

Policy Committee Minutes

April 4, 2025

1.0 Roll Call

2.0 Review of Agenda

3.0 Review March 21 Minutes

Motion to approve with Jerry added in roll call: Paul

Second: Silky

Vote: unanimous

4.0 SOP 1-133 on Management Review

The committee reviewed all the changes Jerry made as documented in the March 21 minutes and made some minor edits revising 5.6 to include specific dates and adding a statement about updating Appendix D.

Motion to approve: Paul

Second: Elizabeth

Vote: unanimous

5.0 SOP 2-103 on Style and Format of Consensus Standards

The committee reviewed all the editorial changes Paul made and made some minor clarification, especially in Sections 6.2 and 6.3.3. Paul will go back and delete the example of definitions and add an example of font type when referencing a different ISO/IEC Standard to Section 6.2. The committee decided these examples do not need to be reviewed by the committee. The committee also discussed section 6.8.2, footnotes, and concluded that this section should remain even though the section only applies to ELV1 M7 (radiochemistry) and is inconsistent with the other Modules.

Motion to approve: Paul

Second: Silky

Vote: unanimous

Attachment A Participants TNI Policy Committee

Member	Represent	Affiliation	email	Present
Patsy Root, Chair	TNI Secretary	IDEXX	Patsy-Root@idexx.com	x
Silky Labie, Vice Chair	At Large	ELCAT	elcatlc@centurylink.net	x
Annmarie Beach	NELAP AC	PA DEP	anbeach@pa.gov	x
Susan Jackson	PTP EC	SC DES	Susan.jackson@des.sc.gov	x
Paul Junio	CSDP	Pace	paul.junio@pacelabs.com	x
William Lipps	Advocacy	Shimadzu	wclipps@shimadzu.com	x
Mei Beth Shepherd	At Large	STS	mbshep@sheptechserv.com	
Elizabeth Turner	NEFAP EC	Eurofins	elizabeth.turner@et.eurofinsus.com	x

Jerry Parr	Program Administrator	TNI	Jerry.parr@nelac-institute.org	x
Ilona Taunton	At Large	TNI	Ilona.taunton@nelac-institute.org	x