

TNI PT Program Executive Committee

Meeting Summary

May 28, 2025

1. Roll call, approval of minutes and overview:

Chair, Susan Jackson, called the TNI PT Program Executive Committee (PTPEC) meeting to order at 11am Eastern on May 28, 2025. Attendance is recorded in Attachment A – there were eleven (11) voting members present. Associate members present: Charles Faulk, Rachel Hook, Kevin Thompson, Windsor Molnar and Jennifer Best.

There were no changes made to the agenda. The agenda was approved by unanimous consent.

A motion was made by Craig to approve the April 23, 2025, minutes as written but with a correction in the associate listing for time joined (AM not PM) and a note that Carl will help with FoPT calculations as possible. The motion was seconded by Nilda and unanimously approved.

Susan and Ilona will meet before the next meeting to update the Action Items table, and it will be included in the May minutes (see Attachment B).

2. NEMC – Summer Meeting – St. Louis, Missouri

Registration for the meeting is open. PTPEC will meet August 4, 2025 from 4-5pm. The Expert Committee will meet from 1:30-4pm. This will be an in-person meeting. People planning to attend: Lisa, Rachel, Kevin, Tim, Susan, and Amanda. Craig and Amy will prepare slides for Susan since they will not be in attendance.

3. FoPT Table Update –Chlordane - Footnotes

The FoPT tables were posted for comment. The due date is July 11, 2025. William put it on the TNI website NEWS section and sent it to the 800+ people that have signed up for FoPT notifications. Jerry said this distribution was sufficient.

4. PTPA Evaluations

Ilona needs a co-evaluator, so please send her an email if you are interested in volunteering.

Application material was sent to PTPAs and is due mid-June.

The evaluation is combined with the NEFAP and TNI Environmental Laboratory Standard evaluations. The TNI Board agreed to changes to the process for the Laboratory Standard evaluations, but the SOP has to be updated and approved before training of the new evaluators can be done. Probably a 1-month delay. Two big changes are that there will be only one main Evaluator, an additional evaluator who performs the witnessing when needed, and there is a QA Reviewer appointed to review the evaluation and final report to ensure the evaluation is consistent with the Evaluation SOP, Standard and policies.

5. PT Expert Committee – New language

On May 5th, Susan received the following language update from the PT Expert Committee for comment by the PTPEC.

5.7 Information Requests

- 5.7.1** The PTPA must conduct a presentation at the PTPEC meeting during TNI forums and provide presented information to the PTPEC when requested. The contents of the presentation must minimally include:
- a) a complete list of PTPs accredited to the PT program and their accreditation status and any withdrawals.
 - b) PT study failure rates and potential or observed biases, specifically highlighting those that have historical failure rates of >10% for at least 2 consecutive years.
 - c) the number, nature and status of complaints received by the PTPA concerning the PT program or the PTPs under their accreditation.

- 5.7.2** The PTPA must have a procedure and implement a process to warn, suspend, or revoke PTP accreditation status when notified by the PTPEC that the PTP failed to meet requirements in ELV3 5.10.4.

Susan distributed the language to the Committee and there were no comments received, so she let Carol Gebhart (Chair, PT Expert Committee) know to proceed. *(Addition: Section 5.10.4 is related to the requirement that PT Providers must submit PT data as requested by the PTPEC for FoPT table evaluations.)*

Ilona noted that Volume 4 will be posted for public comment soon and the Committee is being reminded to review and comment on this Standard. There will be a 90-day comment period that will close some time in September. Comments need to be made during this review period, not when it comes to the Committee for program approval and implementation after the Standard has been finalized by the CSDP. Ilona will send an email to the Committee with a link when the Standard is posted.

6. Subcommittee Updates

Chemistry FoPT Subcommittee – Amy DeMarco – see notes

The Subcommittee did not meet in May. Amy worked on the data and send it to the Subcommittee for review before the scheduled June meeting. They will be reviewing UV-254 again and some metals. Amy is looking for someone to review her calculations. If that does not happen, she will review the calculations with the Subcommittee at the meeting.

The requested Radiochemistry data was received from the PT Provider and sent to Carl on May 20, 2025. She is waiting to see if he will be able to crunch the data for review at the June meeting.

Carl was able to work on more inorganic data for the DW Water review, so the Committee will continue with that review.

Nilda asked about whether the Committee is going to review Dissolved Organic Carbon. She noted it is needed for a SUVA (Specific Ultraviolet Absorbance) calculation where the UV absorbance at 254 nm (UV-254) is divided by the concentration of Dissolved Organic Carbon. Nilda thinks Arizona is requiring a PT for this and she will follow-up with Amy after she clarifies with Arizona. Michella noted this is not federally regulated and there is not a PT requirement.

SUVA will not be on the FoPT table since it is just a calculation, but the UV-254 and Dissolved Organic Carbon will be.

WET FoPT Subcommittee – Craig Huff

Craig met with the WET Expert Committee on May 20th. They requested that he reprocess the data a little differently and submit the change to them on the 21st. He is now waiting for feedback.

Two members of the WET Expert Committee applied for membership on the Subcommittee. He will do an email vote to get them added and then put the results of the vote into his minutes.

PTP SOP Subcommittee

Susan talked to Amanda and she let her know that the Subcommittee is still working on SOP 4-101. They will also work with Ilona to get the SOP to Jan (TNI Administrative Support) for formatting.

7. New Business

The Committee will be meeting July 23rd by teleconference and then in person in St. Louis on August 4th. It does not look like there will be a quorum in St. Louis, so the Committee will still meet by teleconference on August 27th.

8. Action Items

(Addition: See Attachment B. Susan, Amy and Ilona met to update the Action Items table. It will be reviewed by the Committee in June.)

9. Next Meeting

The next meeting will be June 24, 2025, at 11am Eastern by teleconference/webinar.

Susan adjourned the meeting at 12 pm Eastern.

Attachment A
Participants – Voting Members
TNI
Proficiency Testing Program Executive Committee

Members	Rep	Affiliation	Contact Information
Susan Jackson (2025*) (Chair) Present	Lab	South Carolina DHEC	susan.jackson@des.sc.gov
Amy DeMarco (2027*) (Vice-Chair) Present	Other	NY	amy.demarco@health.ny.gov
Ilona Taunton, Program Administrator Present		TNI	ilona.taunton@nelac-institute.org
Marina Aziz (2028*) Present	AB	NY	marina.aziz@health.ny.gov
Nilda Cox (2028*) Present	Lab	Eurofins	nilda.cox@et.eurofinsus.com
Jack Denby (2028) Present	Lab/FSMO	HRSD	jdenby@hrsd.com
Rachel Ellis (2028) Present	AB	New Jersey DEP	Rachel.ellis@dep.nj.gov
Amanda Fehr (2027*) Absent	Lab	GEL	amanda.fehr@gel.com
Craig Huff (2027*) Present	Other	QASE Inc.	craig_huff@waters.com
Michella Karapondo Present	Other	USEPA	karapondo.michella@epa.gov
Tim Miller (2024*) Present.	Other	Phenova	timmm@phenova.com
Prasanth Ramakrishnan (2027) Present	AB	ISA	pramakrishnan@iasonline.org
Patrick Selig (2024*) Absent	AB	ANAB	pselig@anab.org
Lisa Stafford Present	Lab	Eurofins	lisa.stafford@et.eurofinsus.com

Total: 13 Lab – 5, AB – 4, Other: 4 – Balanced

Attachment B: PTPEC Committee Action Item Summary – 2024/2025

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
431	Discuss with IT Committee the need for LAMS updates to be communicated to the PTPEC.			10/31/19			Closed	2/17/21: Shawn to discuss with Mei Beth and Jerry.
437	Reach out to Sennet Kim and ANAB to confirm there is still an issue related to SCM FoPT table metals footnotes for fixed limits.			3/26/20	3/26/20			2/17/21: On-going Shawn working with William to access data. 4/21/22: Shawn to follow-up. Sennet has left A2LA. 8/17/22: Shawn thinks this is still an issue. Need to look at this during evaluations. Fred said Nick Slawson is taking over as PT contact for A2LA. 6/23/25: Amy DeMarco to review metals footnote.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
455	Update SOP 4-107: FoPT Table Management	SOP 4-107	PTP SOP Subcommittee	2/19/21			11/29/23	2/18/21: Need procedures to make non-ARA changes to the table? 3/16/21: Received initial Policy Committee comments to review. 4/21/22: PTPEC approved. Sent to Policy Committee. 8/12/22: Policy sent comments to PTPEC. Add to agenda. 10/28/22: Sent to PTP SOP Subcommittee. To be discussed in December. 2/23: A few more changes are needed. Resubmitted to PT SOP Subcommittee. 10/27/23: SOP completed, approved by PTPEC and sent to Policy Committee for review. 11/29/23: SOP approved and posted. COMPLETE

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
456	Update SOP 4-101: Recommendation, Evaluation, and Calculation of Acceptance Criteria and Applicable Concentration Ranges for Proficiency Tests	SOP 4-101	PTP SOP Subcommittee	2/18/21	2/18/21			2/18/21: Combined workgroup established to complete SOP. 3/18/21: workgroup met and SOP Subcommittee will send final DRAFT to Chemistry FOPT Subcommittee for examples. Update 8/17/22: Examples requested from Chemistry FoPT Subcommittee that has not met. PTPEC needs to talk about when the next limit updates will occur. 3/24/23: Examples have been added by Chemistry FoPT Subcommittee and resubmitted to the PT SOP Subcommittee. 6/23/23: Make sure SOP 4-101 includes procedures for how data is received. 11/29/23: Submitted to PTPEC for final vote. Vote will be in December. 12/18/23: Approved by Committee and sent to Policy for review. 6/26/24: The SOP was returned to the Committee from Policy for language review and content flow. 9/25/24: Amanda taking Chair role and working on SOP update. 12/18/24: Working on SOP. 6/23/25: SOP still in progress

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
458	Improve communication with non-TNI AB stakeholders.			2/18/21	8/1/22			8/1/22: Discussed at Crystal City meeting. Need to help Advocacy update the White Paper to help reach out to other states. Ambassador program. Also need to include more non-NELAP ABs in the Executive and Expert committees. Outreach needed. 10/28/22: Workgroup formed to update paper. 3/24/23: Paper completed and sent to Advocacy Committee. 6/23/25: Ilona will follow up with Advocacy Committee.

459	ARA: PFAS on DW table		Chemistry FoPT Subcommittee	12/1/20	May 2021		Closed	12/1/20: ARA sent to Chemistry FoPT Subcommittee 2/18/21: Shawn has requested data. Subcommittee will start working on this after data is received. 5/21/21: Data has been received. There may not be enough. Need to determine next steps. Update 8/17/22: Survey of labs is complete, and data needs to be looked at. Amy DeMarco will be new Subcommittee Chair. 12/1/22: The Subcommittee will start working in February 2023. 3/24/23: Requesting more data from labs and requested PT Data from William. 11/29/23: Chem FoPT Submitted final recommendation to PTPEC. Needs further discussion in December. 12/18/23: A motion was made by Tim to approve the update to the Drinking Water table to include PFAS limits for 29 analytes as recommended by the Chemistry FoPT Subcommittee and provided with the agenda to this meeting. The motion was seconded by Eric. Since Jack Denby is
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							on leave – super majority is 7/10. Motion passed. 4/8/24: PFAS limits were distributed to a bigger stakeholder group for comment. Comments are due early May. 4/24/24: A motion was made by Susan to have the Chemistry FoPT Subcommittee evaluate the 6 compounds in the PFAS rule with the limits of 70-130%. Look at Carl Kircher's data and the 2 – 25 times the MRL range for spiking. The motion as seconded by Craig and unanimously approved. - Stacie will send comments to Amy. Look at MRLs, look at data, calculate against 30% and how they come out. 5/22/24: 7 Comments were received and reviewed by the Committee. Will look at a 1/1/25 implementation date. 6/26/24: Work progressed on analyte codes and nomenclature for final posting of limits. A motion was made by Craig to approve the DW FoPT table that was distributed by email on June 25, 2024, with the meeting agenda. All the new PFAS analytes
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								should be colored in blue. The motion was seconded by Tim. The motion was amended by Craig and Tim to also include an effective date for the table of January 1, 2025. Approved by supermajority vote. Limits changed for 6 analytes from 40% to 30%. All others remained 40%. 7/24/24: Responses sent to commenters. William can send out notification.
460	Develop PT Program metrics			2/18/21	5/21/21			Update 8/17/22: Developed partially as Charter was updated. Need to formalize. 6/23/25: Review charter and SOP by committee to get back on agenda
461	Finish update to Radiochemistry FoPT Table	- DW Rad FoPT		2/18/21			4/28/23	2/18/21: Table submitted to PTPEC. PTPEC waiting for SOP 4-101 to be complete before reviewing table. 4/21/22: Table footnotes need to be updated before PTPEC can vote. Shawn will make these updates. 11/22/22: Updates complete and approved by Committee. Being sent to NELAP AC and PT Providers for comment before effective date approved. 3/24/23: Vote for effective date. 4/28/23: Effective date changed to 11/1/23. Closed

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
462	Feasibility: Radiochemistry Uncertainty to PT Evaluations			2/18/21	2/22			Jan 2022: Discussed in San Antonio. Radiochemistry Expert Committee to submit recommendation. 7/21/22: Recommendation sent to PTPEC for review. 10/28/22: Recommendations to be reviewed in November. 11/22/22: Radiochemistry Expert Committee recommendation to be sent to ERA for comment. 6/23/25: Communicate with Amanda Fehr regarding the status and if the PTPEC needs to address anything at this time.
463	Feasibility: Technology Based PTs			2/18/21				2/3/25: Discussed at Forum. Complex. 2/26/25: Discussion continued. 6/23/25: Will add to agenda to confirm this item is closed
464	Feasibility: Add Prep Methods on FoPT tables			2/18/21				2/3/25: Discussed at Forum. Complex. 2/26/25: Discussion continued. 6/23/25: Will add to agenda to confirm this item is closed
465	Feasibility: Air and Emissions PTs			2/18/21			Closed	6/23/25: Until an ARA is submitted, this is closed
470	Determine timing for update of FoPT limits.			7/21/22			Closed	Determine after completion of SOP 4-101. 6/23/25: Time determined in update of 4-107.
471	Advocacy White Paper			1/11/23			4/28/23	Paper submitted.
472	DMR QA is requesting formal comments			1/11/23			2/24/23	Submitted.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
473	State of Accreditation Update			4/28/23			Complete	The document was worked on during meeting and will be finalized by email and sent back to Lynn.
474	Ra-226 PTRL Issue – Respond			6/23/23	6/23/23		Complete	Stacie will prepare response and get feedback through email before sending to Annmarie.
475	Potentially develop better process to get data for FoPT table updates.			6/23/23			Closed	6/22/25: See # 482. Language developed in Volume 3 and 4 of Standard.
476	Choose PTPA evaluator for upcoming evaluations.			10/27/23	10/27/23		10/27/23	Stacie will join Ilona to evaluate PTPAs.
477	TNI leadership and Sigma Aldrich to meet to manage a historical data base for Sigma.			10/27/23			Closed	Need communicated to TNI Leadership and PTPA.
478	Address 2 complaints regarding new Radiochemistry FoPT Limits (#48 and #49)		Stacie Ilona	11/29/23	11/29/23		12/18/23	12/18/23: Response approved by PTPEC and Bob Shannon and Kieth McCroan.
479	Review DRAFT Volume 3 and 4 – Get from Bob Wyeth			4/8/24	2/28/24		3/1/24	Volumes are getting ready to post for comment. Part of discussion in Ohio, but Committee did not meet in February. Stacie sent email to Committee to start review on 2/28/24. 3/1/24: Volume 3 and 4 comments from Nicole and Ilona sent to PT Expert Committee.
480	Request for DW Data for Limit Updates – Missing Data			4/24/24	4/24/24		9/25/24	4/24/24: Data from 2 providers is missing. 7/24/24: Still need data from one more provider. Workgroup in Item 482 formed. 9/25/24: All data received.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
481	Technology Workgroup Updates – Analytical Discipline			5/22/24 6/26/24	5/22/24		Closed	5/22/24: PTPEC can continue to use the term “technology”. “Analytical Discipline” will be used related to items dealing with QSM items - internal audits, matrix, etc. ... This will not affect PTPEC. 6/26/24: More detail shared. This is no longer an issue for PTPEC.
482	TNI PT Standards – Language Workgroup			7/24/24			Closed	A Workgroup was developed to prepare language to send to the PT Expert Committee: Michella, Tim Miller, Susan, Stacie, and Ilona. The Workgroup will meet in Garden Grove right after the PTPEC meeting. Discuss language to have PTPA request data from PT Provider instead of PTPEC. 9/25/24: Language was developed and reviewed by PTPEC. Sent to PT Expert Committee. Add SOP Update Action item.
483	Update PTP SOPs to include procedure for including PTPAs in communication regarding PTPEC data requests.			9/25/24				2/26/25: SOP Subcommittee will begin identifying needed updates.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
484	Chlordane Nomenclature and CAS# - SCM and NPW FoPT tables – FoPT tables, LAMS and analytical methods need to match.			9/25/24				9/25/24: Collecting data. 12/18/24: Jerry drafted letter to EPA. Discuss at Forum. 2/26/25: Updated in FoPT table. PTPEC approved. Need to be sent out for review. 3/26: Sent to PT Providers and NELAP AC for comment – Due 4/18/25. 4/23: No comments received. Sosan and Ilona will work on public posting language and post. 5/28/25: Review period ends 7/11/25. 6/9/25: Comment received and under review
485	Mercury PTRL on NPW FoPT table.			9/25/24				9/25/24: Send to Chemistry FoPT Subcommittee for review and a recommendation. 12/18/24: Work with Ilona to setup comment period and update table. Wait to update with Chlordane. 2/26/25: Updated in FoPT table. PTPEC approved. Need to be sent out for review. 3/26: Sent to PT Providers and NELAP AC for comment – Due 4/18/25. 4/23: No comments received. Sosan and Ilona will work on public posting language and post. 5/28/25: Review period ends 7/11/25.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
486	Update WET FoPT Table							9/25/24: Stil reviewing PT Data. 12/18/24: Small data sets may require exception to SOP. 2/26/25: Will continue to prepare recommendation for adjusting acceptance limits to be no tighter than 10% for NOEC 25 and 50. Will work with WET EC to complete data evaluation and complete recommendation on FoPT Table updates.
487	Update DW FoPT Table							12/18/24: Inorganics and Metals have been calculated and review will begin. 6/23/25: Review ongoing
488	Develop way to streamline FoPT Table reviews.							3/26/25: Chemistry FoPT Subcommittee has developed a tool that will be used to streamline the process for preparing recommendations to the PTPEC at the completion of the 10 year review.
489	One year review of new Radiochemistry Limits							4/23/25: Data will be requested and review will begin after data is received. Requesting a Radiochemistry Expert Committee member join subcommittee during this review.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
490	Review minutes since 7/2024 and populate Action Table for review.		Ilona				Closed	5/28/25: Susan and Ilona are meeting to finalize the table in June so it can be included in the May meeting minutes.
491	PTPA Evaluation		Ilona					5/28/25: Requested volunteers to help with the evaluation.
492	Send Link for Comments on Volume 4 when it is posted.		Ilona					