

TNI PT Program Executive Committee Meeting Summary

October 28, 2022

1. Roll call, approval of minutes and overview:

Chair, Stacie Crandall, called the virtual TNI PT Program Executive Committee (PTPEC) meeting to order at 11:30am Eastern on October 28, 2022. Attendance is recorded in Attachment A – there were nine (9) members present. Associate members present: Tom Dzedzic, Nicole Cairns, Patrick Garrity and Amy DeMarco. Bob Shannon, Terry Romanko and Keith McCroan joined in as invited guests for the Radiochemistry Uncertainty discussion.

Reminder: The new Committee meeting time is the fourth (4th) Friday of each month from 11:30am - 1pm Eastern.

The holidays will require new meeting times for November and December. The Committee will meet November 18, 2022 from 1-2:30pm Eastern and December 8th from 11:30-1pm Eastern. The meeting schedule will return to the regular schedule in January.

The September meeting minutes were reviewed. A motion was made by Susan to approve the September 23, 2022 minutes as written. The motion was seconded by Eric and there was no further discussion. Vote: For – 8, Against – 0, Abstain – 1 (Tim Miller). The motion passed.

2. Radiochemistry Uncertainty

Terry Romanko, Bob Shannon and Keith McCroan from the TNI Radiochemistry Expert Committee joined the meeting as invited guests

Terry and Bob presented a presentation that Bob shared in San Antonio in January 2022 (attachment C). This presentation summarizes the history and issue.

Stacie asked what the next steps should be. Ilona noted Terry sent a recommendation that was included with the agenda material. Stacie asked that everyone review Terry's recommendation before the next meeting. It will be discussed at the next meeting and Stacie will consider reaching out to the NELAP AC and PT Expert Committee to share PTPEC's thoughts on the recommendation and how to move forward.

Terry commented that uncertainty should be getting reported. As long as PT Providers do what they said they would do (add fields in database to collect the information) this

would meet the Standard requirement. The additional information does not need to be evaluated. These are things that could be used in the future to help evaluate results.

Iлона commented that not reporting it to the ABs was not found to be acceptable. Terry and Bob could not recall why that was not acceptable. Terry clarified that the recommendation is that the uncertainty information be available in the database.

Stacie asked Iлона about the status of the approval of the new Radiochemistry FoPT limits. Shawn is updating the footnotes on the table so the Committee can approve them. Bob thought Shawn had made up the updates and talked to the NELAP AC. Stacie will check into this.

Stacie would like to work on finishing up the Radiochemistry FoPT table update first ... and then work on the Uncertainty issue.

Tim Miller noted that information is already being collected that is not being reported to ABs.

3. Updated Scopes

The WET and Chemistry FoPT Subcommittees have prepared updated scopes for Committee approval.

WET FoPT Subcommittee Scope – Attachment D

Add last names of initial subcommittee members.

A motion was made by Tim and seconded by Susan to approve the WET Scope with the addition of the last names of initial Subcommittee members. The motion was unanimously approved.

Chemistry FoPT Subcommittee Scope – Attachment F

Stacie pulled up a corrected copy of this Scope.

Recommendations:

- Include stakeholder group for each person.
- Should be plural – “tables”
- A representative will be added by Phenova in the future. People can be added anytime.

A motion was made by Tim and seconded by Patrick Selig to approve the Chemistry FoPT Subcommittee’s Scope with the changes noted above. The motion was unanimously approved.

4. White Paper

Ilona summarized the purpose of the paper and the request by the Advocacy Committee. TNI wants to involve all ABs in this process and not just NELAP ABs.

Stacie asked for volunteers to work on this paper: Susan, Stacie, Patrick Garrity, Eric Smith and Prasanth. (Nicole can help with review, but cannot help with the preparation.)

Michella put some background information together about PTs. She is willing to share that with this workgroup. She also has documentation she can share from 2006 when EPA accepted the TNI Program for PTs.

5. SOP 7-101 Review: TNI Accreditation Body Evaluation and Recognition Procedure used by the PT Program Executive Committee and NEFAP Executive Committee

Ilona reviewed the changes that Policy proposed for this SOP. The NEFAP Executive Committee is also reviewing these changes. The SOP will be distributed for an email vote when it is completed.

6. SOP – 4-107: FoPT Table Management

A list of recommended changes to this SOP were provided by the Policy Committee and included in the agenda.

The SOP Subcommittee can review these recommendation and present an update to the SOP during the November meeting. Eric will send out a meeting request to the Subcommittee.

7. Subcommittee Updates

Chemistry FoPT Subcommittee - Amy DeMarco (Chair) will send a Doodle out on Tuesday to get the committee started.

WET FoPT Subcommittee – The last meeting focus was on getting the Scope completed. The committee will now move forward.

PTP SOP Subcommittee – Will meet in November to review and update SOP 4-107.

8. New Business.

Prasanth noted that there will be a special NGAB meeting during the conference in San Antonio in January.

9. Action Items

The action items can be found in Attachment C. Attachment B includes a list of reminders.

10. Next Meeting

The next meeting will be by teleconference on November 18, 2022 at 1pm Eastern.

The meeting was adjourned at 1:02 pm Eastern.

Attachment A
Participants
TNI
Proficiency Testing Program Executive Committee

Members	Rep	Affiliation	Contact Information
Stacie Crandall (2025*) (Chair) Present	Lab	HRSD	scrandall@hrsd.com
Ilona Taunton, Program Administrator Present		TNI	tauntoni@msn.com
Susan Jackson (2025*) (Vice-Chair) Present	Lab	South Carolina DHEC	jacksosb@dhec.sc.gov
Carl Kircher (2024) Absent	AB	Florida Department of Health	Carl.Kircher@flhealth.gov
Shawn Kassner (2023*) Absent	Lab	<u>Kaycha Labs</u>	skassner@kaychalabs.com
Andy Valkenburg (2024) Absent	Other	QASE Inc.	cvalkenbur@aol.com
Tim Milller Present	Other	Phenova	timm@phenova.com
Eric Smith Present	Other		eric.smith72@comcast.net
Michella Karapondo (2022) Present	Other	USEPA	karapondo.michella@epa.gov
Fred Anderson (2023) Absent	Other	Advanced Analytical Solutions, LLC	Fred@advancedqc.com
Jennifer Bordwell (2023) Present	Lab	Upper Occoquan Service Authority	jennifer.bordwell@uosa.org
Scott Haas (2023) Absent	FSMO/ LAB	Environmental Testing, Inc.	shaas@etilab.com
Rachel Ellis (2022*) Present	AB	New Jersey DEP	5achel.ellis@dep.nj.gov
Patrick Selig (2024*) Present	AB	ANAB	pselig@anab.org
Prasanth Ramakrishnan (2024*) Present	AB	ISA	pramakrishnan@iasonline.org

Attachment B

Backburner / Reminders – TNI PT Executive Committee

	Item	Meeting Reference	Comments
7	Add the Field PT Subcommittee to the limit update SOP during its next update.	3/4/10	In Progress
11	Evaluate how labs are accredited for analytes that co-elute.	5-19-11	See meeting reference for details.
13	Charter needs to be reviewed/updated in November.	Ongoing	
18	Shawn noted that PTPEC should have some specific measurements. This should be passed along to the PTP SOP Subcommittee. Nicole noted that we need to determine which items to measure.	6-29-17	To be added to 2021 goals.

Attachment C (Radiochemistry Presentation), D (WET Scope) and E (Chemistry Scope) will be added before posting.

Attachment F: PTPEC Committee Action Item Summary – 2022

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
295	PTPA Checklist needs to be updated to 2016 Standard.		Ilona		TBD	April 2021		2/17/21: Ilona has a DRAFT for SASS. Shawn and Ilona need to develop PTPA's from 2016 Standard. 5/20/21: Ilona sent Shawn a DRAFT PTPA checklist. 6/15/22 Update: Complete
349	FoPT Table Subcommittee: - Review LAMS table vs FoPT table. - WET FoPT table format needs to be finalized.			4/20/17	4/20/17			2/17/21: Changes have been corrected for all tables except WET. The WET FoPT subcommittee will take this on as part of the development of the new table. The review of LAMS was completed. CLOSED – WET issue continued in Item 454 below.
368	Forward Jerry's question to Chemistry FoPT Subcommittee. (Analyte code change for the non-polar extractable materials.)			8/24/17	8/24/17			2/17/21: SMK to discuss this issue with the PTPEC as to the impact and process of database changes. 2/18/21: Shawn had communication with Jerry and Dan. HEM and HEM-Silica Gel changes made to FoPT table. 8/17/22: CLOSE – New Analyte/Method Code initiative will address if needed.
431	Discuss with IT Committee the need for LAMS updates to be communicated to the PTPEC.			10/31/19				2/17/21: Shawn to discuss with Mei Beth and Jerry.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
432	DW FoPT Table – Lines 17-26 need to be reviewed with LAMS Administrator. PTPEC is going to use what was originally in the table instead of what is currently in LAMS.			10/31/19				2/17/21: Shawn will follow-up with Dan to complete. COMPLETED – DW table updated.
437	Reach out to Sennet Kim and ANAB to confirm there is still an issue related to SCM FoPT table metals footnotes for fixed limits.			3/26/20	3/26/20			2/17/21: On-going Shawn working with William to access data. 4/21/22: Shawn to follow-up. Sennet has left A2LA. 8/17/22: Shawn thinks this is still an issue. Need to look at this during evaluations. Fred said Nick Slawson is taking over as PT contact for A2LA.
445	Send PCB survey to Ilona so she can arrange to have it sent out.		Shawn Ilona	6/18/20	6/18/20			9-17-20: Shawn is working on this and will get to Ilona when complete. 8/17/22: CLOSED. Problem was taken care of. No survey needed.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
454	Form WET FoPT Subcommittee		Shawn	2/18/21			10/28/22	<p>2/18/21: Shawn will ask Rami for membership recommendations.</p> <p>3/18/21: Shawn to talk to Rami about chairing Subcommittee.</p> <p>7/21/22: Fred willing to Chair to get Subcommittee started.</p> <p>8/17/22: Fred is willing to Chair subcommittee to get it started. Stacie will reach out to possible members. Ilona will send a final request for membership to the WET Committee (voting and associate). Determine Scope for this Subcommittee during August meeting in order to send request.</p> <p>10/28/22: Committee formed and Scope accepted by PTPEC.</p>
455	Update SOP 4-107: FoPT Table Management	SOP 4-107	PTP SOP Subcommittee	2/19/21			4/21/22	<p>2/18/21: Need procedures to make non-ARA changes to the table?</p> <p>3/16/21: Received initial Policy Committee comments to review.</p> <p>4/21/22: PTPEC approved. Sent to Policy Committee.</p> <p>8/12/22: Policy sent comments to PTPEC. Add to agenda.</p> <p>10/28/22: Sent to PTP SOP Subcommittee.</p>

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
456	Update SOP 4-101: Recommendation, Evaluation, and Calculation of Acceptance Criteria and Applicable Concentration Ranges for Proficiency Tests	SOP 4-101	PTP SOP Subcommittee	2/18/21	2/18/21			2/18/21: Combined workgroup established to complete SOP. 3/18/21: workgroup met and SOP Subcommittee will send final DRAFT to Chemistry FOPT Subcommittee for examples. Update 8/17/22: Examples requested from Chemistry FoPT Subcommittee that has not met. PTPEC needs to talk about when the next limit updates will occur.
457	FoPT table updates sent by email	- DW FoPT - NPW FoPT - SCM FoPT - DW Rad FoPT		2/18/21	2/18/21		5/31/21	2/18/21: Shawn will check-in with PTPAs, NELAP AC, and PT Providers about implementation timing so PTPEC can set an effective date. 5/31/21: FoPT tables posted on the TNI website.
458	Improve communication with non-TNI AB stakeholders.			2/18/21	8/1/22			8/1/22: Discussed at Crystal City meeting. Need to help Advocacy update the White Paper to help reach out to other states. Ambassador program. Also need to include more non-NELAP ABs in the Executive and Expert committees. Outreach needed. 10/28/22: Workgroup formed to update paper.

Item	Task Description	Document Number	TNI Contact	Task Added	Start Date	Due Date	Complete Date	Comments
459	ARA: PFAS on DW table		Chemistry FoPT Subcommittee	12/1/20				12/1/20: ARA sent to Chemistry FoPT Subcommittee 2/18/21: Shawn has requested data. Subcommittee will start working on this after data is received. 5/21/21: Data has been received. There may not be enough. Need to determine next steps. Update 8/17/22: Survey of labs is complete, and data needs to be looked at. Amy DeMarco will be new chair and they will start meeting again in August/September.
460	Develop PT Program metrics			2/18/21	5/21/21			Update 8/17/22: Developed partially as Charter was updated. Need to formalize.
461	Finish update to Radiochemistry FoPT Table	- DW Rad FoPT		2/18/21				2/18/21: Table submitted to PTPEC. PTPEC waiting for SOP 4-101 to be complete before reviewing table. 4/21/22: Table footnotes need to be updated before PTPEC can vote. Shawn will make these updates.
462	Feasibility: Radiochemistry Uncertainty to PT Evaluations			2/18/21	2/22			Jan 2022: Discussed in San Antonio. Radiochemistry Expert Committee to submit recommendation. 7/21/22: Recommendation sent to PTPEC for review. 10/28/22: Recommendations to be reviewed in November.
463	Feasibility: Technology Based PTs			2/18/21				

