Proficiency Testing Expert Committee
Meeting Summary
June 13, 2025

The Committee met via teleconference on Friday, June 13, 2025, at 11:00 AM ET. Chair Carol Gebhart led the meeting. The call was recorded with Microsoft Teams for the sole purpose of preparing meeting minutes and will be deleted after their production.

Roll Call

Thekkekalathil Chandrasekhar (Chandra), FLDEP (Lab)	Present
Ron Houck, PA DEP (AB)	Absent
Amy Pollard, Geogia Pacific (Lab)	Present
Ryan Pangelinan, State of Oregon (AB)	Absent
Rachel Ellis, NJ DEP (AB)	Absent
Carol Gebhart, ALS Global (lab)-Chair	Present
Amy DeMarco, NYSDOH (Other)	Absent
Hei Man Barrio, Los Angeles County Sanitation District (lab)	Absent
Nick Slawson, A2LA (Other),	Absent
Marina Aziz, NYSDOH (AB)	Absent
Patrick Selig, ANAB (AB)	Absent
Brian Stringer, ERA (Other)	Present
Danielle Pearman, Phenova (Other)	Present
Taryn Hurley, OK DEQ (AB)	Present
Robert Wyeth, Program Administrator	Present

A quorum was not present, but the meeting proceeded as per the unapproved agenda.

Associate Committee Members Tim Miller and Fred Anderson were also present.

Approval of Agenda

The agenda was previously provided and is presented in Attachment 1. In the absence of a quorum the agenda could not be formally approved.

Approval of May 16, 2025 Minutes

The draft minutes May 16, 2025 meeting were presented and reviewed but, in the absence of a quorum, could not be approved. A corrected version of the May 16,2025 minutes will be distributed for further review and approval by email. Upon their approval, the minutes will be submitted to William for posting.

Finalize Review and Suggested Changes to EL V4

The meeting on May 16th of the PTEC approved the DS for EL-V4. Bob continues to make minor non-substantive formatting and grammatical corrections. The DS for EL-V4 will be posted for public comment consistent with SOP 2-100, Rev. 4.3 prior to the next PTEC meeting.

Review of EL V3; include PTPEC comments and suggestions

In the absence of a quorum, the members-initiated discussion of the current status of EL-V3. The committee was provided with a copy of what was believed to be the latest version of the V3 DS, but committee members recalled additional revisions, and Bob will attempt to find any later versions of the DS. The committee then proceeded to review the available DS and provide "global" types of corrections. They also presented various comments on matters previously presented by the committee and the PTPEC. Carol will prepare a revise DS with said comments, corrections and/or revisions for committee review and action during the next PTEC meeting.

Carol brought up a potential issue of concern regarding how the PT acceptance criteria are determined and suggested a method of using the median of results as opposed to the mean. The consensus of the committee was to address this as a comment to the posting of the DS and/or, based upon the potential significance of the change, defer the issue to the next revision of the standard.

New/Old Business

No new or old business was presented.

The meeting adjourned at 12: 20 PM ET. The next meeting of the PTEC will be on June 27, 2025, at 11:00 PM ET utilizing Microsoft Teams (in lieu of our regularly scheduled meeting of July 4, 2025).

Attachment 1
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TNI Proficiency Testing Expert Committee Agenda
06/13/2025
11:00 AM – 12:30 PM EST

1. Roll Call
2. Approval of Agenda
3. Approval of May 16, 2025 Committee Minutes
4. Finalize Review and Suggested Changes to EL V4
5. Review of EL V3; include PTPEC comments and suggestions
6. New/Old Business

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