

**Policy Committee Minutes  
October 3, 2025**

**1.0 Roll Call**

**2.0 Review of Agenda**

Approved by unanimous consent.

**3.0 Review of September 5 minutes**

Montion to approve: Elizabeth

Second: Paul

Vote: Unanimous

**4.0 Emergency Review of SOP 7-101**

The committee made some very minor editorial changes, including changing future tense to presence tense.

Montion to approve: Paul

Second: Elizabeth

Vote: Unanimous

**5.0 Emergency Review of SOP 2-100**

The committee reviewed the proposed changes and made some minor editorial corrections.

Montion to approve: Paul

Second: Elizabeth

Vote: Unanimous

**6.0 Emergency Review of SOP 2-103**

The committee began reviewing this SOP but got stuck at Section on 5.3.1 on revision numbers and then ran out of time. Ilona, Jerry, and Paul will research this topic further before the next call.

**Attachment A Participants  
TNI Policy Committee**

<b>Member</b>	<b>Represent</b>	<b>Affiliation</b>	<b>email</b>	<b>Present</b>
Patsy Root, Chair	TNI Secretary	IDEXX	Patsy-Root@idexx.com	Yes
Silky Labie, Vice Chair	At Large	ELCAT	elcatlc@centurylink.net	Yes
Annmarie Beach	NELAP AC	PA DEP	anbeach@pa.gov	Yes
Susan Jackson	PTP EC	SC DES	susan.jackson@des.sc.gov	Yes
Paul Junio	CSDP	Pace	paul.junio@pacelabs.com	Yes
William Lipps	Advocacy	Shimadzu	wclipps@shimadzu.com	Yes
Mei Beth Shepherd	At Large	STS	mbshep@sheptechserv.com	
Elizabeth Turner	NEFAP EC	Eurofins	elizabeth.turner@et.eurofinsus.com	Yes
Jerry Parr	Program Administrator	TNI	Jerry.parr@nelac-institute.org	Yes

Ilona Taunton	At Large	TNI	<a href="mailto:Ilona.taunton@nelac-institute.org">Ilona.taunton@nelac-institute.org</a>	Yes
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