

## Policy Committee Minutes

November 15, 2024

### 1.0 Roll Call

### 2.0 Review of Agenda

### 3.0 Review October 18 Minutes

Motion to approve: Paul  
Second: Elizabeth  
Vote to approve: Unanimous

### 4.0 New Management Review Process

The committee reviewed the Principles for Good Governance and Practice and decided that sections 1-3 are all relevant to TNI, except the subsection on loans to directors or officers, as this activity will never occur. The committee also decided that section 4 on fundraising is not relevant to TNI.

Even though the remaining items are routinely performed, the committee felt a management review SOP is needed to ensure TNI continues to do so. Such practices not only represent good practices, they could be useful on INI applies for grants or other financial assistance.

Ilona suggested the committee consider adding some additional TNI-specific elements related to key activities such as standards development and accreditation body recognition.

Jerry committed to preparing a draft SOP for the December 5 meeting.

#### Attachment A Participants TNI Policy Committee

Member	Represent	Affiliation	email	Present
Patsy Root, Chair	TNI Secretary	IDEXX	Patsy-Root@idexx.com	x
Silky Labie, Vice Chair	At Large	ELCAT	elcatlc@centurylink.net	x
Annmarie Beach	NELAP AC	PA DEP	anbeach@pa.gov	
Susan Jackson	PTP EC	SC DHEC	jacksosb@dhec.sc.gov	x
Paul Junio	CSDP	Pace	paul.junio@pacelabs.com	x
William Lipps	Advocacy	Shimadzu	wclipps@shimadzu.com	x
Mei Beth Shepherd	At Large	STS	mbshep@sheptechserv.com	x
Elizabeth Turner	NEFAP EC	Eurofins	elizabeth.turner@et.eurofinsus.com	x
Jerry Parr	Program Administrator	TNI	Jerry.parr@nelac-institute.org	x
Ilona Taunton	At Large	TNI	<a href="mailto:Ilona.taunton@nelac-institute.org">Ilona.taunton@nelac-institute.org</a>	x