

Policy Committee Minutes

June 20, 2025

1.0 Roll Call

See Attachment A

2.0 Review of Agenda

Approved by unanimous consent.

3.0 Review June 6 Minutes

Motion to approve: Paul
Second: Susan
Vote: Unanimous

4.0 Continued Review of SOP 7-100 on NGAB Evaluations

The committee made the following revisions to the draft SOP

- Added section 6.12.3.3 on the first witnessing of an assessment.
- Removed language about voting from since this is covered in SOP 1-104.
- Added reciprocal language to 6.16 for NGAB unusual circumstances.
- Deleted section 6.17 on SIRs as this is an obvious activity.
- Revised the listed required records in 8.0 to reflect the requirements of the SOP.
- Added SOP 1-104 to References.
- Added Appendix D on Conflict of Interest Attestation
- Other minor edits with no change in intent.

Motion to approve: Paul
Second: Silky
Vote: Unanimous

The committee then requested Jerry to add in subsection numbering consistent with the TNI SOP template.

5.0 Next Meeting

The next meeting will be Friday, July 18.

Attachment A Participants TNI Policy Committee

Member	Represent	Affiliation	email	Present
Patsy Root, Chair	TNI Secretary	IDEXX	Patsy-Root@idexx.com	Y
Silky Labie, Vice Chair	At Large	ELCAT	elcatlc@centurylink.net	Y
Annmarie Beach	NELAP AC	PA DEP	anbeach@pa.gov	
Susan Jackson	PTP EC	SC DES	susan.jackson@des.sc.gov	Y
Paul Junio	CSDP	Pace	paul.junio@pacelabs.com	Y
William Lipps	Advocacy	Shimadzu	wclipps@shimadzu.com	Y

Mei Beth Shepherd	At Large	STS	mbshep@sheptechserv.com	
Elizabeth Turner	NEFAP EC	Eurofins	elizabeth.turner@et.eurofinsus.com	
Jerry Parr	NA	TNI	Jerry.parr@nelac-institute.org	Y
Ilona Taunton	At Large	TNI	Ilona.taunton@nelac-institute.org	Y