

NEFAP Executive Committee (NEFAP EC)
Meeting Summary
August 18, 2023

1. Roll call:

Tracy Szerszen, Chair, called the NEFAP Executive Committee to order on August 18, 2023, at 1pm Eastern. Attendance is included in Attachment A - there were 5 NEFAP EC committee members present and 1 Associate member. Guest: Jerry Parr.

2. Work Group and Committee Updates

Training Workgroup

Shannon Swantek volunteered to work with Adam to develop the script for the first two sections of the internal audit training.

Training Committee

The Training Committee is still working on the update to the format for the training website. Originally they were working on Catalog that people could download as needed, but during the Summer Conference the feedback was that is not as important as expanding the online “catalog” to have better search features and more consistent information between courses. They are finishing up an SOP to define the changes needed and will then work on implementation. They are also working on an SOP defining how tests and exams should be set-up. Marlene will be teaching an 8-hour field course in October - Quality Control for Field Operations.

3. Membership

Committee membership was reviewed.

Members rotating off the Committee: Paul Bergeron (Other), Jeremy Driver (FSMO), Jacob Gruzalski (FSMO), and Pamela Hamlet (Other).

Members not renewing their term: Ryan Pangelinan (Other)

Members finishing up first term that need to be voted into second term: Justin Brown (FSMO), Kevin Holbrooks (FSMO), Kelly Krock (Other), Katie Strothman (Lab), Elizabeth Turner (Lab) and Kim Watson (Other).

Possible new voting members:

- Jeff Buystedt (FSMO) would like to rejoin the Committee as a voting member.

The Committee needs to request a new DoD representative since Pamela will be rotating off and needs to talk to Kelly to see if she can continue as an EPA link on the Committee or if there is another candidate.

4. Fall Workshop

The Committee further discussed the workshop idea discussed in Minneapolis - Lessons Learned from Sampling and Analysis for PFAS in Field Blanks. Timing could be November and will be further discussed next month.

5. New Business

None.

6. Action Items

Action items are maintained in the Action Summary Table - 2023.

7. Next Meeting

The next meeting will be on September 20, 2023 at 1pm Eastern by teleconference.

Tracy adjourned the meeting at 2:00pm Eastern.

Attachment A

TNI NEFAP Executive Committee

Members	Affiliation	Balance	Contact Information
Justin Brown (FSMO) (2023*) Absent	EMT	FSMO/Lab	jbrown@emt.com
Tracy Szerszen (AB) Chair Present	PJ Laboratory Accreditation, Inc.	AB	tszerszen@pjlabs.com
Paul Bergeron (2023) Vice-Chair Absent	LELAP	Other	Paul.bergeron@la.gov
David Fricker (AB) Absent	A2LA	AB	dfricker@A2LA.org
Kelly Krock (2021*) Absent	EPA	Other	krock.kelly@epa.gov
Elizabeth Turner (2022*) Absent	Pace	Lab/FSMO	Elizabeth.Turner@pacelabs.com
Jeremy Driver (2024) Absent	Alabama Power Company	FSMO	jddriver@southernco.com
Jacob Gruzalski (2024) Absent	Environmental Standards Inc./Vitale Scientific Associates, LLC	FSMO	jgruzalski@envstd.com
Pamela Hamlett (2024) Present	US Air Force/DoD	Other	pamela.hamlett@us.af.mil
Patrick Selig (AB) Present	ANAB	AB	pselig@anab.org
Ryan Pangelinan (2022*) Absent	Oregon Health Authority	Other	Ryan.pangelinan@dhsaha.state.or.us
Kevin Holbrooks Present	JEA	FSMO	holbke@jea.com
Kim Watson Absent	Consultant	Other	kwatson45@aol.com
Katie Strothman Present	Sanders Labs	Lab-FSMO	katie@sanderslabs.net
Ilona Taunton (Program Administrator) Present	The NELAC Institute		tauntoni@msn.com

Associate Members	Attendance	Contact Information
Marlene Moore		mmoore@advancedsys.com
John Moorman		jmoorma@sfwmd.gov
Scott Haas		shaas@etilab.com
Shannon Swantek	X	shannon@enlightenedquality.com

Jeff Buystedt		jbuystedt@bendoregon.gov
Tyler Sullen		tasullen@southernco.com
Nilda Cox		nildacox@eurofinsus.com
Carl Kircher		Carl.Kircher@flhealth.gov
Joel Grice		

Attachment B

Backburner / Reminders – NEFAP Executive Committee

	Item	Meeting Reference	Comments
4	Review Charter.	October 2020	
6	Evaluate how to handle adding additional ABs. Impact on committee size.	8-6-12	
9	Determine need for a policy or statement regarding the assessment of sampling.	4-22-13	
11	Form transition plan for implementation of new Field Standard when it is approved.	1-17-18	