

TNI PT Program Executive Committee Meeting Summary

December 8, 2022

1. Roll call, approval of minutes and overview:

Chair, Stacie Crandall, called the TNI PT Program Executive Committee (PTPEC) meeting to order at 1pm Eastern on December 8, 2022. Attendance is recorded in Attachment A – there were nine (9) members present. Associate members present: Tom Dziedzic, Reggie Morgan, Amy DeMarco, Jennifer Best, and Craig Huff.

The Committee discussed options again on which call/screen sharing format to use for meetings. Teams works much better for Stacie, so the Committee will convert to that.

The November meeting minutes were reviewed. A motion was made by Tim to approve the November 18, 2022 minutes as written with a correction to LAMS instead of LIMS and the next meeting time is 11:30 instead of 11:00am. The motion was seconded by Susan and there was no further discussion. The motion was unanimously approved.

2. Radiochemistry FoPT Table Update

Stacie sent it to the NELAP AC and ERA for comment before the PTPEC sets an effective date and posts it. Carl was able to respond back to a NELAP AB that had questions and Stacie has not heard anything back from ERA yet.

Comments are being accepted through January 15, 2022. Craig wants to stress test it against some failure rates and will get that back to Stacie. This will be discussed in San Antonio.

3. White Paper Status

Stacie will be planning a meeting with the volunteer group. Nicole will not be able to help with review due to a change in responsibilities.

4. Radiochemistry Uncertainty

This was put on hold until the Radiochemistry Limits are finished up. This will be further discussed in San Antonio.

5. DMR-QA

DMR-QA is accepting comments.

Michella commented that she talked to and EPA person – Greg Savitske (savitske.gregory@epa.gov). We can invite him as a Guest to our meetings for DMR-QA related questions.

This comment opportunity may also help with some of the issues WET is looking at. Stacie will send the notification to everyone. She will also share the table originally sent to the Committee from the WET Expert Committee.

6. Winter TNI Meeting

The following people are planning to attend the meeting in San Antonio: Craig, Susan, Stacie, Ilona, Rachel, Tim, Prasanth, and Reggie. Carl may attend also. Jennifer Best, Michell and Amy know they will not be able to attend.

Stacie, Susan and Ilona worked on the opening slides for the Conference – Accomplishments in 2022 and Goals in 2023. She shared the slides with the Committee.

Eric is working on the final changes to 4-107 so we will have to see if it can be finished and included on the Accomplishments slide.

Longer Term PTPEC Goals will be added to the agenda for the San Antonio meeting.

7. Review Action items

437 – Stacie will talk to Shawn.

460 – Should this still be on the Action Table? Stacie is not sure this is still necessary because information is shared by the PTPAs and information was included in the Charter. The Committee was in agreement that this should be deleted.

Ilona looked at the PTPEC Charter to see if there was anything stated that Metrics needed to be further developed. There was nothing. Ilona will share the minutes when this action item was first developed.

463 – 465 –

Data sets would be smaller. 461 may not be needed anymore. This will be further discussed in San Antonio.

8. Subcommittee Updates

Chemistry FoPT Subcommittee - Amy DeMarco (Chair). The first meeting occurred on December 1, 2022 for an introductory meeting. She has received initial information from Carl and he is planning to provide additional information for how to use some of the files he sent. Eric reminded Amy that the PT SOP Subcommittee still needs comments on procedures for setting limits (SOP 4-101).

WET FoPT Subcommittee – The first meeting is next week. They will determine the next steps and appoint a Chair. Stacie will stay involved in at an advisory level.

PTP SOP Subcommittee – Will meet in December to review and update SOP 4-107. Eric has received the SOP from Ilona that needs to be updated. Subcommittee membership: Stacie, Reggie, Nicole, Susan, Shawn. Stacie asked for another volunteer for this committee – Prasanth volunteered. Carl may be able to provide comment when needed.

9. New Business.

None.

10. Action Items

The action items can be found in Attachment C. Attachment B includes a list of reminders.

11. Next Meeting

The next meeting will be in person in San Antonio, TX during the winter Forum (Tuesday, January 10, 2023). The meeting was adjourned at 2:30 pm Eastern.

Attachment A
Participants
TNI
Proficiency Testing Program Executive Committee

Members	Rep	Affiliation	Contact Information
Stacie Crandall (2025*) (Chair) Present	Lab	HRSD	scrandall@hrsd.com
Ilona Taunton, Program Administrator Present		TNI	tauntoni@msn.com
Susan Jackson (2025*) (Vice-Chair) Present	Lab	South Carolina DHEC	jacksosb@dhec.sc.gov
Carl Kircher (2024) Present	AB	Florida Department of Health	Carl.Kircher@flhealth.gov
Shawn Kassner (2023*) Absent	Lab	<u>Kaycha Labs</u>	skassner@kaychalabs.com
Andy Valkenburg (2024) Present	Other	QASE Inc.	cvalkenbur@aol.com
Tim Milller (2024*) Present	Other	Phenova	tim@phenova.com
Eric Smith (2024*) Present at 12:00 Eastern	Other		eric.smith72@comcast.net
Michella Karapondo (2022) Present	Other	USEPA	karapondo.michella@epa.gov
Fred Anderson (2023) Absent	Other	Advanced Analytical Solutions, LLC	Fred@advancedqc.com
Jennifer Bordwell (2023) Present	Lab	Upper Occoquan Service Authority	jennifer.bordwell@uosa.org
Scott Haas (2023) Absent	FSMO/ LAB	Environmental Testing, Inc.	shaas@etilab.com
Rachel Ellis (2022*) Present	AB	New Jersey DEP	4achel.ellis@dep.nj.gov
Patrick Selig (2024*) Absent	AB	ANAB	pselig@anab.org
Prasanth Ramakrishnan (2024*) Absent	AB	ISA	pramakrishnan@iasonline.org

Attachment B

Backburner / Reminders – TNI PT Executive Committee

	Item	Meeting Reference	Comments
7	Add the Field PT Subcommittee to the limit update SOP during its next update.	3/4/10	In Progress
11	Evaluate how labs are accredited for analytes that co-elute.	5-19-11	See meeting reference for details.
13	Charter needs to be reviewed/updated in November.	Ongoing	
18	Shawn noted that PTPEC should have some specific measurements. This should be passed along to the PTP SOP Subcommittee. Nicole noted that we need to determine which items to measure.	6-29-17	To be added to 2021 goals.

Attachment F: PTPEC Committee Action Item Summary – 2022

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
295	PTPA Checklist needs to be updated to 2016 Standard.		Ilona		TBD	April 2021		2/17/21: Ilona has a DRAFT for SASS. Shawn and Ilona need to develop PTPA's from 2016 Standard. 5/20/21: Ilona sent Shawn a DRAFT PTPA checklist. 6/15/22 Update: Complete
349	FoPT Table Subcommittee: - Review LAMS table vs FoPT table. - WET FoPT table format needs to be finalized.			4/20/17	4/20/17			2/17/21: Changes have been corrected for all tables except WET. The WET FoPT subcommittee will take this on as part of the development of the new table. The review of LAMS was completed. CLOSED – WET issue continued in Item 454 below.
368	Forward Jerry's question to Chemistry FoPT Subcommittee. (Analyte code change for the non-polar extractable materials.)			8/24/17	8/24/17			2/17/21: SMK to discuss this issue with the PTPEC as to the impact and process of database changes. 2/18/21: Shawn had communication with Jerry and Dan. HEM and HEM-Silica Gel changes made to FoPT table. 8/17/22: CLOSE – New Analyte/Method Code initiative will address if needed.
431	Discuss with IT Committee the need for LAMS updates to be communicated to the PTPEC.			10/31/19				2/17/21: Shawn to discuss with Mei Beth and Jerry.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
432	DW FoPT Table – Lines 17-26 need to be reviewed with LAMS Administrator. PTPEC is going to use what was originally in the table instead of what is currently in LAMS.			10/31/19				2/17/21: Shawn will follow-up with Dan to complete. COMPLETED – DW table updated.
437	Reach out to Sennet Kim and ANAB to confirm there is still an issue related to SCM FoPT table metals footnotes for fixed limits.			3/26/20	3/26/20			2/17/21: On-going Shawn working with William to access data. 4/21/22: Shawn to follow-up. Sennet has left A2LA. 8/17/22: Shawn thinks this is still an issue. Need to look at this during evaluations. Fred said Nick Slawson is taking over as PT contact for A2LA.
445	Send PCB survey to Ilona so she can arrange to have it sent out.		Shawn Ilona	6/18/20	6/18/20			9-17-20: Shawn is working on this and will get to Ilona when complete. 8/17/22: CLOSED. Problem was taken care of. No survey needed.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
454	Form WET FoPT Subcommittee		Shawn	2/18/21			10/28/22	<p>2/18/21: Shawn will ask Rami for membership recommendations.</p> <p>3/18/21: Shawn to talk to Rami about chairing Subcommittee.</p> <p>7/21/22: Fred willing to Chair to get Subcommittee started.</p> <p>8/17/22: Fred is willing to Chair subcommittee to get it started. Stacie will reach out to possible members. Ilona will send a final request for membership to the WET Committee (voting and associate). Determine Scope for this Subcommittee during August meeting in order to send request.</p> <p>10/28/22: Committee formed and Scope accepted by PTPEC.</p>
455	Update SOP 4-107: FoPT Table Management	SOP 4-107	PTP SOP Subcommittee	2/19/21			4/21/22	<p>2/18/21: Need procedures to make non-ARA changes to the table?</p> <p>3/16/21: Received initial Policy Committee comments to review.</p> <p>4/21/22: PTPEC approved. Sent to Policy Committee.</p> <p>8/12/22: Policy sent comments to PTPEC. Add to agenda.</p> <p>10/28/22: Sent to PTP SOP Subcommittee. To be discussed in December.</p>

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
456	Update SOP 4-101: Recommendation, Evaluation, and Calculation of Acceptance Criteria and Applicable Concentration Ranges for Proficiency Tests	SOP 4-101	PTP SOP Subcommittee	2/18/21	2/18/21			2/18/21: Combined workgroup established to complete SOP. 3/18/21: workgroup met and SOP Subcommittee will send final DRAFT to Chemistry FOPT Subcommittee for examples. Update 8/17/22: Examples requested from Chemistry FoPT Subcommittee that has not met. PTPEC needs to talk about when the next limit updates will occur.
457	FoPT table updates sent by email	- DW FoPT - NPW FoPT - SCM FoPT - DW Rad FoPT		2/18/21	2/18/21		5/31/21	2/18/21: Shawn will check-in with PTPAs, NELAP AC, and PT Providers about implementation timing so PTPEC can set an effective date. 5/31/21: FoPT tables posted on the TNI website.
458	Improve communication with non-TNI AB stakeholders.			2/18/21	8/1/22			8/1/22: Discussed at Crystal City meeting. Need to help Advocacy update the White Paper to help reach out to other states. Ambassador program. Also need to include more non-NELAP ABs in the Executive and Expert committees. Outreach needed. 10/28/22: Workgroup formed to update paper.

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459	ARA: PFAS on DW table		Chemistry FoPT Subcommittee	12/1/20				12/1/20: ARA sent to Chemistry FoPT Subcommittee 2/18/21: Shawn has requested data. Subcommittee will start working on this after data is received. 5/21/21: Data has been received. There may not be enough. Need to determine next steps. Update 8/17/22: Survey of labs is complete, and data needs to be looked at. Amy DeMarco will be new Subcommittee Chair. 12/1/22: The Subcommittee will start working in February 2023.
460	Develop PT Program metrics			2/18/21	5/21/21			Update 8/17/22: Developed partially as Charter was updated. Need to formalize.
461	Finish update to Radiochemistry FoPT Table	- DW Rad FoPT		2/18/21				2/18/21: Table submitted to PTPEC. PTPEC waiting for SOP 4-101 to be complete before reviewing table. 4/21/22: Table footnotes need to be updated before PTPEC can vote. Shawn will make these updates. 11/22/22: Updates complete and approved by Committee. Being sent to NELAP AC and PT Providers for comment before effective date approved.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
462	Feasibility: Radiochemistry Uncertainty to PT Evaluations			2/18/21	2/22			Jan 2022: Discussed in San Antonio. Radiochemistry Expert Committee to submit recommendation. 7/21/22: Recommendation sent to PTPEC for review. 10/28/22: Recommendations to be reviewed in November. 11/22/22: Radiochemistry Expert Committee recommendation to be sent to ERA for comment.
463	Feasibility: Technology Based PTs			2/18/21				
464	Feasibility: Add Prep Methods on FoPT tables			2/18/21				
465	Feasibility: Air and Emissions PTs			2/18/21				
466	Meet with SSAS Expert Committee to better define PTPEC's.							Does PTPEC vote on tables as they get updated? 6/21/21: Discussed on 6/17/21 with Committee. Meet with Jerry on 6/21/21. PTPEC no longer provides administration or maintenance for SSAS. Need to update PTPEC definition. Still works with audit sample provider accreditors. UPDATE: SSAS has been canceled.
467	Update Charter			4/22/21	5/21/21		12/16/21	10/21/21: Charter completed and sent to Policy for review. 12/16/21: Charter approved by Committee. 1/12/22: Charter approved by Board of Directors.
468	Internal Audit Checklist needs to be updated based on new SOPs and Policies.		Eric Smith?	5/21/21		11/1/21		2/11/22: Finalized by Policy Committee

