

## Policy Committee Minutes

June 6, 2025

### 1.0 Roll Call

### 2.0 Review of Agenda

### 3.0 Review May 16 Minutes

Motion to approve: Mei Beth  
Second: Elizabeth  
Vote: Unanimous

Note: The committee decided to replace the “x” in the Present column to a “Y.”

### 4.0 Continued Review of SOP 7-100 on NGAB Evaluations

The committee reviewed changes through section 6.12. The following changes were made:

- Removed language in section 5.6 into a new section 5.7.1.
- Split section 5.9 into 2 sections, 5.8 and qualifications and 5.10 on responsibilities and clarified both sections to be consistent with 5.7 and 5.8.
- Revised sections 6.1 through 6.12. for clarity.
- Added a new section 6.5.6 emphasizing the requirements in Volume 2 for ABs.
- Deleted language about mock assessments in section 6.6 and 6.7
- Added section 6.12.3 on Interim Recognition.

Ilona committed to adding a requirement in either section 6.7, 6.12.3, or 6.18.2 for the first laboratory assessment to be used for the witnessing of a new AB and add a Conflict-of-Interest form to Appendix B.

### Attachment A Participants TNI Policy Committee

Member	Represent	Affiliation	email	Present
Patsy Root, Chair	TNI Secretary	IDEXX	Patsy-Root@idexx.com	Y
Silky Labie, Vice Chair	At Large	ELCAT	elcatlc@centurylink.net	Y
Annmarie Beach	NELAP AC	PA DEP	anbeach@pa.gov	
Susan Jackson	PTP EC	SC DES	susan.jackson@des.sc.gov	
Paul Junio	CSDP	Pace	paul.junio@pacelabs.com	Y
William Lipps	Advocacy	Shimadzu	wclipps@shimadzu.com	Y
Mei Beth Shepherd	At Large	STS	mbshep@sheptechserv.com	Y
Elizabeth Turner	NEFAP EC	Eurofins	elizabeth.turner@et.eurofinsus.com	Y
Jerry Parr	NA	TNI	Jerry.parr@nelac-institute.org	Y
Ilona Taunton	At Large	TNI	<a href="mailto:Ilona.taunton@nelac-institute.org">Ilona.taunton@nelac-institute.org</a>	Y