

**Proficiency Testing Expert Committee
Meeting Summary
September 5, 2025**

The Committee met via teleconference on Friday, September 5, 2025, at 11:00 AM ET. Chair Carol Gebhart led the meeting. The call was recorded with Microsoft Teams for the sole purpose of preparing meeting minutes and will be deleted after their production.

Roll Call

Thekkekalathil Chandrasekhar (Chandra), FLDEP (Lab)	Present
Ron Houck, PA DEP (AB)	Absent
Amy Pollard, Geogia Pacific (Lab)	Absent
Ryan Pangelinan, State of Oregon (AB)	Present
Rachel Ellis, NJ DEP (AB)	Present
Carol Gebhart, ALS Global (lab)-Chair	Present
Amy DeMarco, NYSDOH (Other)	Present
Hei Man Barrio, Los Angeles County Sanitation District (lab)	Present
Nick Slawson, A2LA (Other)-Vice-Chair	Absent
Marina Aziz, NYSDOH (AB)	Absent
Patrick Selig, ANAB (AB)	Absent
Brian Stringer, ERA (Other)	Present
Danielle Pearman, Phenova (Other)	Present
Taryn Hurley, OK DEQ (AB)	Present
Robert Wyeth, Program Administrator	Present

A quorum was present, and the meeting proceeded.

Associate Committee Members Shayne Cole and Tim Miller were also present.

Approval of Agenda

The agenda was previously provided and is presented in Attachment 1. The agenda was approved by unanimous consent.

Approval of July 11, 2025 and July 25, 2025 Minutes

The July 11, 2025 PTEC meeting minutes, after minor editorial corrections were motioned for approval by Taryn and seconded by Chandra. The July 25, 2025 minutes were reviewed and a motion to approve was presented by Taryn and seconded by Chandra. Both sets of minutes were unanimously approved and will be forwarded to William for posting.



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ocx

The minutes of the face-to-face meeting in St. Louis will be presented for committee review and approval during the October meeting.

Status of EL V4

Bob reviewed the process defined in SOP 2-100 for moving the DS forward. There is a 90-day comment period following the posting of the DS on the TNI website. The PTPEC, which is the governing body for EL V3, by SOP, can and has requested an additional 30 days for the comment period. With this request, the closing date for receipt of comments is on or about October 20, 2025.

We have received a number of comments to date. In addressing comments, a response to comments (R2C) form is utilized to manage the review effort. Bob will place all comments (received to date or prior to (10/20/2025) on the R2C form and distribute said form to all committee members. During this review effort, the committee will determine if the comment is substantive (i.e. not editorial, grammatical, or simply clarifying in nature without changing the intent of the document). If the comment is determined to be persuasive by the committee, the issue will be appropriately re-addressed within a revision of the DS.

Also be advised that ANSI has been notified as per the SOP and has 60 days to submit comments, but none have been or are anticipated to be received.

Review of EL V3

Carol presented the current version of EL V3 and began the review. She initiated discussion with comments received from the St. Louis meeting and work through basically the remainder of the volume. Her notes and action items are presented in the comment's blocks within the attached version of the DS which Carol will modify per said remarks today and use said version during the October meeting.

New/Old Business

The committee was also advised that ISO citations are to be dated without any reference to "most recent or current version". The consensus of the PTEC was that the proposal to include the date with the addition of "or most current version" would be preferred and remove a problem which currently exists for ABs. The committee wishes to continue to investigate the feasibility of making this change.

It was also presented that the final standard will need to be formatted and presented consistent with the recently approved SOP 2-103 commonly referred to as the "Style Guide".

It was noted that the definitions of matrices in the QMS draft module are inappropriate for use in the PT program. The consensus of the committee was to address this "aged" issue with a work group to define matrices used for the PT program (placing said definitions in V1M1 and V3) and to have the QMS committee add some type of qualifier or exception for matrix definitions for PT samples. Carol asked for volunteers which will be requested by email to the entire committee. The concept of defining technology was also presented as it is not defined in the TNI standards and is the reason laboratories report one analytical result for multiple methods. The work group will also attempt to address this concern.

The meeting adjourned at 12: 40 PM ET. The next meeting of the PTEC will be on October 3, 2025 at 11:00 PM ET utilizing Microsoft Teams.

Attachment 1

11:00 AM – 12:30 PM EST

1. Roll Call
2. Approval of Agenda
3. Review of 7/10 and 7/25/2025 minutes
4. Status of EL V4
 - R2C process
 - Use of dates for all ISO citations
5. Review of EL-V3
6. New/Old Business

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