31/2026 but no comments were received to. A website posting announcing the implementation date for the previously posted WETT FoPT table will be 6 months (i.e., 5/19/2026).

- SOP Subcommittee

The subcommittee has received additional substantive comments on SOP 4-101 (specifically on section 6). These comments were just recently received, and a February meeting could not be coordinated. The proposed changes will be addressed during the March subcommittee meeting. Amanda will submit, when completed, Draft SOP 4-101 to the PTPEC for consideration.

## 6. Complaint Review

The executive committee has received a complaint regarding application of acceptance criteria in Fo PT tables for analytes which have a small number of participants and/or the impact of single results being reported for multiple methods. PTP EC reviewed and recognized this as a valid complaint requiring their attention. As per SOP 4-102, a three-person Complaint Subcommittee is being established to further evaluate the complaint. The members of said subcommittee are Carol Gebhart, Amy DeMarco, and Kevin Thompson (or his designee). Bob will provide administrative support.

## **7. Draft SOP 4-109: PT Program Standards Review and Adoption**

The previously reviewed and approved SOP 4-109 was rescinded at the request of PTP EC members to address comments from both Tim and Nick. Tim's comments are presented below. As Nick has not provided any additional substantive comments, the draft presented below will be addressed for approval by PTP EC. As meeting duration was becoming a factor, this matter will be taken up during the March meeting.



sop 4-109 TM  
comments\_01282026.docx

## **8. Action Items**

Bob has completed the review of action items previously discussed. It is proposed to archive the items as presented in the listing below. Approval will be sought during the March meeting.

## **9. New/old business**

None presented.

## **10. Closed Session**

PTP EC received an application for voting membership from Kevin Thompson of Waters ERA. After reviewing Kevin's resume, a motion was presented by Amy and seconded by Lisa to elect Kevin to a three-year term on the executive committee. A unanimous vote was received to approve Kevin. Bob will notify him accordingly and secure approval from the CSDP EC Chair.

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The meeting was adjourned at 12:25PM ET. The next meeting will be March 25, 2026 at 11:00 AM ET utilizing Microsoft Teams.

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PTPEC Committee Meeting

February 25, 2026; 11:00 AM ET

Agenda

Susan Jackson, Chair

Amy DeMarco, Vice Chair

1. Roll call
  2. Approval/modifications of agenda
  3. Review January 28, 2026 meeting minutes
  4. Approval and Processing of ARA for Radiochemistry
  5. Subcommittee Updates
    - Chemistry FoPT Subcommittee
    - WET FoPT Subcommittee
    - PTPEC SOP Subcommittee
  - ~~Review and approval of SOP 4-101~~
  6. Complaint review
  7. Review and approval of SOP 4-109: PT Program Standards Review and Adoption
  8. Action Items
  9. New/old business
  10. Closed Session for membership consideration
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## Microsoft Teams meeting

### Join:

<https://teams.microsoft.com/meet/27035385119647?p=Lbi7KGM4WJ6t7veXAc>

Meeting ID: 270 353 851 196 47

Passcode: CB2yF7j4

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### Dial in by phone

[+1 469-340-2365](tel:+14693402365), [814462153#](tel:+1814462153) United States, Grand Prairie

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Phone conference ID: 814 462 153#

**Attachment A**  
**Participants – Voting Members**  
**TNI**  
**Proficiency Testing Program Executive Committee**

<b>Members</b>	<b>Rep</b>	<b>Affiliation</b>	<b>Contact Information</b>
Susan Jackson (2028) (Chair) <b>Present</b>	Lab	South Carolina DES	susan.jackson@des.sc.gov
Amy DeMarco (2027*) (Vice-Chair) <b>Present</b>	Other	NY	amy.demarco@health.ny.gov
Robert Wyeth Program Administrator <b>Present</b>		TNI	robert.wyeth@nelac-institute.org
Marina Aziz (2028*) <b>Present</b>	AB	NY	marina.aziz@health.ny.gov
Nilda Cox (2028*) <b>Absent</b>	Lab	Eurofins	nilda.cox@et.eurofinsus.com
Jack Denby (2028) <b>Absent</b>	Lab/FSMO	HRSD	jdenby@hrsd.com
Rachel Ellis (2028) <b>Present</b>	AB	New Jersey DEP	Rachel.ellis@dep.nj.gov
Amanda Fehr (2027*) <b>Present</b>	Lab	GEL	amanda.fehr@gel.com
Michella Karapondo (2028*) <b>Present</b>	Other	USEPA	karapondo.michella@epa.gov
Tim Miller (2027) <b>Absent</b>	Other	Phenova	timm@phenova.com
Prasanth Ramakrishnan (2027) <b>Present</b>	AB	IAS	pramakrishnan@iasonline.org
Patrick Selig (2027) <b>Absent</b>	AB	ANAB	pselig@anab.org
Lisa Stafford (2028*) <b>Present</b>	Lab	Eurofins	lisa.stafford@et.eurofinsus.com

Attachment C: PTPEC Committee Action Item Summary – 2025

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
434	Discuss with IT Committee the need for LAMS updates to be communicated to the PTPEC.			10/31/19			Closed	2/17/21: Shawn to discuss with Mei Beth and Jerry. 6/23/25: There is now good communication with LAMS. Add new action item to request Policy or SOP describing relationship between LAMS and PTPEC.
437	Reach out to Sennet Kim and ANAB to confirm there is still an issue related to SCM FoPT table metals footnotes for fixed limits.			3/26/20	3/26/20			2/17/21: On going Shawn working with William to access data. 4/21/22: Shawn to follow-up. Sennet has left A2LA. 8/17/22: Shawn thinks this is still an issue. Need to look at this during evaluations. Fred said Nick Slawson is taking over as PT contact for A2LA. 6/23/25: Amy DeMarco reviewed metals footnote. Did not see anything. Tim thought it had something to do with Study Mean with a fixed limit instead of assigned value. Some were applying a 10% rule and some are not. This will be looked into further. Still open.

456	Update SOP 4-101: Recommendation, Evaluation, and Calculation of Acceptance Criteria and Applicable Concentration Ranges for Proficiency Tests	SOP 4-101	PTP SOP Subcommittee	2/18/21	2/18/21			<p>2/18/21: Combined workgroup established to complete SOP.</p> <p>3/18/21: workgroup met and SOP Subcommittee will send final DRAFT to Chemistry FOPT Subcommittee for examples.</p> <p>Update 8/17/22: Examples requested from Chemistry FoPT Subcommittee that has not met. PTPEC needs to talk about when the next limit updates will occur.</p> <p>3/24/23: Examples have been added by Chemistry FoPT Subcommittee and resubmitted to the PT SOP Subcommittee.</p> <p>6/23/23: Make sure SOP 4-101 includes procedures for how data is received.</p> <p>11/29/23: Submitted to PTPEC for final vote. Vote will be in December.</p> <p>12/18/23: Approved by Committee and sent to Policy for review.</p> <p>6/26/24: The SOP was returned to the Committee from Policy for language review and content flow.</p> <p>9/25/24: Amanda taking Chair role and working on SOP update.</p> <p>12/18/24: Working on SOP.</p> <p>6/23/25: SOP still in progress</p>
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Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
								2/25/26 final approval anticipated in March 26
458	Improve communication with non-TNI AB stakeholders.		Hona	2/18/21	8/1/22	8/26/25	CLOSED	<p>8/1/22: Discussed at Crystal City meeting. Need to help Advocacy update the White Paper to help reach out to other states. Ambassador program. Also need to include more non-NELAP ABs in the Executive and Expert committees. Outreach needed.</p> <p>10/28/22: Workgroup formed to update paper.</p> <p>3/24/23: Paper completed and sent to Advocacy Committee.</p> <p>6/23/25: Hona will follow up with Advocacy Committee. Susan thinks this is their action item?</p> <p>8/26/25: Advocacy agrees. Send communications to Advocacy and they will use their TNI Ambassador program to communicate.</p>

459	ARA: PFAS on DW table		Chemistry FoPT Subcommittee	12/1/20	May 2021		Closed	<p>12/1/20: ARA sent to Chemistry FoPT Subcommittee</p> <p>2/18/21: Shawn has requested data. Subcommittee will start working on this after data is received.</p> <p>5/21/21: Data has been received. There may not be enough. Need to determine next steps.</p> <p>Update 8/17/22: Survey of labs is complete, and data needs to be looked at. Amy DeMarco will be new Subcommittee Chair.</p> <p>12/1/22: The Subcommittee will start working in February 2023.</p> <p>3/24/23: Requesting more data from labs and requested PT Data from William.</p> <p>11/29/23: Chem FoPT Submitted final recommendation to PTPEC. Needs further discussion in December.</p> <p>12/18/23: A motion was made by Tim to approve the update to the Drinking Water table to include PFAS limits for 29 analytes as recommended by the Chemistry FoPT Subcommittee and provided with the agenda to this meeting. The motion was seconded by Eric. Since Jack Denby is</p>
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							<p>on leave— super majority is 7/10. Motion passed.</p> <p>4/8/24: PFAS limits were distributed to a bigger stakeholder group for comment. Comments are due early May.</p> <p>4/24/24: A motion was made by Susan to have the Chemistry FoPT Subcommittee evaluate the 6 compounds in the PFAS rule with the limits of 70-130%. Look at Carl Kircher's data and the 2-25 times the MRL range for spiking. The motion as seconded by Craig and unanimously approved. —Stacie will send comments to Amy. Look at MRLs, look at data, calculate against 30% and how they come out.</p> <p>5/22/24: 7 Comments were received and reviewed by the Committee. Will look at a 1/1/25 implementation date.</p> <p>6/26/24: Work progressed on analyte codes and nomenclature for final posting of limits. A motion was made by Craig to approve the DW FoPT table that was distributed by email on June 25, 2024, with the meeting agenda. All the</p>
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Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
								<p><del>new PFAS analytes should be colored in blue. The motion was seconded by Tim. The motion was amended by Craig and Tim to also include an effective date for the table of January 1, 2025. Approved by supermajority vote. Limits changed for 6 analytes from 40% to 30%. All others remained 40%. 7/24/24: Responses sent to commenters. William can send out notification. 6/23/25: Closed. Add action item to 1 year review of new limits.</del></p>
460	Develop PT Program metrics			2/18/21	5/21/21			<p>Update 8/17/22: Developed partially as Charter was updated. Need to formalize. 6/23/25: Committee needs to review charter and continue work on this. Put on August Agenda. (October Agenda?)</p>

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
462	Feasibility: Radiochemistry Uncertainty to PT Evaluations			2/18/21	2/22			Jan 2022: Discussed in San Antonio. Radiochemistry Expert Committee to submit recommendation. 7/21/22: Recommendation sent to PTPEC for review. 10/28/22: Recommendations to be reviewed in November. 11/22/22: Radiochemistry Expert Committee recommendation to be sent to ERA for comment. 6/23/25: Communicate with Amanda Fehr regarding the status and if the PTPEC needs to address anything at this time. Kevin Thompson and Brian Miller were involved in this. Letter to EPA, etc.
463	Feasibility: Technology Based PTs			2/18/21				2/3/25: Discussed at Forum. Complex. 2/26/25: Discussion continued. 6/23/25: Will add to agenda to confirm this item is closed
464	Feasibility: Add Prep Methods on FoPT tables			2/18/21				2/3/25: Discussed at Forum. Complex. 2/26/25: Discussion continued. 6/23/25: Will add to agenda to confirm this item is closed
465	Feasibility: Air and Emissions PTs			2/18/21			Closed	6/23/25: Until an ARA is submitted, this is closed
470	Determine timing for update of FoPT limits.			7/21/22			Closed	Determine after completion of SOP 4-101. 6/23/25: Time determined in update of 4-107.

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
475	Potentially develop better process to get data for FoPT table updates.			6/23/23			Closed	6/23/25: See # 482. Language developed in Volume 3 and 4 of Standard.
477	TNI leadership and Sigma Aldrich to meet to manage a historical data base for Sigma.			10/27/23			Closed	6/23/25: Need communicated to TNI Leadership and PTPA.
481	Technology Workgroup Updates—Analytical Discipline			5/22/24 6/26/24	5/22/24		Closed	5/22/24: PTPEC can continue to use the term “technology”. “Analytical Discipline” will be used related to items dealing with QSM items—internal audits, matrix, etc. ... This will not affect PTPEC. 6/26/24: More detail shared. This is no longer an issue for PTPEC. 6/25/25: Stacie communicated that PTPEC does not need to be involved in these discussions and that the PT Program will continue to use the term technology.

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
482	TNI PT Standards— Language Workgroup			7/24/24			Closed	<p>A Workgroup was developed to prepare language to send to the PT Expert Committee: Michella, Tim Miller, Susan, Stacie, and Ilona. The Workgroup will meet in Garden Grove right after the PTPEC meeting. Discuss language to have PTPA request data from PT Provider instead of PTPEC.</p> <p>9/25/24: Language was developed and reviewed by PTPEC. Sent to PT Expert Committee. Add SOP Update Action item.</p> <p>6/25/25: PT Expert is incorporating the language into Standard.</p>
483	Update PTP SOPs to include procedure for including PTPAs in communication regarding PTPEC data requests.	Volume 4		9/25/24	TBD			<p>2/26/25: SOP Subcommittee needs to identifying needed updates in response to pending Volume 4 update.</p> <p>9/24/25 DS for EL V4 under review</p>

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
484	Chlordane Nomenclature and CAS#—SCM and NPW FoPT tables—FoPT tables, LAMS and analytical methods need to match.	SCM & NPW FoPT Table	Amy	9/25/24	9/25/24		8/26/25 CLOSED	<p>9/25/24: Collecting data.</p> <p>12/18/24: Jerry drafted letter to EPA. Discuss at Forum.</p> <p>2/26/25: Updated in FoPT table. PTPEC approved. Need to be sent out for review.</p> <p>3/26: Sent to PT Providers and NELAP AC for comment—Due 4/18/25.</p> <p>4/23: No comments received. Sosan and Hona will work on public posting language and post.</p> <p>5/28/25: Review period ends 7/11/25.</p> <p>6/9/25: Comment received and under review.</p> <p>7/23/25: Received persuasive comments, met with NELAP AC, worked on language, updated FoPT tables submitted to PTPEC for vote. Vote needs to be completed by email.</p> <p><i>(Addition: Vote completed by email and table sent to William for posting. Need to confirm table gets posted.)</i></p> <p>Table now posted.</p>

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
485	Mercury PTRL on NPW FoPT table.	NPW FoPT Table	Amy	9/25/24	9/25/24		8/26/25 CLOSED	<p>9/25/24: Send to Chemistry FoPT Subcommittee for review and a recommendation.</p> <p>12/18/24: Work with Hona to setup comment period and update table. Wait to update with Chlordane.</p> <p>2/26/25: Updated in FoPT table. PTPEC approved. Need to be sent out for review.</p> <p>3/26: Sent to PT Providers and NELAP AC for comment — Due 4/18/25.</p> <p>4/23: No comments received. Sosan and Hona will work on public posting language and post.</p> <p>5/28/25: Review period ends 7/11/25.</p> <p>7/23/25: See note under action item 484. Part of same table.</p>

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
486	Update WET FoPT Table	FoPT Table	Craig	9/25/24	2024		2/25/2026	<p>9/25/24: Still reviewing PT Data.</p> <p>12/18/24: Small data sets may require exception to SOP.</p> <p>2/26/25: Will continue to prepare recommendation for adjusting acceptance limits to be no tighter than 10% for NOEC 25 and 50. Will work with WET EC to complete data evaluation and complete recommendation on FoPT Table updates.</p> <p>6/23/25: Work is continuing.</p> <p>7/23/25: Submitted for vote, but changes needed. Craig is making final updates and then table will be submitted to PTPEC for vote.</p>
487	10 Year Review of DW FoPT Table	DW FoPT Table	Amy					<p>12/18/24: Inorganics and Metals have been calculated and review will begin.</p> <p>6/23/25: Review ongoing</p>
488	Develop way to streamline FoPT Table reviews.		Amy/Susan	3/26/25	TBD			<p>3/26/25: Chemistry FoPT Subcommittee has developed a tool that will be used to streamline the process for preparing recommendations to the PTPEC at the completion of the 10 year review.</p>

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
489	One year review of new Radiochemistry Limits	DW FoPT Table	Amy	4/23/25	4/23/25			4/23/25: Data will be requested and review will begin after data is received. Requesting a Radiochemistry Expert Committee member join subcommittee during this review. 6/23/25: Review complete. Letter sent to EPA to consider updating MQOs.
490	<del>Review minutes since 7/2024 and populate Action Table for review.</del>		Ilona	5/28/25	6/23/25		Closed 6/25/25	5/28/25: Susan and Ilona are meeting to finalize the table in June. <del>6/25/25 Table reviewed with Committee at 6/25/25 meeting.</del>
491	PTPA Evaluations		Ilona	5/28/25	5/28/25			5/28/25: Requested volunteers to help with the evaluation. 7/23/25: 2 volunteers identified. Working on training in August.
492	<del>Send Link for Comments on Volume 4 when it is posted.</del>	Volume 4	Ilona	5/28/25	6/23/25		Closed 6/23/25	<del>6/25/25: Posted on TNI website. Committee members notified.</del>
493	Request Policy or SOP describing relationship between LAMS and PTPEC.		Susan	6/23/25	TBD			See closed Action Item 431.
494	Do first year review of new PFAS limits 1/1/26.		Chair - Chemistry FoPT Subcommittee	6/23/25	TBD			See closed Action item 459.
495	Send WETT FoPT Subcommittee minutes to Ilona for posting.		Craig	7/23/25				
496	Send SOP Subcommittee minutes to Ilona for posting.		Amanda	7/23/25				

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
497	Consider status of SOP Subcommittee. Is this a Workgroup?		Ilona/Susan	7/23/25				
498	<del>Ilona to prepare DRAFT SOP to describe procedures to approve new Standards into the PT Program for use.</del>	SOP 4-109	Ilona	7/23/25	7/23/25	9/24/25	9/24/25	Review at August 2025 meeting. Reviewed at 9/24/25 meeting
499	Confirm New NPW/SCM FoPT tables have been added as the current table.		Susan	8/27/25				New tables 1/1/26
500	Submit email ballot for SOP 4-109	SOP 4-109	Bob	9/24/25	9/25/25	10/22/25	11/19/25 (cancelled)	Motion and second required. Super majority needed. Report in October minutes
500	Submit email ballot for SOP 4-109	SOP 4-109	Bob	11/19/25	11/19/25	12/17/25		At request of members, SOP 4-109 subject to further debate, solicit comments/concerns in question
501	<del>Distribute comments collected during 9/24/25 meeting; seek final comments from all members</del>	DS-EL V4		9/24/25	9/24/25	11/12/25	11/19/25	Review and prepare comments to PTEC. Submitted to PTEC
502	Finalize balloting to approve draft WETT FoPT table and posting		Bob	11/19/25	11/24/25	12/17/25		Email ballot requested from members not present on 11/19/25...completed but not yet posted
503	Roster Review for 2026		Bob/Susan	12/17/2025	1/12/2026	1/30/2026	2/25/26	Including Associate confirmation and new member orientation if needed...on going
504	Action Item review		Bob	12/27/2025	12/18/2025	1/28/2026		Revise list and archive old and completed items; seek executive committee approval
505	Secure Nick's comments on SOP 4-109		Bob	1/28/26		2/25/26	2/25/26	No substantive additional comments
506	Inquire as to posting and notification of effective date for Hg and T-Chlordane FoPT changes		Bob	1/28/26			2/1/26	Documents posted

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
507	Process ARA consistent with SOP 4-107		Susan/Bob	1/28/26	2/12/26	2/25/26	2/25/26	Valid ARA, consistent with SOP
508	Assign ARA resolution and implementation to Chem FoPT subcommittee		Bob	2/25/26	2/25/26			E-mail transmittal of information to Amy
509	Consider Combining all DW analytes into a single FoPT table		Susan	2/25/26	3/25/26			Add to March agenda
510	Website posting of implementation date for WETT FoPT Table		Bob	2/25/26				Implementation date 5/19/2026
511	Established Complaint Subcommittee		Amy/Bob	2/25/26				Supply necessary information to members of subcommittee
512	PFAS review requirements; insufficient data availability		Susan/Amy	2/25/26	3/25/26			Request extension of requirement