

TNI PT Program Executive Committee
Meeting Summary
January 28, 2026

1. Roll call:

Chair, Susan Jackson, called the TNI PT Program Executive Committee (PTPEC) meeting to order at 11:00 AM ET on January 28, 2026 utilizing Microsoft Teams. Amy DeMarco, Vice-Chair assisted in leading the meeting. Attendance is recorded in Attachment A – there were six (8) voting members present. Associate members Justin Brown, Kevin Thompson and Windsor Molnar were also present.

Upon receipt of an email on 1/28/2026 (prior to the meeting), Craig Huff resigned from the PTP EC. His participation and service to the committee was recognized. Members wished him well in retirement.

2. Approval/modifications of agenda

The agenda presented below was approved by unanimous consent. Agenda was corrected to reflect (item #4) Radiochemistry FoPT not WETT regarding the ARA.

3. Review and approval of the December 17, 2025 meeting minutes

The minutes from the December 17, 2025 meeting were presented for review. After review a motion by Tim and second by Lisa to approve the minutes were unanimously approved by the committee. Minutes will be forwarded to William for posting.

The November 19, 2025 minutes have been approved by email ballot by a majority of PTP EC members and will also be forwarded to William for posting

4. Status of Radiochemistry DW FOPT table

Rachel Ellis submitted an Analyte Request Application (ARA), sponsored by the Minnesota Environmental Accreditation Program to add the Uranium (Mass) analyte to the Drinking water FoPT Tables. Susan and Bob will review the SOP 4-107 to ensure the required processing of the ARA.

5. Review of Boston Meeting

Susan reported on the presentation made at the Boston meeting. She highlighted the PowerPoint presentation and mentioned the discussion regarding technology versus method distributed a copy of the draft presentation for the Boston meeting and well as

the issues described by Chandra concerning the multiple reporting of PT results when only one analysis was actually performed. We also mentioned that the possibility of some form of automation of the FoPT data review was being discussed and the anticipated completion of EL V3 and the PTP EC's requirement for review and comment.

6. Subcommittee Updates

- Chemistry FoPT Subcommittee

The subcommittee will meet next week and review a number of analyte criteria that have been evaluated as a part of the 10-year review requirement. Rachel has submitted the Analyte Request Application (ARA) for the addition of Uranium (mass) as an analyte on the Drinking Water FoPT table. Amy will continue to work on coordination of a Radiochemistry workgroup. A question was asked as to what criteria are being applied to when a revised acceptance criteria was being accepted following the evaluation. The consensus was that this decision remains subjective and will be based on numerous factors all of which play into the evaluation.

- WETT FoPT Subcommittee

No report. The subcommittee is not active at this time and will only be reactivated if comments are received on the changes to the WETT FoPT tables. Comments close on 1/31/2026 but no comments have been received to date.

- PTPEC SOP Subcommittee

Subcommittee met on 1/27/2026 and continued review of proposed changes to SOP 4-101. An editorial task of resolving citations as Related Documents or References was completed by Bob. Some additional proposed changes in Section 6 of the document were also being presented. Chandra volunteered to address these potential changes for presentation to the subcommittee during the February meeting. Amanda will submit, when completed, Draft SOP 4-101 to the PTPEC for consideration.

7. Draft SOP 4-109: PT Program Standards Review and Adoption

The previously reviewed and approved SOP 4-109 was rescinded at the request of PTP EC members to address comments from both Tim and Nick. Tim's comments are presented below. The committee has yet to hear from Nick. Bob will communicate with Nick to secure said comments. If Nick has no substantive comments the committee will move to approval with resolution of Tim's comments.



sop 4-109 TM
comments_01282026.r

8.Action Items

Bob has yet to complete the action items previously identified but will provide the appropriate responses at the February meeting.

9.New/old business

None presented

The meeting was adjourned at 11:28 PM ET. The next meeting will be February 25,2026 at 11:00 AM ET utilizing Microsoft Teams.

PTPEC Committee Meeting

January 28, 2026; 11:00 AM ET

Agenda

Susan Jackson, Chair

Amy DeMarco, Vice Chair

1. Roll call
2. Approval/modifications of agenda
3. Review December 17, 2025 meeting minutes
4. Status of ~~WETT~~ Radiochemistry DW FOPT table
 - ARA
5. Review of the Boston Meeting
6. Subcommittee Updates
 - Chemistry FoPT Subcommittee
 - WET FoPT Subcommittee
 - PTPEC SOP Subcommittee
7. Draft SOP 4-109: PT Program Standards Review and Adoption
8. Action Items

9. New/old business

Microsoft Teams [Need help?](#)

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Meeting ID: 215 744 384 518 1

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Attachment A
Participants – Voting Members
TNI
Proficiency Testing Program Executive Committee

Members	Rep	Affiliation	Contact Information
Susan Jackson (2028) (Chair) Present	Lab	South Carolina DES	susan.jackson@des.sc.gov
Amy DeMarco (2027*) (Vice-Chair) Present	Other	NY	amy.demarco@health.ny.gov
Robert Wyeth Program Administrator Present		TNI	robert.wyeth@nelac-institute.org
Marina Aziz (2028*) Present	AB	NY	marina.aziz@health.ny.gov
Nilda Cox (2028*) Absent	Lab	Eurofins	nilda.cox@et.eurofinsus.com
Jack Denby (2028) Absent	Lab/FSMO	HRSD	jdenby@hrsd.com
Rachel Ellis (2028) Absent	AB	New Jersey DEP	Rachel.ellis@dep.nj.gov
Amanda Fehr (2027*) Present	Lab	GEL	amanda.fehr@gel.com
Craig Huff (2027*) Retired	Other	Retired	crhuff83@gmail.com
Michella Karapondo (2028*) Present	Other	USEPA	karapondo.michella@epa.gov

Tim Miller (2027) Present	Other	Phenova	timm@phenova.com
Prasanth Ramakrishnan (2027) Present	AB	IAS	pramakrishnan@iasonline.org
Patrick Selig (2027) Absent	AB	ANAB	pselig@anab.org
Lisa Stafford (2028*) Present	Lab	Eurofins	lisa.stafford@et.eurofinsus.com

*can apply for a second term

Attachment C: PTPEC Committee Action Item Summary – 2025

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
431	Discuss with IT Committee the need for LAMS updates to be communicated to the PTPEC.			10/31/19			Closed	2/17/21: Shawn to discuss with Mei Beth and Jerry. 6/23/25: There is now good communication with LAMS. Add new action item to request Policy or SOP describing relationship between LAMS and PTPEC.
437	Reach out to Sennet Kim and ANAB to confirm there is still an issue related to SCM FoPT table metals footnotes for fixed limits.			3/26/20	3/26/20			2/17/21: On-going Shawn working with William to access data. 4/21/22: Shawn to follow-up. Sennet has left A2LA. 8/17/22: Shawn thinks this is still an issue. Need to look at this during evaluations. Fred said Nick Slawson is taking over as PT contact for A2LA. 6/23/25: Amy DeMarco reviewed metals footnote. Did not see anything. Tim thought it had something to do with Study Mean with a fixed limit instead of assigned value. Some were applying a 10% rule and some are not. This will be looked into further. Still open.

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
456	Update SOP 4-101: Recommendation, Evaluation, and Calculation of Acceptance Criteria and Applicable Concentration Ranges for Proficiency Tests	SOP 4-101	PTP SOP Subcommittee	2/18/21	2/18/21			<p>2/18/21: Combined workgroup established to complete SOP.</p> <p>3/18/21: workgroup met and SOP Subcommittee will send final DRAFT to Chemistry FOPT Subcommittee for examples.</p> <p>Update 8/17/22: Examples requested from Chemistry FoPT Subcommittee that has not met. PTPEC needs to talk about when the next limit updates will occur.</p> <p>3/24/23: Examples have been added by Chemistry FoPT Subcommittee and resubmitted to the PT SOP Subcommittee.</p> <p>6/23/23: Make sure SOP 4-101 includes procedures for how data is received.</p> <p>11/29/23: Submitted to PTPEC for final vote. Vote will be in December.</p> <p>12/18/23: Approved by Committee and sent to Policy for review.</p> <p>6/26/24: The SOP was returned to the Committee from Policy for language review and content flow.</p> <p>9/25/24: Amanda taking Chair role and working on SOP update.</p> <p>12/18/24: Working on SOP.</p> <p>6/23/25: SOP still in progress</p>

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
458	Improve communication with non-TNI AB stakeholders.		Ilona	2/18/21	8/1/22	8/26/25	CLOSED	<p>8/1/22: Discussed at Crystal City meeting. Need to help Advocacy update the White Paper to help reach out to other states. Ambassador program. Also need to include more non-NELAP ABs in the Executive and Expert committees. Outreach needed.</p> <p>10/28/22: Workgroup formed to update paper.</p> <p>3/24/23: Paper completed and sent to Advocacy Committee.</p> <p>6/23/25: Ilona will follow up with Advocacy Committee. Susan thinks this is their action item?</p> <p>8/26/25: Advocacy agrees. Send communications to Advocacy and they will use their TNI Ambassador program to communicate.</p>

459	ARA: PFAS on DW table		Chemistry FoPT Subcommittee	12/1/20	May 2021		Closed	<p>12/1/20: ARA sent to Chemistry FoPT Subcommittee</p> <p>2/18/21: Shawn has requested data. Subcommittee will start working on this after data is received.</p> <p>5/21/21: Data has been received. There may not be enough. Need to determine next steps.</p> <p>Update 8/17/22: Survey of labs is complete, and data needs to be looked at. Amy DeMarco will be new Subcommittee Chair.</p> <p>12/1/22: The Subcommittee will start working in February 2023.</p> <p>3/24/23: Requesting more data from labs and requested PT Data from William.</p> <p>11/29/23: Chem FoPT Submitted final recommendation to PTPEC. Needs further discussion in December.</p> <p>12/18/23: A motion was made by Tim to approve the update to the Drinking Water table to include PFAS limits for 29 analytes as recommended by the Chemistry FoPT Subcommittee and provided with the agenda to this meeting. The motion was seconded by Eric. Since Jack Denby is</p>
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							<p>on leave – super majority is 7/10. Motion passed.</p> <p>4/8/24: PFAS limits were distributed to a bigger stakeholder group for comment. Comments are due early May.</p> <p>4/24/24: A motion was made by Susan to have the Chemistry FoPT Subcommittee evaluate the 6 compounds in the PFAS rule with the limits of 70-130%. Look at Carl Kircher's data and the 2 – 25 times the MRL range for spiking. The motion as seconded by Craig and unanimously approved.</p> <p>- Stacie will send comments to Amy. Look at MRLs, look at data, calculate against 30% and how they come out.</p> <p>5/22/24: 7 Comments were received and reviewed by the Committee. Will look at a 1/1/25 implementation date.</p> <p>6/26/24: Work progressed on analyte codes and nomenclature for final posting of limits.</p> <p>A motion was made by Craig to approve the DW FoPT table that was distributed by email on June 25, 2024, with the meeting agenda. All the</p>
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Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
								<p>new PFAS analytes should be colored in blue. The motion was seconded by Tim. The motion was amended by Craig and Tim to also include an effective date for the table of January 1, 2025. Approved by supermajority vote. Limits changed for 6 analytes from 40% to 30%. All others remained 40%.</p> <p>7/24/24: Responses sent to commenters. William can send out notification.</p> <p>6/23/25: Closed. Add action item to 1 year review of new limits.</p>
460	Develop PT Program metrics			2/18/21	5/21/21			<p>Update 8/17/22: Developed partially as Charter was updated. Need to formalize.</p> <p>6/23/25: Committee needs to review charter and continue work on this. Put on August Agenda. (October Agenda?)</p>

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
462	Feasibility: Radiochemistry Uncertainty to PT Evaluations			2/18/21	2/22			Jan 2022: Discussed in San Antonio. Radiochemistry Expert Committee to submit recommendation. 7/21/22: Recommendation sent to PTPEC for review. 10/28/22: Recommendations to be reviewed in November. 11/22/22: Radiochemistry Expert Committee recommendation to be sent to ERA for comment. 6/23/25: Communicate with Amanda Fehr regarding the status and if the PTPEC needs to address anything at this time. Kevin Thompson and Brian Miller were involved in this. Letter to EPA, etc.
463	Feasibility: Technology Based PTs			2/18/21				2/3/25: Discussed at Forum. Complex. 2/26/25: Discussion continued. 6/23/25: Will add to agenda to confirm this item is closed
464	Feasibility: Add Prep Methods on FoPT tables			2/18/21				2/3/25: Discussed at Forum. Complex. 2/26/25: Discussion continued. 6/23/25: Will add to agenda to confirm this item is closed
465	Feasibility: Air and Emissions PTs			2/18/21			Closed	6/23/25: Until an ARA is submitted, this is closed
470	Determine timing for update of FoPT limits.			7/21/22			Closed	Determine after completion of SOP 4-101. 6/23/25: Time determined in update of 4-107.

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
475	Potentially develop better process to get data for FoPT table updates.			6/23/23			Closed	6/23/25: See # 482. Language developed in Volume 3 and 4 of Standard.
477	TNI leadership and Sigma Aldrich to meet to manage a historical data base for Sigma.			10/27/23			Closed	6/23/25: Need communicated to TNI Leadership and PTPA.
481	Technology Workgroup Updates – Analytical Discipline			5/22/24 6/26/24	5/22/24		Closed	5/22/24: PTPEC can continue to use the term “technology”. “Analytical Discipline” will be used related to items dealing with QSM items - internal audits, matrix, etc. ... This will not affect PTPEC. 6/26/24: More detail shared. This is no longer an issue for PTPEC. 6/25/25: Stacie communicated that PTPEC does not need to be involved in these discussions and that the PT Program will continue to use the term technology.

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
482	TNI PT Standards – Language Workgroup			7/24/24			Closed	<p>A Workgroup was developed to prepare language to send to the PT Expert Committee: Michella, Tim Miller, Susan, Stacie, and Ilona. The Workgroup will meet in Garden Grove right after the PTPEC meeting. Discuss language to have PTPA request data from PT Provider instead of PTPEC.</p> <p>9/25/24: Language was developed and reviewed by PTPEC. Sent to PT Expert Committee. Add SOP Update Action item.</p> <p>6/25/25: PT Expert is incorporating the language into Standard.</p>
483	Update PTP SOPs to include procedure for including PTPAs in communication regarding PTPEC data requests.	Volume 4		9/25/24	TBD			<p>2/26/25: SOP Subcommittee needs to identifying needed updates in response to pending Volume 4 update.</p> <p>9/24/25 DS for EL V4 under review</p>

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
484	Chlordane Nomenclature and CAS# - SCM and NPW FoPT tables – FoPT tables, LAMS and analytical methods need to match.	SCM & NPW FoPT Table	Amy	9/25/24	9/25/24		8/26/25 CLOSED	<p>9/25/24: Collecting data.</p> <p>12/18/24: Jerry drafted letter to EPA. Discuss at Forum.</p> <p>2/26/25: Updated in FoPT table. PTPEC approved. Need to be sent out for review.</p> <p>3/26: Sent to PT Providers and NELAP AC for comment – Due 4/18/25.</p> <p>4/23: No comments received. Sosan and Ilona will work on public posting language and post.</p> <p>5/28/25: Review period ends 7/11/25.</p> <p>6/9/25: Comment received and under review.</p> <p>7/23/25: Received persuasive comments, met with NELAP AC, worked on language, updated FoPT tables submitted to PTPEC for vote. Vote needs to be completed by email.</p> <p><i>(Addition: Vote completed by email and table sent to William for posting. Need to confirm table gets posted.)</i></p> <p>Table now posted.</p>

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
485	Mercury PTRL on NPW FoPT table.	NPW FoPT Table	Amy	9/25/24	9/25/24		8/26/25 CLOSED	<p>9/25/24: Send to Chemistry FoPT Subcommittee for review and a recommendation.</p> <p>12/18/24: Work with Ilona to setup comment period and update table. Wait to update with Chlordane.</p> <p>2/26/25: Updated in FoPT table. PTPEC approved. Need to be sent out for review.</p> <p>3/26: Sent to PT Providers and NELAP AC for comment – Due 4/18/25.</p> <p>4/23: No comments received. Sosan and Ilona will work on public posting language and post.</p> <p>5/28/25: Review period ends 7/11/25.</p> <p>7/23/25: See note under action item 484. Part of same table.</p>

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
486	Update WET FoPT Table	FoPT Table	Craig	9/25/24	2024			<p>9/25/24: Stil reviewing PT Data. 12/18/24: Small data sets may require exception to SOP.</p> <p>2/26/25: Will continue to prepare recommendation for adjusting acceptance limits to be no tighter than 10% for NOEC 25 and 50. Will work with WET EC to complete data evaluation and complete recommendation on FoPT Table updates.</p> <p>6/23/25: Work is continuing.</p> <p>7/23/25: Submitted for vote, but changes needed. Craig is making final updates and then table will be submitted to PTPEC for vote.</p>
487	10 Year Review of DW FoPT Table	DW FoPT Table	Amy					<p>12/18/24: Inorganics and Metals have been calculated and review will begin. 6/23/25: Review ongoing</p>
488	Develop way to streamline FoPT Table reviews.		Amy/Susan	3/26/25	TBD			<p>3/26/25: Chemistry FoPT Subcommittee has developed a tool that will be used to streamline the process for preparing recommendations to the PTPEC at the completion of the 10 year review.</p>

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
489	One year review of new Radiochemistry Limits	DW FoPT Table	Amy	4/23/25	4/23/25			4/23/25: Data will be requested and review will begin after data is received. Requesting a Radiochemistry Expert Committee member join subcommittee during this review. 6/23/25: Review complete. Letter sent to EPA to consider updating MQOs.
490	Review minutes since 7/2024 and populate Action Table for review.		Ilona	5/28/25	6/23/25		Closed 6/25/25	5/28/25: Susan and Ilona are meeting to finalize the table in June. 6/25/25 – Table reviewed with Committee at 6/25/25 meeting.
491	PTPA Evaluations		Ilona	5/28/25	5/28/25			5/28/25: Requested volunteers to help with the evaluation. 7/23/25: 2 volunteers identified. Working on training in August.
492	Send Link for Comments on Volume 4 when it is posted.	Volume 4	Ilona	5/28/25	6/23/25		Closed 6/23/25	6/25/25: Posted on TNI website. Committee members notified.
493	Request Policy or SOP describing relationship between LAMS and PTPEC.		Susan	6/23/25	TBD			See closed Action Item 431.
494	Do first year review of new PFAS limits 1/1/26.		Chair - Chemistry FoPT Subcommittee	6/23/25	TBD			See closed Action item 459.
495	Send WETT FoPT Subcommittee minutes to Ilona for posting.		Craig	7/23/25				
496	Send SOP Subcommittee minutes to Ilona for posting.		Amanda	7/23/25				

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
497	Consider status of SOP Subcommittee. Is this a Workgroup?		Ilona/Susan	7/23/25				
498	Ilona to prepare DRAFT SOP to describe procedures to approve new Standards into the PT Program for use.	SOP 4-109	Ilona	7/23/25	7/23/25	9/24/25	9/24/25	Review at August 2025 meeting. Reviewed at 9/24/25 meeting
499	Confirm New NPW/SCM FoPT tables have been added as the current table.		Susan	8/27/25				New tables 1/1/26
500	Submit email ballot for SOP 4-109	SOP 4-109	Bob	9/24/25	9/25/25	10/22/25	11/19/25 (cancelled)	Motion and second required. Super majority needed. Report in October minutes
	Submit email ballot for SOP 4-109	SOP 4-109	Bob	11/19/25	11/19/25	12/17/25		At request of members, SOP 4-109 subject to further debate, solicit comments/concerns in question
501	Distribute comments collected during 9/24/25 meeting; seek final comments from all members	DS EL V4		9/24/25	9/24/25	11/12/25	11/19/25	Review and prepare comments to PTEC. Submitted to PTEC
502	Finalize balloting to approve draft WETT FoPT table and posting		Bob	11/19/25	11/24/25	12/17/25		Email ballot requested from members not present on 11/19/25...completed but not yet posted
503	Roster Review for 2026		Bob/Susan	12/17/2025	1/12/2026	1/30/2026		Including Associate confirmation and new member orientation if needed...on going
504	Action Item review		Bob	12/27/2025	12/18/2025	1/28/2026		Revise list and archive old and completed items; seek executive committee approval
505	Secure Nick's comments on SOP 4-109		Bob	1/28/26		2/25/26		
506	Inquire as to posting and notification of effective date for Hg and T-Chlordane FoPT changes		Bob	1/28/26				

Item	Task Description	Document Number	Contact	Task Added	Start Date	Due Date	Complete Date	Comments
507	Process ARA consistent with SOP 4-107		Susan/Bob	1/28/26		2/25/26		