

Policy Committee Minutes
December 19, 2025

- 1.0 Agenda approved by unanimous consent**
- 2.0 November 21 minutes approved by email vote on December 10**
- 3.0 Revisit Discussion of Committee Names and Acronyms**

The Board discussed this topic extensively at their December 12 call, and asked Policy to revisit the topic with no specific actions requested other than a general unease over the term Non-Governmental Environmental Laboratory Accreditation Body. A revised organizational chart was provided separately to help with the discussion.

After review, the committee agreed to keep this SOP as is except for one minor change in Section 5.4.1, changing the word “mission” to focus.”

Note: After this call, in Boston on January 14, attendees at the meeting suggested changing the acronym to NGLAP, with the P being “Project”, “Partner”, or “Partnership.”

- 4.0 Continued Review of Revision of Quality Management Plan**

The committee completed its review of the Plan, making these changes:

- Revised Section 6.2 to make it more generic for all TNI databases.
- Replace the existing 6.3 on other databases with a new section on Standard Training procedures.
- Revised 6.4 and 6.5 to only contain a reference to a specific SOP.
- Revised 6.5 (now 6.5) by removing redundant language.
- Deleted Section 7.0 on Customer Satisfaction as this activity is not performed.
- Added language in Section 7.0, Ethics, on obligations of non-TNI members.
- Replace 8.2, Internal Audits, with Management Reviews.
- Added Section 9, Glossary.
- Added Standard Training procedures to Section 10.
- Other minor revisions for clarity with no change in intent.

Motion to approve: Paul

Second: Elizabeth

Vote: Unanimous

Roll Call

Member	Represent	Affiliation	email	Present
Patsy Root, Chair	TNI Secretary	IDEXX	Patsy-Root@idexx.com	Yes
Silky Labie, Vice Chair	At Large	ELCAT	elcatlc@centurylink.net	Yes
Annmarie Beach	NELAP AC	PA DEP	anbeach@pa.gov	
Susan Jackson	PTP EC	SC DES	susan.jackson@des.sc.gov	Yes
Paul Junio	CSDP	Pace	paul.junio@pacelabs.com	Yes
William Lipps	Advocacy	Shimadzu	wclipps@shimadzu.com	
Mei Beth Shepherd	At Large	STS	mbshep@sheptechserv.com	Yes
Elizabeth Turner	NEFAP EC	Eurofins	elizabeth.turner@et.eurofinsus.com	Yes
Jerry Parr	Program Administrator	TNI	Jerry.parr@nelac-institute.org	Yes

Ilona Taunton	At Large	TNI	Ilona.taunton@nelac-institute.org	Yes
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