

TNI PT Program Executive Committee Meeting Summary

November 18, 2022

1. Roll call, approval of minutes and overview:

Chair, Stacie Crandall, called the TNI PT Program Executive Committee (PTPEC) meeting to order at 1pm Eastern on November 18, 2022. Attendance is recorded in Attachment A – there were twelve (12) members present. Associate members present: Tom Dziedzic, Nick Slawson, Reggie Morgan, and Amy DeMarco.

The Committee discussed options on which call/screen sharing format to use for meetings. The preference is Webex.

The October meeting minutes were reviewed. A motion was made by Tim to approve the October 28, 2022 minutes as written with a correction to Tom Dziedzic's name spelling. The motion was seconded by Eric and there was no further discussion. The motion was unanimously approved.

2. Radiochemistry FoPT Table Update

Stacie spoke with Shawn Kassner and shared the updated Radiochemistry FoPT Table she sent on 11-14-22. There were questions about Uranium.

Why are two different codes needed for analytes? The reporting limits are different based on different technologies.

Michella read from the CFR footnote. There is a conversion factor.

For Uranium, there are two entries in the table. There are different technologies and there are different ranges.

The Committee should be trying to match LAMS.

After reviewing the table, a motion was made by Carl and seconded by Tim to approve the Radiochemistry FoPT table sent by Stacie on 11-14-22 with the following changes:

- Excel Line 21. Chane name to Uranium (activity)
- Excel Line 22. 3055 – 1184 and change name natural to Uranium (mass)

There was no further discussion. A role call vote was taken:

Stacie - For

Susan - For

Carl - For
Tim - For
Eric - For
Michella - For
Fred - For
Scott - For
Rachel - For
Patrick - For
Prasanth - For

The motion passed. Stacie will clean up the copy and send a copy to the NELAP AC and PT Providers for comment.

3. White Paper Status –

No update. Stacie will start to pull a group together to work on it. Michella and Nicole are willing to be reviewers of the DRAFT document.

4. Radiochemistry Uncertainty

Ilna summarized her understanding of what should happen to the Radiochemistry Expert Committee recommendation provided in the agenda. ERA is the only provider. Stacie will ask ERA to review the recommendation and provide feedback to the PTPEC so the Committee can prepare a recommendation and discuss it with the PT Expert Committee and NELAP AC.

5. SOP Updates

SOP 7-101 (TNI Accreditation Body Evaluation and Recognition Procedure used by the PT Program Executive Committee and NEFAP Executive Committee) - This SOP will be prepared for an email vote.

SOP – 4-107 (FoPT Table Management) - The SOP will be discussed next month for review in December.

6. Subcommittee Updates

Chemistry FoPT Subcommittee - Amy DeMarco (Chair). The first meeting will be December 1, 2022 – 1pm Eastern for an introductory meeting. She has received initial information from Carl and he is planning to provide additional information for how to use some of the files he sent. Eric reminded Amy that the PT SOP Subcommittee still needs comments on SOP 4-101, the how to establish limits SOP.

WET FoPT Subcommittee – The first meeting is next week. They will determine the next steps and appoint a Chair. Stacie will stay involved in an advisor level.

PTP SOP Subcommittee – Will meet in December to review and update SOP 4-107. Eric has received the SOP from Ilona that needs to be updated. Subcommittee membership: Stacie, Reggie, Nicole, Susan, Shawn. Stacie asked for another volunteer for this committee – Prasanth volunteered. Carl may be able to provide comment when needed.

7. New Business.

None.

8. Action Items

The action items can be found in Attachment C. Attachment B includes a list of reminders.

9. Next Meeting

The next meeting will be by teleconference on December 8, 2022 at 11am Eastern. The meeting was adjourned at 2:30 pm Eastern.

Attachment A
Participants
TNI
Proficiency Testing Program Executive Committee

Members	Rep	Affiliation	Contact Information
Stacie Crandall (2025*) (Chair) Present	Lab	HRSD	scrandall@hrsd.com
Ilona Taunton, Program Administrator Present		TNI	tauntoni@msn.com
Susan Jackson (2025*) (Vice-Chair) Present	Lab	South Carolina DHEC	jacksosb@dhec.sc.gov
Carl Kircher (2024) Present	AB	Florida Department of Health	Carl.Kircher@flhealth.gov
Shawn Kassner (2023*) Absent	Lab	<u>Kaycha Labs</u>	skassner@kaychalabs.com
Andy Valkenburg (2024) Absent	Other	QASE Inc.	cvalkenbur@aol.com
Tim Milller (2024*) Present	Other	Phenova	tim@phenova.com
Eric Smith (2024*) Present	Other		eric.smith72@comcast.net
Michella Karapondo (2022) Present	Other	USEPA	karapondo.michella@epa.gov
Fred Anderson (2023) Present	Other	Advanced Analytical Solutions, LLC	Fred@advancedqc.com
Jennifer Bordwell (2023) Absent	Lab	Upper Occoquan Service Authority	jennifer.bordwell@uosa.org
Scott Haas (2023) Present	FSMO/ LAB	Environmental Testing, Inc.	shaas@etilab.com
Rachel Ellis (2022*) Present	AB	New Jersey DEP	4achel.ellis@dep.nj.gov
Patrick Selig (2024*) Present	AB	ANAB	pselig@anab.org
Prasanth Ramakrishnan (2024*) Present	AB	ISA	pramakrishnan@iasonline.org

Attachment B

Backburner / Reminders – TNI PT Executive Committee

	Item	Meeting Reference	Comments
7	Add the Field PT Subcommittee to the limit update SOP during its next update.	3/4/10	In Progress
11	Evaluate how labs are accredited for analytes that co-elute.	5-19-11	See meeting reference for details.
13	Charter needs to be reviewed/updated in November.	Ongoing	
18	Shawn noted that PTPEC should have some specific measurements. This should be passed along to the PTP SOP Subcommittee. Nicole noted that we need to determine which items to measure.	6-29-17	To be added to 2021 goals.

Attachment F: PTPEC Committee Action Item Summary – 2022

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
295	PTPA Checklist needs to be updated to 2016 Standard.		Ilona		TBD	April 2021		2/17/21: Ilona has a DRAFT for SASS. Shawn and Ilona need to develop PTPA's from 2016 Standard. 5/20/21: Ilona sent Shawn a DRAFT PTPA checklist. 6/15/22 Update: Complete
349	FoPT Table Subcommittee: - Review LAMS table vs FoPT table. - WET FoPT table format needs to be finalized.			4/20/17	4/20/17			2/17/21: Changes have been corrected for all tables except WET. The WET FoPT subcommittee will take this on as part of the development of the new table. The review of LAMS was completed. CLOSED – WET issue continued in Item 454 below.
368	Forward Jerry's question to Chemistry FoPT Subcommittee. (Analyte code change for the non-polar extractable materials.)			8/24/17	8/24/17			2/17/21: SMK to discuss this issue with the PTPEC as to the impact and process of database changes. 2/18/21: Shawn had communication with Jerry and Dan. HEM and HEM-Silica Gel changes made to FoPT table. 8/17/22: CLOSE – New Analyte/Method Code initiative will address if needed.
431	Discuss with IT Committee the need for LAMS updates to be communicated to the PTPEC.			10/31/19				2/17/21: Shawn to discuss with Mei Beth and Jerry.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
432	DW FoPT Table – Lines 17-26 need to be reviewed with LAMS Administrator. PTPEC is going to use what was originally in the table instead of what is currently in LAMS.			10/31/19				2/17/21: Shawn will follow-up with Dan to complete. COMPLETED – DW table updated.
437	Reach out to Sennet Kim and ANAB to confirm there is still an issue related to SCM FoPT table metals footnotes for fixed limits.			3/26/20	3/26/20			2/17/21: On-going Shawn working with William to access data. 4/21/22: Shawn to follow-up. Sennet has left A2LA. 8/17/22: Shawn thinks this is still an issue. Need to look at this during evaluations. Fred said Nick Slawson is taking over as PT contact for A2LA.
445	Send PCB survey to Ilona so she can arrange to have it sent out.		Shawn Ilona	6/18/20	6/18/20			9-17-20: Shawn is working on this and will get to Ilona when complete. 8/17/22: CLOSED. Problem was taken care of. No survey needed.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
454	Form WET FoPT Subcommittee		Shawn	2/18/21			10/28/22	<p>2/18/21: Shawn will ask Rami for membership recommendations.</p> <p>3/18/21: Shawn to talk to Rami about chairing Subcommittee.</p> <p>7/21/22: Fred willing to Chair to get Subcommittee started.</p> <p>8/17/22: Fred is willing to Chair subcommittee to get it started. Stacie will reach out to possible members. Ilona will send a final request for membership to the WET Committee (voting and associate). Determine Scope for this Subcommittee during August meeting in order to send request.</p> <p>10/28/22: Committee formed and Scope accepted by PTPEC.</p>
455	Update SOP 4-107: FoPT Table Management	SOP 4-107	PTP SOP Subcommittee	2/19/21			4/21/22	<p>2/18/21: Need procedures to make non-ARA changes to the table?</p> <p>3/16/21: Received initial Policy Committee comments to review.</p> <p>4/21/22: PTPEC approved. Sent to Policy Committee.</p> <p>8/12/22: Policy sent comments to PTPEC. Add to agenda.</p> <p>10/28/22: Sent to PTP SOP Subcommittee. To be discussed in December.</p>

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
456	Update SOP 4-101: Recommendation, Evaluation, and Calculation of Acceptance Criteria and Applicable Concentration Ranges for Proficiency Tests	SOP 4-101	PTP SOP Subcommittee	2/18/21	2/18/21			2/18/21: Combined workgroup established to complete SOP. 3/18/21: workgroup met and SOP Subcommittee will send final DRAFT to Chemistry FOPT Subcommittee for examples. Update 8/17/22: Examples requested from Chemistry FoPT Subcommittee that has not met. PTPEC needs to talk about when the next limit updates will occur.
457	FoPT table updates sent by email	- DW FoPT - NPW FoPT - SCM FoPT - DW Rad FoPT		2/18/21	2/18/21		5/31/21	2/18/21: Shawn will check-in with PTPAs, NELAP AC, and PT Providers about implementation timing so PTPEC can set an effective date. 5/31/21: FoPT tables posted on the TNI website.
458	Improve communication with non-TNI AB stakeholders.			2/18/21	8/1/22			8/1/22: Discussed at Crystal City meeting. Need to help Advocacy update the White Paper to help reach out to other states. Ambassador program. Also need to include more non-NELAP ABs in the Executive and Expert committees. Outreach needed. 10/28/22: Workgroup formed to update paper.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
459	ARA: PFAS on DW table		Chemistry FoPT Subcommittee	12/1/20				12/1/20: ARA sent to Chemistry FoPT Subcommittee 2/18/21: Shawn has requested data. Subcommittee will start working on this after data is received. 5/21/21: Data has been received. There may not be enough. Need to determine next steps. Update 8/17/22: Survey of labs is complete, and data needs to be looked at. Amy DeMarco will be new Subcommittee Chair. 12/1/22: The Subcommittee will start working in February 2023.
460	Develop PT Program metrics			2/18/21	5/21/21			Update 8/17/22: Developed partially as Charter was updated. Need to formalize.
461	Finish update to Radiochemistry FoPT Table	- DW Rad FoPT		2/18/21				2/18/21: Table submitted to PTPEC. PTPEC waiting for SOP 4-101 to be complete before reviewing table. 4/21/22: Table footnotes need to be updated before PTPEC can vote. Shawn will make these updates. 11/22/22: Updates complete and approved by Committee. Being sent to NELAP AC and PT Providers for comment before effective date approved.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
462	Feasibility: Radiochemistry Uncertainty to PT Evaluations			2/18/21	2/22			Jan 2022: Discussed in San Antonio. Radiochemistry Expert Committee to submit recommendation. 7/21/22: Recommendation sent to PTPEC for review. 10/28/22: Recommendations to be reviewed in November. 11/22/22: Radiochemistry Expert Committee recommendation to be sent to ERA for comment.
463	Feasibility: Technology Based PTs			2/18/21				
464	Feasibility: Add Prep Methods on FoPT tables			2/18/21				
465	Feasibility: Air and Emissions PTs			2/18/21				
466	Meet with SSAS Expert Committee to better define PTPEC's.							Does PTPEC vote on tables as they get updated? 6/21/21: Discussed on 6/17/21 with Committee. Meet with Jerry on 6/21/21. PTPEC no longer provides administration or maintenance for SSAS. Need to update PTPEC definition. Still works with audit sample provider accreditors. UPDATE: SSAS has been canceled.
467	Update Charter			4/22/21	5/21/21		12/16/21	10/21/21: Charter completed and sent to Policy for review. 12/16/21: Charter approved by Committee. 1/12/22: Charter approved by Board of Directors.
468	Internal Audit Checklist needs to be updated based on new SOPs and Policies.		Eric Smith?	5/21/21		11/1/21		2/11/22: Finalized by Policy Committee

