

Policy Committee Agenda

May 2, 2025

1.0 Roll Call

See Attachment A.

2.0 Review of Agenda

Approved by unanimous consent.

3.0 Review April 4 Minutes

Motion to approve: Paul

Second: Elizabeth

Vote: Unanimous

4.0 SOP 3-104 NELAP Dispute Resolution Process

This was a 5-year review and the only changes were changing shall to must, future tense to present tense, and reformatting the definitions into a table.

Motion to approve as presented: Paul

Second: Elizabeth

Vote: Unanimous

5.0 Glossary and SOP 1-130

The committee initiated a review of inconsistent terms and Paul volunteered to draft recommended changes and present to the committee for the next call along with any needed revisions to SOP 1-130. The committee agreed that if any ISO/IEC definitions exist they should take precedent over any TNI definitions unless a strong reason for using the TNI definition exists and that definitions in ISO/IEC 17000 should take preference over subsidiary ISO/IEC standards such as 17011 or 17025.

6.0 Potential Revision to SOP 1-101

Jerry will review SOP 1-101 to see if any key elements from Appendices in SOP 1-133 need to be incorporated and prepare a summary for the committee for the May 16 call.

Attachment A Participants TNI Policy Committee

Member	Represent	Affiliation	email	Present
Patsy Root, Chair	TNI Secretary	IDEXX	Patsy-Root@idexx.com	x
Silky Labie, Vice Chair	At Large	ELCAT	elcatlc@centurylink.net	x
Annmarie Beach	NELAP AC	PA DEP	anbeach@pa.gov	
Susan Jackson	PTP EC	SC DES	susan.jackson@des.sc.gov	x
Paul Junio	CSDP	Pace	paul.junio@pacelabs.com	x
William Lipps	Advocacy	Shimadzu	wclipps@shimadzu.com	

Mei Beth Shepherd	At Large	STS	mbshep@sheptechserv.com	
Elizabeth Turner	NEFAP EC	Eurofins	elizabeth.turner@et.eurofinsus.com	x
Jerry Parr	Program Administrator	TNI	Jerry.parr@nelac-institute.org	x
Ilona Taunton	At Large	TNI	<u>Ilona.taunton@nelac-institute.org</u>	x