

TNI PT Program Executive Committee Meeting Summary

July 21, 2022

1. Roll call, approval of minutes and overview:

Chair, Fred Anderson, called the TNI PT Program Executive Committee (PTPEC) meeting to order at 1pm EDT on July 21, 2022 by teleconference. Attendance is recorded in Attachment A – there were ten (10) members present. Associate members present: Susan Jackson (until 2pm Eastern), Tom Dzedzic, Sheri Heldstab, and Reggie Morgan.

The April meeting minutes were reviewed. A motion was made by Patrick Selig to approve the April 21, 2022 minutes as written. The motion was seconded by Prasanth and there was no further discussion. The motion was unanimously approved.

The June meeting minutes were reviewed. A motion was made by Patrick Selig to approve the June 23, 2022 minutes with the following corrections: Add Tim Miller to voting member list, mark Andy as present (he came in late), and correct spelling in the Radiochemistry section. The motion was seconded by Tim and there was no further discussion. The motion was unanimously approved.

2. Current Business

PTPA Presentations

Patrick Selig can prepare a report, but not a presentation to give in Crystal City due to the short time frame. Fred will reach out to Randy at A2LA. Had reached out to Kelly Black but had not heard back. The PTPA presentations will be moved to the Winter meeting and Fred will update the PTPA's with instructions for preparation of the presentations. Patrick Selig was able to find the last set of instructions and sent them to Fred.

Radiochemistry FoPT Limits

Fred has not received the wording updates from Shawn. This is still on hold.

Subcommittees

Fred commented that subcommittee volunteers are needed.

Carl can join the WET FoPT Subcommittee, but he can't be at all meetings. Fred will get the member list from Shawn and then set-up a first meeting. Fred tried to call Rami, but his voice mail was full. Fred will send him an email to make sure he has everything to get

this Committee started. Fred will Chair the Subcommittee until a chair can be selected by the Subcommittee.

Membership

There are still 2 spots open in the Committee. There is an application the Committee will consider at the end of this call.

Conference

Patrick Selig, Tim, Prasanth, and Fred will be present in Crystal City. The meeting is being recorded for purchase – but people cannot phone in.

3. Subcommittee Reports

Chemistry FoPT Subcommittee

Carl gave an update. The Subcommittee is ready to look at the PFAS ARA based on the lab survey. Carl asked when all limits will be updated again. This will need to be discussed by the PTPEC. Ilona commented that the Subcommittee needs to respond to the request for examples to complete SOP 4-101 (setting FoPT limits).

Andy noted that a performance survey is needed to figure out what limits need to be updated.

PTP SOP Subcommittee

Waiting for examples for SOP 4-101.

4. PTPA Evaluations

The updated Evaluation SOP (7-101) will be ready for voting at the regular August meeting.

5. Committee Membership

Associates excused were excused from the meeting. The following voting members were still on the call: Carl, Andy, Eric, Michella, Patrick Selig, Prasanth, Scott, Tim, Fred

A motion was made by Michella to add Susan Jackson to the Committee. The motion was seconded by Prasanth. There was no further discussion, and the motion was unanimously approved.

6. New Business.

None

7. Action Items

The action items can be found in Attachment C. Attachment B includes a list of reminders.

8. Next Meeting

The next meeting will be in Crystal City, VA in person at 9am Eastern on August 1, 2022. The next regular meeting will be by teleconference on August 18, 2022 at 1pm Eastern.

Fred adjourned the meeting at 2:24pm EDT. (Motion: Patrick Selig Second: Scott. Unanimous)

Attachment A
Participants
TNI
Proficiency Testing Program Executive Committee

Members	Rep	Affiliation	Contact Information
Shawn Kassner (2023*) Absent	Lab	Pace	shawn.kassner@pacelabs.com
Ilona Taunton, Program Administrator Present		TNI	tauntoni@msn.com
Carl Kircher (2024) Present	AB	Florida Department of Health	Carl.Kircher@flhealth.gov
Andy Valkenburg (2024) Present	Other	QASE Inc.	cvalkenbur@aol.com
Tim Miller Present	Other	Phenova	tim@phenova.com
Eric Smith Present	Other		eric.smith72@comcast.net
Michella Karapondo (2022) Present	Other	USEPA	karapondo.michella@epa.gov
Fred Anderson (2023) (CHAIR) Present	Other	Advanced Analytical Solutions, LLC	Fred@advancedqc.com
Jennifer Bordwell (2023) Absent	Lab	Upper Occoquan Service Authority	jennifer.bordwell@uosa.org
Scott Haas (2023) Present	FSMO/ LAB	Environmental Testing, Inc.	shaas@etilab.com
Rachel Ellis (2022*) Present	AB	New Jersey DEP	rachel.ellis@dep.nj.gov
Patrick Selig (2024*) Present	AB	ANAB	pselig@anab.org
Prasanth Ramakrishnan (2024*) Present	AB	ISA	pramakrishnan@iasonline.org

Attachment B

Backburner / Reminders – TNI PT Executive Committee

	Item	Meeting Reference	Comments
7	Add the Field PT Subcommittee to the limit update SOP during its next update.	3/4/10	In Progress
11	Evaluate how labs are accredited for analytes that co-elute.	5-19-11	See meeting reference for details.
13	Charter needs to be reviewed/updated in November.	Ongoing	
18	Shawn noted that PTPEC should have some specific measurements. This should be passed along to the PTP SOP Subcommittee. Nicole noted that we need to determine which items to measure.	6-29-17	To be added to 2021 goals.

Attachment C: PTPEC Committee Action Item Summary – 2022

(Addition: Updates were made to the table on 8/17/22.)

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
295	PTPA Checklist needs to be updated to 2016 Standard.		Ilona		TBD	April 2021		2/17/21: Ilona has a DRAFT for SASS. Shawn and Ilona need to develop PTPA's from 2016 Standard. 5/20/21: Ilona sent Shawn a DRAFT PTPA checklist. 6/15/22 Update: Complete
349	FoPT Table Subcommittee: - Review LAMS table vs FoPT table. - WET FoPT table format needs to be finalized.			4/20/17	4/20/17			2/17/21: Changes have been corrected for all tables except WET. The WET FoPT subcommittee will take this on as part of the development of the new table. The review of LAMS was completed. CLOSED – WET issue continued in Item 454 below.
368	Forward Jerry's question to Chemistry FoPT Subcommittee. (Analyte code change for the non-polar extractable materials.)			8/24/17	8/24/17			2/17/21: SMK to discuss this issue with the PTPEC as to the impact and process of database changes. 2/18/21: Shawn had communication with Jerry and Dan. HEM and HEM-Silica Gel changes made to FoPT table. 8/17/22: CLOSE – New Analyte/Method Code initiative will address if needed.
431	Discuss with IT Committee the need for LAMS updates to be communicated to the PTPEC.			10/31/19				2/17/21: Shawn to discuss with Mei Beth and Jerry.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
432	DW FoPT Table – Lines 17-26 need to be reviewed with LAMS Administrator. PTPEC is going to use what was originally in the table instead of what is currently in LAMS.			10/31/19				2/17/21: Shawn will follow-up with Dan to complete. COMPLETED – DW table updated.
437	Reach out to Sennet Kim and ANAB to confirm there is still an issue related to SCM FoPT table metals footnotes for fixed limits.			3/26/20	3/26/20			2/17/21: On-going Shawn working with William to access data. 4/21/22: Shawn to follow-up. Sennet has left A2LA. 8/17/22: Shawn thinks this is still an issue. Need to look at this during evaluations. Fred said Nick Slawson is taking over as PT contact for A2LA.
445	Send PCB survey to Ilona so she can arrange to have it sent out.		Shawn Ilona	6/18/20	6/18/20			9-17-20: Shawn is working on this and will get to Ilona when complete. 8/17/22: CLOSED. Problem was taken care of. No survey needed.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
454	Form WET FoPT Subcommittee		Shawn	2/18/21				<p>2/18/21: Shawn will ask Rami for membership recommendations.</p> <p>3/18/21: Shawn to talk to Rami about chairing Subcommittee.</p> <p>7/21/22: Fred willing to Chair to get Subcommittee started.</p> <p>8/17/22: Fred is willing to Chair subcommittee to get it started. Stacie will reach out to possible members. Ilona will send a final request for membership to the WET Committee (voting and associate). Determine Scope for this Subcommittee during August meeting in order to send request.</p>
455	Update SOP 4-107: FoPT Table Management	SOP 4-107	PTP SOP Subcommittee	2/19/21			4/21/22	<p>2/18/21: Need procedures to make non-ARA changes to the table?</p> <p>3/16/21: Received initial Policy Committee comments to review.</p> <p>4/21/22: PTPEC approved. Sent to Policy Committee.</p> <p>8/12/22: Policy sent comments to PTPEC. Add to agenda.</p>

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
456	Update SOP 4-101: Recommendation, Evaluation, and Calculation of Acceptance Criteria and Applicable Concentration Ranges for Proficiency Tests	SOP 4-101	PTP SOP Subcommittee	2/18/21	2/18/21			2/18/21: Combined workgroup established to complete SOP. 3/18/21: workgroup met and SOP Subcommittee will send final DRAFT to Chemistry FOPT Subcommittee for examples. Update 8/17/22: Examples requested from Chemistry FoPT Subcommittee that has not met. PTPEC needs to talk about when the next limit updates will occur.
457	FoPT table updates sent by email	- DW FoPT - NPW FoPT - SCM FoPT - DW Rad FoPT		2/18/21	2/18/21		5/31/21	2/18/21: Shawn will check-in with PTPAs, NELAP AC, and PT Providers about implementation timing so PTPEC can set an effective date. 5/31/21: FoPT tables posted on the TNI website.
458	Improve communication with non-TNI AB stakeholders.			2/18/21	8/1/22			8/1/22: Discussed at Crystal City meeting. Need to help Advocacy update the White Paper to help reach out to other states. Ambassador program. Also need to include more non-NELAP ABs in the Executive and Expert committees. Outreach needed.

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459	ARA: PFAS on DW table		Chemistry FoPT Subcommittee	12/1/20				12/1/20: ARA sent to Chemistry FoPT Subcommittee 2/18/21: Shawn has requested data. Subcommittee will start working on this after data is received. 5/21/21: Data has been received. There may not be enough. Need to determine next steps. Update 8/17/22: Survey of labs is complete, and data needs to be looked at. Amy DeMarco will be new chair and they will start meeting again in August/September.
460	Develop PT Program metrics			2/18/21	5/21/21			Update 8/17/22: Developed partially as Charter was updated. Need to formalize.
461	Finish update to Radiochemistry FoPT Table	- DW Rad FoPT		2/18/21				2/18/21: Table submitted to PTPEC. PTPEC waiting for SOP 4-101 to be complete before reviewing table. 4/21/22: Table footnotes need to be updated before PTPEC can vote. Shawn will make these updates.
462	Feasibility: Radiochemistry Uncertainty to PT Evaluations			2/18/21	2/22			Jan 2022: Discussed in San Antonio. Radiochemistry Expert Committee to submit recommendation. 7/21/22: Recommendation sent to PTPEC for review.
463	Feasibility: Technology Based PTs			2/18/21				
464	Feasibility: Add Prep Methods on FoPT tables			2/18/21				

