

## Policy Committee Minutes

October 13, 2023

1. September Minutes Review

Motion: Paul  
Second: Silky  
Unanimous

2. Revisit Policies 1-103 and 1-107.

Policy 1-103

Deleted text after the word "symbol" in the first sentence of Section 1 to improve consistency with Policy 1-107.

Policy 1-107

Revised II.1 to be consistent with Policy 1-103. Added Policy 1-103 to Section IV.

Motion to approve both documents: Paul  
Second William  
Result: Unanimous

3. Vote on Documents from 9/1 Call

Policy #	Rev #	Policy Title	Last Revision	Date Reviewed
POL-1-109	0.1	Whistleblower Protection	4/21/17	9/1/23
POL-1-110	0.1	Open Meetings	6/15/18	9/1/23

Motion to approve both documents: Silky  
Second William  
Unanimous

4.0 New Documents for 10/13 Call (Five-Year Review)

Policy/SOP #	Rev #	Policy/SOP Title	Last Revision	Date Reviewed
POL 1-108	0.1	Complaints	5/18/18	10/13/23
POL-1-122	0.1	Determining Stakeholder Category of Committee Members	3/4/16	10/13/23
POL-1-124	1	Corporate Governance	11/17/17	

**Policy 1-108**

Motion: Paul  
Second Ilona  
Unanimous

**Policy 1-122**

Motion: Paul  
Second Ilona  
Unanimous

**Policy 1-124:**  
Began Review  
Stopped at Section IV.10

**Attachment A Participants  
TNI Policy Committee**

<b>Member</b>	<b>Represent</b>	<b>Affiliation</b>	<b>email</b>	<b>Present</b>
Patsy Root, Chair	TNI Secretary	IDEXX	Patsy-Root@idexx.com	x
Silky Labie, Vice Chair	At Large	ELCAT	elcatlc@centurylink.net	x
Annmarie Beach	NELAP AC	PA DEP	anbeach@pa.gov	
Susan Jackson	PTP EC	SC DES	jacksosb@dhec.sc.gov	x
Paul Junio	CSDP	Pace	paul.junio@pacelabs.com	x
William Lipps	Advocacy	Shimadzu	wclipps@shimadzu.com	x
Mei Beth Shepherd	At Large	STS	mbshep@sheptechserv.com	x
Elizabeth Turner	NEFAP	Eurofins	elizabeth.turner@et.eurofinsus.com	
Jerry Parr	Program Administrator	TNI	Jerry.parr@nelac-institute.org	x
Ilona Taunton	At Large	TNI	<u><a href="mailto:Ilona.taunton@nelac-institute.org">Ilona.taunton@nelac-institute.org</a></u>	X (11:20)