

**Proficiency Testing Expert Committee
Meeting Summary
April 7, 2023**

The Committee met via teleconference on Friday, April 7, 2023 at 11:00 AM ET. Chair Kirstin Daigle led the meeting. The call was being recorded for the sole purpose of preparation of meeting minutes. The recording will be deleted immediately upon creation of said minutes.

Roll Call

Thekkekalathil Chandrasekhar (Chandra), FLDEP (Lab)	Present
Susan Jackson, SC DHEC (Lab)	Absent
Reggie Morgan, Hampton Roads San. Distr. (Lab)	Absent
Amy Pollard, Occidental Chemical (Lab)	Present
Kirstin Daigle, Pace Analytical (Lab) – Chair	Present
Ryan Pangelinan, State of Oregon (AB)	Present
Rachel Ellis, NJ DEP (AB)	Absent
Amy DeMarco, NYSDOH (Other)	Present
Patrick Selig, ANAB (AB)	Absent
Jim Todaro, Alpha Analytical (Lab) - Vice Chair	Present
Brian Stringer, ERA (Other)	Present
Danielle Pearman, Phenova (Other)	Present
Mike Delaney, MWRA-Retired (Other)	Absent
Marie Wu, Los Angeles County Sanitation District (Lab)	Absent
Robert Wyeth, Program Administrator	Absent

A quorum was present, and the meeting proceeded.

Associate Committee Members: Tim Miller and Taryn Hurley were also present at the meeting.

Approval of Agenda

The agenda is presented in Attachment 1 and approved by the committee after removal of Item 6-Closed session.

Approval of March 3, 2023 Minutes

The March 3, 2023 minutes were previously distributed and reviewed by the committee. Following a number of editorial corrections and additional corrections due to issues based primarily on FreeConference difficulties with the March call, a motion to accept corrected minutes was made by Jim and seconded by Danielle. The revised minutes were unanimously approved. Minutes will be forwarded to William for posting.



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Final.docx

Draft Standard Working Group

As reported previously by the V1/V2 Work Group and reported at the TNI Winter meeting, this group's initial work has been completed but some comments received by the committee will necessitate further activity by the group.

The principal focus of the committee will now be on the work of the V3/V4 Work Group. Attached is a zip file containing the group's efforts to date. This file will be the focus of the May meeting. Committee members have been asked to examine and critically review the contents of the files contained therein.



Volume
3_4_Workgroup 10.05

New/Old Business

Registration for the TNI Summer Meeting has been opened. The PTEC is scheduled to meet during the Summer Meeting in Minneapolis and hopefully we will be presenting changes for proficiency testing requirements of the TNI Standard.

With the Pace acquisition of Alpha Analytical, and both the Chair and Vice Chair now being from the same organization, the committee was asked if any members had any concerns. No concerns were expressed at this time.

The PTEC meeting adjourned at 11:45AM ET. The next meeting was originally scheduled for May 5, 2023 but is being rescheduled for May 12, 2023.

Attachment 1

TNI Proficiency Testing Expert Committee Agenda

4/7/2023

11:00 AM – 12:30 PM EST

Dial-in using your phone:

United States: **+1 712-832-8330**

Access code: **822 174#**

1. Roll Call
2. Approval of Agenda
3. Approval of March Minutes
4. Draft Standard Working Group Updates
5. New Business
6. ~~Closed Session~~