

**Policy Committee Minutes
April 17, 2026**

1.0 Roll Call

See Attachment 1.

2.0 Review of Agenda

Approved by unanimous consent

3.0 Review April 3 minutes

Motion to approve: Paul

Second: Elizabeth

Vote: Unanimous

4.0 Continue Review of Consumables Guidance Document

The committee got through Appendix C, making these changes:

- Moved the opening sentence in section 5 to section 4.
- Revised section 5 to ensure it only relates to equipment that has certified values and uncertainty and changed “support equipment” to equipment.”
- Revised section 5 for clarity and added a second example.
- Deleted Calibration/Verification from the title as these are included in the definition of “certificate.”
- Deleting this first sentence in section 9 making this a generic statement.
- Changed “certifying officer” to “responsible individual” in section 10.

In conducting this review, the committee noted some confusion about service of analytical equipment and while the change in section 4 may address this issue, the committee would like the Task Force to revisit this topic.

[Editor's Notes:

1. After the meeting, Jerry noticed the sentence added to section about service to analytical equipment was already in section 4 as an overarching statement for the four examples, so it was deleted.

2: After the meeting, Jerry researched verification of balance weights and found this language in the DOD QSM:

Use weights traceable to the International System of Units through a National Metrological Institute [such as NIST.]]

The second example in section 5 was re-worded to match the above statement.

Meeting adjourned at 11:45 due to loss of power and internet by committee chair.

Participants TNI Policy Committee

Member	Represent	Affiliation	email	Present
Patsy Root, Chair	TNI Secretary	IDEXX	Patsy-Root@idexx.com	Yes
Silky Labie, Vice Chair	At Large	ELCAT	elcatlc@centurylink.net	
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Ilona Taunton	At Large	TNI	Ilona.taunton@nelac-institute.org	Yes