

**Proficiency Testing Expert Committee
Meeting Summary
April 5, 2024**

The Committee met via teleconference on Friday, April 5, 2024 at 11:00 AM ET. Chair Kirstin Daigle led the meeting. The call was recorded with Microsoft Teams for the sole purpose of preparation of meeting minutes. The recording will be deleted immediately after preparation of said minutes.

Roll Call

Thekkekalathil Chandrasekhar (Chandra), FLDEP (Lab)	Present
Ron Houck, PA DEP (AB)	Absent
Amy Pollard, Occidental Chemical (Lab)	Present
Kirstin Daigle, Pace Analytical (Lab) – Chair	Present
Ryan Pangelinan, State of Oregon (AB)	Absent
Rachel Ellis, NJ DEP (AB)	Present
Carol Gebhart, ALS Global (lab)	Present
Amy DeMarco, NYSDOH (Other)	Present
Patrick Selig, ANAB (AB)	Present
Jim Todaro, Alpha Analytical (Lab) - Vice Chair	Present
Brian Stringer, ERA (Other)	Present
Danielle Pearman, Phenova (Other)	Present
Matt Sica, PJLabs (AB)	Absent
Taryn Hurley, OK DEQ (AB)	Present
Marie Wu, Los Angeles County Sanitation District (Lab)	Present
Robert Wyeth, Program Administrator	Present

A quorum was present, and the meeting proceeded.

Associate Committee Members present: Audrey Cornell, Heiman Barrio, and Tim Miller.

Approval of Agenda

The agenda was previously provided and is presented in Attachment 1. The agenda was approved by the Committee after the addition of discussion of SIR 475.

Approval of March Minutes

The March 2024 minutes were previously distributed. Following a number of editorial corrections the motion for approval was made by Brian and seconded by Jim. The motion passed by unanimous vote of the committee. March minutes will be forwarded to William for posting.



TNI_PTEC_03.01.2024_
final.docx

Quality Manager Credentialing Questions

Bob provided a “sorted” spreadsheet questions based on any of the >800 questions totally under review by the credentialing committee. This sorting was based upon any question that referenced proficiency tests or proficiency testing. Kirstin volunteered to establish a work group to review these questions and to also assess the adequacy of said questions to cover the scope of the proficiency modules. It is anticipated that the established work group will meet in April and report to the full committee at the May meeting.

Committee Membership Status

Following the closed session during the March meeting, vacancies were filled by election of Ron Houck and Stephanie Rippeon to the PTEC. The current roster was presented and a number of minor editorial changes were made. The final roster as of 4/5/2024 is presented below.



PTEC Roster as of
4.5.2024.xlsx

Bob also noted that he had confirmed, as required by SOP, the annual interest of all Associates to participate in the PTEC.

Status of Corrections to EL V3 and EL V4

The committee continued to discuss changes associated primarily with the comments received from the PTPEC (attached below))



FW_ Comments on
Vol 3 and Vol 4.msg

Based upon the last PTEC meeting, discussion was scheduled to resume at section 5.7.4. However the committee’s first item for discussion was remaining concerns over 5.3.5.3.b which was suggested in the last meeting to make changes reflecting the number of analytes from 10 to 11 and to suggest a simple “80% rule or whichever is greater”. It was noted that the PTPEC also has the same language that they are now requesting the PTEC to modify. After further debate, the PTEC’s consensus was to leave the section as unchanged and to point out that the use of the term “or whichever is greater” should resolve the PTPEC’s concern.

This discussion also resulted in a return to the Definitions section where some minor editing was proposed and some additional minor editing (word smithing) in various parts

of section 4. It was further noted that the language and appropriateness of section 4.7 needs to be addressed particularly as it may impact EL V4.

Lastly and before continuing to section 5.7.4, Kirstin advised the committee of results of the CSDP EC meeting where we inquired as to the use of “approved versus recognized”. The conclusion was that in the vast majority of cases, TNI does not approve but does recognize standard related actions and/or organizations. The PTEC was also advised that the change from approved to recognized was being implemented in other volumes and modules of the standard. The PTEC will make such changes after reviewing the appropriateness of the usage of the term in each case.

The committee then focused on section 5.7.4 and made minor changes in presentation of the same information and language as previously utilized. They also made changes to 5.7.2 in order to maintain consistency between the two sections.

The Chair then suggested that in addressing the suggestions/concerns of the PTPEC, there was likely a significant amount of time required to complete the task. She queried the committee as to whether or not a better approach would be to return the principal review to the Work Group and review by the whole committee upon their recommendations. The consensus of the committee was that while full committee review was time consuming, it was valuable and in the best interest of improving EL V3 and ultimately EL V4 as well.

The committee had anticipated that V3 and V4 (or at least V3) would be complete and ready for presentation at the Summer TNI meeting. Considering the time needed to date to migrate through V3, it is believed that the Winter TNI meeting is a more realistic target. It was also noted that many of the comments related to EL V4 were identical or similar to those for EL V3 and that review of that volume might proceed much quicker, even to the point of completion by the Winter TNI meeting.

The June 2024 PTEC meeting will continue to review PTPEC comments beginning with section 5.9.2.8.

Continuing Activities for EL V1 M1 and EL V2 M2

Discussion was tabled at the request of the PTEC Chair. The basis for the request was the time anticipated for review of V3 and V4 comments from the PTPEC. Review of EL V1M1 and EL V2M2 will not recommence until EL V3 and EL V4 are complete and posted for public comment.

New/Old Business

It was noted that registration for the TNI NEMC meeting in Anaheim, CA was now open. Attendees were encouraged to register and secure hotel accommodation prior to the early registration deadline and completion of the room block.

The PTEC meeting adjourned at 12:40 PM ET on a unanimous vote of the committee following a motion by Brian and a second by Chandra. The next scheduled call will occur on May 5, 2024 at 11:00 AM ET utilizing Microsoft Teams.

Attachment 1

TNI Proficiency Testing Expert Committee Agenda

04/05/2024

11:00 AM – 12:30 PM EST

1. Roll Call
 - Welcome Ron and Carol
 2. Approval of Agenda
 3. Approval of March Committee Minutes
 - 
 - TNI_PTEC_03.01.2024_
draft.docx
 4. Quality Manager credentialing questions
 - 
 - Questions from Cred.
Comm. ref. Proficiency
 5. Committee Roster/Committee Membership
 - 
 - PTEC Roster as of
3.1.2024.xlsx
 6. **SIR 475 discussion**
 7. Status of and corrections for EL V3 and EL V4
 -  STD EL
V3-2024-Rev.3.0-PTP.c
 -  STD-EL
V4-2024-Rev.3.0-PTPA
 8. Continuing activities for EL V1M1 and EL V2M2 (time permitting)
 -  STD-ELV1M1-2016-R
ev.2.1-Proficiency Test
 -  STD-ELV2M2-2016-R
ev.2.1-Proficiency Test
 9. New Business
-

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