

**Proficiency Testing Expert Committee
Meeting Summary
May 16, 2025**

The Committee met via teleconference on Friday, May 16, 2025, at 11:00 AM ET. Chair Carol Gebhart led the meeting. The call was recorded with Microsoft Teams for the sole purpose of preparing meeting minutes and will be deleted after their production.

Roll Call

Thekkekalathil Chandrasekhar (Chandra), FLDEP (Lab)	Present
Ron Houck, PA DEP (AB)	Absent
Amy Pollard, Occidental Chemical (Lab)	Absent
Ryan Pangelinan, State of Oregon (AB)	Absent
Rachel Ellis, NJ DEP (AB)	Present
Carol Gebhart, ALS Global (lab)-Chair	Present
Amy DeMarco, NYSDOH (Other)	Present
Hei Man Barrio, Los Angeles County Sanitation District (lab)	Present
Marina Aziz, NYSDOH (AB)	Present
Patrick Selig, ANAB (AB)	Absent
Brian Stringer, ERA (Other)	Absent
Danielle Pearman, Phenova (Other)	Present
Taryn Hurley, OK DEQ (AB)	Present
Robert Wyeth, Program Administrator	Present

A quorum was present, and the meeting proceeded.

Associate Committee Members Tim Miller, Shari Pfalmer, Nick Slawson, and Shayne Cole were also present.

Approval of Agenda

The agenda was previously provided and is presented in Attachment 1. The agenda was approved as presented by unanimous consent.

Approval of May 2, 2025 Minutes

May 2, 2025, minutes were presented. The May 2, 2025, minutes were unanimously approved following a few minor corrections on a motion by Chandra and a second by Amy; Danielle abstained. These May minutes will be submitted to William for posting.

Committee leadership

Carol advised attendees that while Fred Anderson has volunteered, he is not a TNI member and will need to meet this requirement before being considered for the Vice Chair position. Nick Slawson of A2LA is a new Associate member of the PTEC and has requested full membership status. He has also volunteered to accept the role of Vice Chair if approved for membership on the PTEC. Consideration of Nick's membership and election to Vice Chair will be the subject of a closed session at the conclusion of today's meeting.

Continuation of Review and Changes to EL V4

Carol advised the committee that the language shared with the PTPEC in §5.7.2 (changes they had asked the committee to consider) were acceptable to the PTPEC. Bob also advised the committee of a suggestion from the Board of Directors to change the term PTPA to PTPAB (Proficiency Testing Provider Accreditation Body) to be consistent with other TNI naming conventions.

Carol then began a review of the entire Volume (EL-V4) making minor editorial changes in the title, the preface and various sections of the DS. The results of that review and subsequent changes are included in the attached “final” DS.



ELV4

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A motion to approve the DS was presented by Danielle and seconded by Taryn. The results of the balloting are presented below. The motion passed and the DS is approved. All members, however, are required to cast a ballot for approval of a DS. The votes of Ryan and Ron will be solicited by e-mail and were received following the close of the meeting on 5/16/2025.

Name	Vote	Date
Thekkekalathil Chandrasekhar (Chandra), FLDEP (Lab)	Aye	5/16/2025
Ron Houck, PA DEP (AB)	Aye	By e-mail 5/19/2025
Amy Pollard, Occidental Chemical (Lab)	Aye	5/16/2025
Ryan Pangelinan, State of Oregon (AB)	Aye	By e-mail 5/16/2025
Rachel Ellis, NJ DEP (AB)	Aye	5/16/2025
Carol Gebhart, ALS Global (lab)-Chair	Aye	5/16/2025
Amy DeMarco, NYSDOH (Other)	Aye	5/16/2025
Hei Man Barrio, Los Angeles County Sanitation District (lab)	Aye	5/16/2025
Marina Aziz, NYSDOH (AB)	Aye	5/16/2025
Patrick Selig, ANAB (AB)	Aye	5/16/2025
Brian Stringer, ERA (Other)	Aye	By e-mail 5/15/25
Danielle Pearman, Phenova (Other)	Aye	5/16/2025
Taryn Hurley, OK DEQ (AB)	Aye	5/16/2025

The committee will now return to review of EL-V3 and Bob will proceed to process the DS of EL-V4 as per requirements of SOP 2-100, Rev.4.3.

New/Old Business

The committee opted to conduct twice monthly meetings prior to the St. Louis TNI meeting to ensure progress on El V3.

Closed Session

Nick, during the earlier discussions on the Vice Chair role described his qualifications for the position of Vice Chair and is well known to the PTEC. After associates were excused from the meeting, a motion by Danielle and a second by Carol followed by a unanimous vote of the committee members present approved Nick for role of Vice Chair.

The meeting adjourned at 12: 25 PM ET. The next meeting of the PTEC is scheduled for June 6, 2025, at 11:00 PM ET utilizing Microsoft Teams.

Attachment 1

TNI Proficiency Testing Expert Committee Agenda

05/16/2025

11:00 AM – 12:30 PM EST

1. Roll Call
2. Approval of Agenda
3. Approval of May 2, 2025 Committee Minutes
4. Committee Leadership; Vice-Chair
5. Continuation of Review and Changes to EL V4
6. New/Old Business

Microsoft Teams meeting

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