

**Summary of the NELAP Accreditation Council Meeting
Monday, June 6, 2022 1:30 pm Eastern**

1. Welcome and Introductions

Kristin welcomed everyone to the meeting. The minutes of May 2 were approved unanimously. Attendance is noted in Attachment 1.

2. Follow-up to Discussion of Supplemental PT Reporting

There was no updated information from the previous month's discussion, but several participants asked if a joint workgroup with PTPEC could be established, as there are now multiple chronic PT issues that seem to remain unresolved. Kristin offered to follow-up with Jerry about establishing such a workgroup.

3. Recommendation from LASEC Regarding Draft Standard V1M3

Lynn provided this recommendation and explained its purpose in being presented to the Council from LASEC, regarding the Revised Asbestos Draft Standard. The LASEC Standards Review for Suitability SOP 3-106 requires that LASEC review all new and revised standards and provide such a recommendation to the Council.

4. Discussion of SIR 412

As this SIR has one request for discussion as well as one vote "against", the SIR itself and the relevant comments were distributed for discussion. The topic of the SIR is about unique identifiers for reagent containers. The concern bringing the discussion request was about the possibility that a second order (shipment) of a particular reagent could be the same lot number as was already received (and its containers numbered). In that case, what should happen? Similar concerns were raised about multiple bottles of the same lot, and how to distinguish them if one were to be contaminated somehow. The AB voting against the response noted that the wording is "technically correct" but that the requirement for "unique identifiers" could be carried to extremes (a "slippery slope") that would serve no useful purpose. While different ABs may have slightly different enforcement requirements, no one could mention a finding based on this requirement, although one recalled a recommendation about it. The AB requesting discussion agreed to vote in favor with the caveat that the response applies only to the example cited in the question.

5. Agenda for Conference Session

The session itself is only scheduled for one hour. The agenda agreed upon follows:

- Welcome and Introductions
- Updates on NELAP AB Activities
 - Implementation Status for the 2016 Standard
 - Operational Status
 - Implementation of the 2021 Method Update Rule
- PT Issues
- Assessments – Remote Assessments and Changes to Assessments
- Discussion from Participants

Participants asked for an informal and offline closed meeting to discuss method code issues and other topics of interest to the AB representatives. A meeting room for this session has been requested.

6. New Business

Carl noted that V1M2 now requires internal audits annually, and the ISO language states that these audits must cover “all aspects” of the lab’s operations, while there is a SIR that states that not every method must be covered every year. He asked how ABs approach this, and the answer from at least six ABs was that they look for representative methods in a fashion similar to how ABs assess non-drinking-water methods. If there are obvious gaps in the representation, then a finding is written up.

Several AB representatives asked about using some remote technology beyond audioconferencing for the Council meetings. There was interest in seeing faces as well as screen sharing, and Lynn was asked to survey the NELAP ABs about what platforms their state would allow. First, Lynn is consulting with TNI’s webmaster about what the possibilities are and whether he has any recommendation on the issue, and then the survey can encompass the full range of options.

7. Next Meeting

The next scheduled teleconference meeting of the NELAP AC is scheduled for Monday, July 11, 2022, at 1:30 pm Eastern. An agenda and documents will be provided in advance.

The NELAP AC session at conference in Crystal City will take place Thursday morning, August 4, from 9 am EDT to 10:00 am EDT, with LASEC having the time slot after the morning break. To register for either in-person attendance or viewing the recorded sessions, go to <https://envirosymposium.group/index.php>. It is likely that NELAP AB representatives unable to travel will be allowed to join this one session using WebEx.

Attachment 1

STATE	REPRESENTATIVE	PRESENT
FL	Carl Kircher E: carl.kircher@flhealth.gov	Yes
	Alternate: Vanessa Soto E: Vanessa.sotocontreras@flhealth.gov	No
IL	Millie Rose T: 217-557-0220 E: mildred.rose@illinois.gov	Yes
	For information purposes: Dave Reed E: Dave.Reed@Illinois.gov	No
	For information purposes: John South E: john.south@illinois.gov	No
	For information purposes: Shirlene South E: shirlene.south@illinois.gov	No
KS	Carissa Robertson Carissa.Robertson@ks.gov (785) 291-3162	No
	Alternate: Paul Harrison paul.harrison@ks.gov (785) 296-1656	Yes
	For information purposes: N. Myron Gunsalus 785-291-3162 E: myron.gunsalus@ks.gov	No
	For information purposes: Amy Suggitt Amy.Suggitt@ks.gov	No
LA DEQ	Paul Bergeron E: paul.bergeron@la.gov 225-219-3247	Yes
	Alternate: Elizabeth West E: elizabeth.west@la.gov	No
MN	Lynn Boysen E: lynn.boysen@state.mn.us	No
	Alternate: Stephanie Drier T: 651-201-5326 E: stephanie.drier@state.mn.us	No

NH	Brian Lamarsh (603) 271-2998 F: (603) 271-5171 Brian.M.Lamarsh@des.nh.gov	No
	Alternate: Bill Hall T: (603) 271-2998 E: george.hall@des.nh.gov	No
NJ	Michele Potter T: (609) 984-3870 F: (609) 777-1774 E: michele.potter@dep.nj.gov	Yes
	Alternate : Rachel Ellis E: rachel.ellis@dep.nj.gov	No
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	Alternate: Derek Symula derek.symula@health.ny.gov	Yes
OK	David Caldwell (405) 702-1000 E: David.Caldwell@deq.ok.gov	Yes
	Alternate: Ryan Lerch Ryan.Lerch@deq.ok.gov (405) 702-1020	Yes
OR	Travis Bartholomew T: 503-693-4122 E: travis.j.bartholomew@dhsosha.state.or.us	Yes
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	Included for information purposes: Ryan Pangelinan E: Ryan.pangelinan@dhsosha.state.or.us	No
	Included for information purposes: Sara Krepps Oregon Department of Environmental Quality (503) 693-5704 E: sara.krepps@state.or.us	No
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	E: anbeach@pa.gov T: 717-346-8212	
	Alternate: Amber Ross ambross@pa.gov	Yes
	Included for information purposes: Dana Marshall dmarshall@pa.gov	No
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	Jody Koehler (512) 239-1990 Jody.Koehler@tceq.texas.gov	No
UT	Kristin Brown T: (801) 965-2540 F: (801) 965-2544 E: kristinbrown@utah.gov	Yes
VA	Cathy Westerman T: 804-648-4480 ext.391 E: cathy.westerman@dgs.virginia.gov	Yes
	Alternate: Shane Wyatt shane.wyatt@dgs.virginia.gov	No
NELAP AC PA and EC	Lynn Bradley T: 540-885-5736 E: lynn.bradley@nelac-institute.org	Yes
EPA Liaison	Michella Karapondo Karapondo.michella@epa.gov	Yes
CA	Christine Sotelo Christine.Sotelo@waterboards.ca.gov	No
NV	Michael Antoine mantoine@ndep.nv.gov	No