Summary of the NELAP Accreditation Council Meeting
Monday, July 20, 2026
12:30 pm Eastern

1. Call to Order

Kristin Brown, Chair, welcomed everyone to the meeting at 12:30pm Eastern. Attendance is recorded in Attachment 1 – a quorum was met. Ilona reviewed and updated the roster to include the name and e-mail address for each state alternate.

The agenda was reviewed and approved by unanimous consent.

The June meeting minutes were distributed for review. A motion was made by Millie to approve the June 15, 2026, minutes as written. The motion was seconded by Taryn and unanimously approved.

2. Discussion on SIR 499

Information for this discussion was included in the agenda, but this was tabled for further discussion in August when Carissa can be present.

3. Comments

Kristin asked about the status of comments from each state. The following have submitted their comments: Steve (OR), Carl (FL), Taryn (OK), Cathy (VA). Amy noted that staff has started, so comments are coming.

Kristin pulled the comments up in TEAMS and began reviewing them to determine which ones will be NELAP AC comments for submission the Module 2 Expert Committee. Comments that will be used were turned to blue. Comments to be deleted were stricken and comments that needed more review were made red.

Updates were made directly to the table and will be voted on when the table is complete. The completed table will be included in the Appendix at that time.

Additional Notes:
- The inclusion of NEFAP should be a Note and not a requirement.
- Ensure that it is clear that a single person can be QA Specialist and Technical Specialist. There is a comment about this happening, but does not clearly state it is OK.
- Would like to see the term Root Cause Analysis added to the Corrective Action section.

The Council will continue to work on comments in Houston and during it's August 17th meeting.

4. Roundtable Discussions

There were no updates.

5. New Business

- Cathy raised the following issue through email: The DMR-QA studies are currently delayed for this year. I'm told that the WETT annual PTs are aligned and approved through the DMR-QA program. We are getting questions from labs about what they will need to do … wondering what other ABs know about this and/or what needs to happen if the DMR-QA annual WETT study is delayed …

  The Council discussed operational questions and agreed that the priority was to obtain reliable information about the existing process. Ilona agreed to approach the PTP Executive Committee for clarification.

- The Council discussed the Policy Committee vacancy, and all were asked to consider volunteering to participate on this Committee to represent the Council.

6. Next Meeting

The next NELAP AC meeting is scheduled for August 4, 2026, in Houston, TX. The next scheduled teleconference will be on August 17, 2026, at 12:30 PM Eastern.

Kristin adjourned the meeting at 2:09PM Eastern.

Attachment 1 - Roster

STATE	REPRESENTATIVE	PRESENT
FL	Carl Kircher T: 904-791-1574 E: carl.kircher@flhealth.gov	Yes
	Alternate:Paul Legge (904)791-1582 E: Paul.Legge@flhealth.gov	No
IL	Millie Rose T: 217-557-0220 E: mildred.rose@illinois.gov	Yes
	Alternate: Joshua Pritc… E: joshua.pritchard@illinois.gov	No
KS	Carissa Robertson E: Carissa.Robertson@ks.gov T: (785) 291-3162	No
	Alternate: Paul Harrison E: paul.harrison@ks.gov T:(785) 296-1656	No
	For information purposes: Amy Suggitt E: Amy.Suggitt@ks.gov	No
	For information purposes: Matthew Jones E: Matthew.jones@ks.gov	No
LA DEQ	Tramecha Rankins E: tramecha.rankins@la.gov T: 225-219-3247	Yes
	Alternate: Paul Bergeron E: paul.bergeron@la.gov	No
MN	Windsor Molnar E: Windsor.Molnar@state.mn.us T: 651-201-3702	Yes
	Alternate: Cody Tennant E: cody.tennant@state.mn.us	Yes
	For information purposes: Denise Schumacher E: denise.schumacher@state.mn.us	No
NH	Brian Lamarsh T: (603) 271-2998 F: (603) 271-5171 E: Brian.M.Lamarsh@des.nh.gov	Yes

NJ	Michele Potter T: (609) 984-3870 F: (609) 777-1774 E: michele.potter@dep.nj.gov	Yes
	Alternate : Rachel Ellis E: rachel.ellis@dep.nj.gov	No
NY	Amy Steuerwald T: 518-473-0748 E: amy.steuerwald@health.ny.gov	Yes
	Alternate: Gretchen Welfinger E: Gretchen.Welfinger@health.ny.gov	Yes
OK	Taryn Hurley E: Taryn.hurley@deq.ok.gov T: (405) 702-1006	Yes
	Alternate: Ryan Lerch E: Ryan.Lerch@deq.ok.gov T: (405) 702-1020	No
OR	Steve Jetter T: 503-505-2672 E: steven.jetter@oha.oregon.gov	Yes
	Alternate: Lizbeth Garcia 971 865 0443 E: Lizbeth.garcia@dhsoha.state.or.us	No
PA	Jeffrey Allgyer T: 717.772.4015 E: jallgyer@pa.gov	No
	Alternate: Pending	
TX	Tina Trevino E: tina.trevino@tceq.texas.gov T: 512-239-3087	No
	Alternate: Steve Gibson (512) 239-1316 Steve.Gibson@tceq.texas.gov	Yes
UT	Kristin Brown T: (801) 965-2540 F: (801) 965-2544 E: kristinbrown@utah.gov	Yes
	Alternate: Max Patterson E: mpatterson@utah.gov	No

VA	Cathy Westerman T: 804-648-4480 ext.391 E: cathy.westerman@dgs.virginia.gov	Yes
	Alternate: Shane Wyatt E: shane.wyatt@dgs.virginia.gov	No
NELAP AC PA and EC	Ilona Taunton Ilona.taunton@nelac-institute.org	Yes
EPA Liaison	Michella Karapondo Karapondo.michella@epa.gov	Yes
Interested States:		
CA	Christine Sotelo Christine.Sotelo@waterboards.ca.gov	No
CA	Christopher Hand Christopher.Hand@Waterboards.ca.gov	Yes
AR	Olivia Johnson Olivia.johnson@arkansas.gov	No
NV	Jasmine Curiel jcuriel@ndep.nv.gov	No
WV	Justin Carpenter justin.d.carpenter@wv.gov	No