

## Policy Committee Minutes

August 15, 2025

### 1.0 Roll Call

### 2.0 Review of Agenda

Approved by unanimous consent.

### 3.0 Review of July 18 minutes

Motion to approve: Mei Beth  
Second: Paul  
Vote: Unanimous

### 4.0 Revision of Quality Management Plan

The following edits were made in the August 15 call:

- Varius edits for clarity with no change in intent throughout.
- Adding the word “reliable” in front of data in section 1.1 to be consistent with recent efforts by the Advocacy committee.
- Adding the word “generally” to the last sentence of the first paragraph in section 1.2 to reflect that other stakeholder groups are possible.
- Eliminated a sentence referencing ANSI in section 1.3 to allow an option to not be ANSI-accredited.
- Eliminated 5 bullets in section 2.0 as being redundant. Removed the word “environmental” from the second paragraph in this section to allow expansion into non-environmental areas.
- Revised Section 2.2 by adding the Professional Development Program. Moved language about Program Administrators from this section to Section 3.3.
- Revised Section 2.3 to clearly indicate this section applies to administrative committees only.

The committee suggested Jerry rewrite section 2.4. It is clear from the edits made during the call that the committee got through Section 4.1.

### Attachment A Participants TNI Policy Committee

| Member                  | Represent     | Affiliation | email                    | Present |
|-------------------------|---------------|-------------|--------------------------|---------|
| Patsy Root, Chair       | TNI Secretary | IDEXX       | Patsy-Root@idexx.com     | Y       |
| Silky Labie, Vice Chair | At Large      | ELCAT       | elcatlc@centurylink.net  |         |
| Annmarie Beach          | NELAP AC      | PA DEP      | anbeach@pa.gov           |         |
| Susan Jackson           | PTP EC        | SC DES      | susan.jackson@des.sc.gov | Y       |
| Paul Junio              | CSDP          | Pace        | paul.junio@pacelabs.com  | Y       |
| William Lipps           | Advocacy      | Shimadzu    | wclipps@shimadzu.com     | Y       |

|                      |                          |          |  |   |
|----------------------|--------------------------|----------|--|---|
| Mei Beth<br>Shepherd | At Large                 | STS      | <a href="mailto:mbshep@sheptechserv.com">mbshep@sheptechserv.com</a>                       | Y |
| Elizabeth Turner     | NEFAP EC                 | Eurofins | <a href="mailto:elizabeth.turner@et.eurofinsus.com">elizabeth.turner@et.eurofinsus.com</a> | Y |
| Jerry Parr           | Program<br>Administrator | TNI      | <a href="mailto:Jerry.parr@nelac-institute.org">Jerry.parr@nelac-institute.org</a>         | Y |
| Ilona Taunton        | At Large                 | TNI      | <a href="mailto:Ilona.taunton@nelac-institute.org">Ilona.taunton@nelac-institute.org</a>   | y |