

**Proficiency Testing Expert Committee
Meeting Summary
September 6, 2024**

The Committee met via teleconference on Friday, September 6, 2024, at 11:00 AM ET. Chair Kirstin Daigle led the meeting. The call was recorded with Microsoft Teams for the sole purpose of preparation of meeting minutes and will be deleted after this task is accomplished.

Roll Call

Thekkekalathil Chandrasekhar (Chandra), FLDEP (Lab)	Present
Ron Houck, PA DEP (AB)	Absent
Amy Pollard, Occidental Chemical (Lab)	Present
Kirstin Daigle, Pace Analytical (Lab) – Chair	Present
Ryan Pangelinan, State of Oregon (AB)	Present
Rachel Ellis, NJ DEP (AB)	Present
Carol Gebhart, ALS Global (lab)	Present
Amy DeMarco, NYSDOH (Other)	Present
Patrick Selig, ANAB (AB)	Absent
Jim Todaro, Alpha Analytical (Lab) - Vice Chair	Present
Brian Stringer, ERA (Other)	Present
Danielle Pearman, Phenova (Other)	Present
Matt Sica, PJLA (AB)	Absent
Taryn Hurley, OK DEQ (AB)	Present
Marie Wu, Los Angeles County Sanitation District (Lab)	Absent
Robert Wyeth, Program Administrator	Present

A quorum was present, and the meeting proceeded.

Associate Committee Members present: Heiman Barrio, Audrey Cornell, and Tim Miller.

Approval of Agenda

The agenda was previously provided and is presented in Attachment 1. The agenda was approved by unanimous committee consent.

Approval of August Minute

The August 2024 minutes were previously distributed. The minutes were approved, after minor editorial corrections, following a motion by Jim and a second by Chandra. The minutes were submitted to William for posting.



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Update on ISO References

At the request of the PTEC, the CSDP EC addressed the issue of use of ISO citations as either the document date or as “most recent revision.” The decision of the CSDP was that whenever possible the dated version of the ISO citation should be used (i.e., ISO 17025:2017 as opposed to ISO 17025: most recent revision).

Continuation of Review and Changes to EL V4 based upon PTPEC Comments

PTEC members continued to discuss recommendations from the PTPEC including some additional comments. This meeting focused on individual sections of the proposed DS and in addition to editorial corrections, the attached file reflects clarifications as necessary, as well as the committee’s response to and modifications of existing language addressing the PTPEC comments.

The committee completed a review of EL V4 and response to PTPEC comments. The committee will now focus on finalizing EL V3 (particularly relative to remaining PTPEC comments) followed by a comparison of the two volumes to ensure no conflicting requirements. At that point, the “final” proposed DS for each volume will be compiled and posted for official comment. A BSR-8 will be filed for each volume as well.



STD-ELV4-2016-Rev.2
.0-PTPA_WORKING DF

The PTEC meeting adjourned at 12:30 PM. The next call is scheduled to occur on October 4, 2024, at 11:00 AM ET utilizing Microsoft Teams.

Attachment 1

TNI Proficiency Testing Expert Committee Agenda

09/06/2024

11:00 AM – 12:30 PM EST

1. Roll Call
2. Approval of Agenda
3. Approval of August Committee Minutes
4. Update on ISO references
5. Continuation of Review and Changes to EL V4 based upon PTPEC Comments
6. New/Old Business

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