

NEFAP Executive Committee (NEFAP EC)
Meeting Summary
March 15, 2023

1. Roll call:

Tracy Szerszen, Chair, called the NEFAP Executive Committee to order on March 15, 2023, at 1pm Eastern. Attendance is included in Attachment A - there were 6 NEFAP EC committee members present. Associate members: Shannon Swantek and Scott Hass. Guest: Jerry Parr.

There was no quorum, so no voting could be conducted.

2. Sampling Conclave

Tracy shared the prospective list of presenters on screen.

Comments;

- Tracy – RSVP will push out a little later. Wait until Friday to finalize initial list. There are 8 confirmed presently.
- Some presentations could be more than 30 minutes depending on topic.
- Jerry can work with William on setting up registration.
- Ilona can help with organization and pulling all the conference dates together. Need to set dates for abstract, biography and presentations submittals. She will also put together presentation instructions.
- Need to keep Jerry Thao in the loop (social media) and promote the event in the TNI newsletter.
- Need to set-up a planning meeting with smaller group.
 - Could there be Hosted sponsors? Break sessions?
 - How could vendors be involved? 5 minutes Showcase talks?
 - Budget –
- Budget: Cost \$75 TNI members /\$95 non-TNI members

Sponsor – \$250.

Profit of about \$8-9000.

Prospective Speakers:

- Elizabeth – may have contact information for Texas Clean Water Monitoring.
- Pace will not be able to participate.
- Stacie Crandall – WEF Speaker?
- Shannon and Kim Watson – Case studies about importance of sampling related to cannabis.
- Talk on Ethics Training? Gary Wart did something at an Oregon meeting. Silky did a training that is posted on the TNI website.
- Jill Taylor – did Tracy follow-up? She wants to participate. 3/6 email.
- Lara Phelps – Jerry will be following up again. They are doing lots of things – air sampling in PFAS, air sampling for forest fires, etc ...
- Scott Hass – Changes to the TNI Standard
- Benefits of Accredited FSMOs – An AB can do it. Tracy will talk to David Fricker.
- Ilona will follow-up with Paul Junio regarding DW sampling talk. Ways to get around pitfalls of sampling?

3. Action Items

- Work on NEFAP language for TNI Lab Standard: Patrick and Tracy are working on this. Patrick sent 3 different versions for language.
- SOP 5-101: It has been sent for comments back in October. She did not receive any comments.
- Voting SOP: We need to talk about our need for Voting SOP. Updates have been sent by the Policy Committee. Does NEFAP want to keep their voting SOP additions or can the Committee completely move to the new TNI Voting SOP.
- Training: Progress is being made. Adam will be pre-recording part of the training for people to listen to before the live training. Hoping to have this complete by Spring with live training late Spring or Summer.
- Metrics Report: Tracy is working on this.

4. New Business

None.

5. Action Items

Action items are maintained in the Action Summary Table - 2023.

6. Next Meeting

The next meeting will be by teleconference on April 19, 2023 at 1pm Eastern.

The meeting was adjourned at 2:30 Eastern. (Motion: Katie. Second Patrick – Unanimous vote.)

Attachment A

TNI NEFAP Executive Committee

| Members | Affiliation | Balance | Contact Information |
|---|--|----------------|--|
| Justin Brown (FSMO) (2023*) Present until 1:30pm Eastern | EMT | FSMO/Lab | jbrown@emt.com |
| Tracy Szerszen (AB) Chair Present | PJ Laboratory Accreditation, Inc. | AB | tszerszen@pjlabs.com |
| Paul Bergeron (2023) Vice-Chair Present | LELAP | Other | Paul.bergeron@la.gov |
| David Fricker (AB) Absent | A2LA | AB | dfricker@A2LA.org |
| Kelly Krock (2021*) Absent | EPA | Other | krock.kelly@epa.gov |
| Elizabeth Turner (2022*) Present | Pace | Lab/FSMO | Elizabeth.Turner@pacelabs.com |
| Jeremy Driver (2024) Absent | Alabama Power Company | FSMO | jddriver@southernco.com |
| Jacob Gruzalski (2024) Absent | Environmental Standards Inc./Vitale Scientific Associates, LLC | FSMO | jgruzalski@envstd.com |
| Pamela Hamlett (2024) Absent - Phone | US Air Force/DoD | Other | pamela.hamlett@us.af.mil |
| Patrick Selig (AB) Present | ANAB | AB | pselig@anab.org |
| Ryan Pangelinan (2022*) Absent | Oregon Health Authority | Other | Ryan.pangelinan@dhsosha.state.or.us |
| Kevin Holbrooks Absent | JEA | FSMO | holbke@jea.com |
| Kim Watson Absent | Consultant | Other | kwatson45@aol.com |
| Katie Strothman Present | Sanders Labs | Lab-FSMO | katie@sanderslabs.net |
| Ilona Taunton (Program Administrator) Present | The NELAC Institute | | tauntoni@msn.com |

| Associate Members | Attendance | Contact Information |
|--------------------------|-------------------|----------------------------|
| Marlene Moore | | mmoore@advancedsys.com |
| John Moorman | | jmoorma@sfwmd.gov |
| Scott Haas | X | shaas@etilab.com |

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|-----------------|---|--------------------------------|
| Shannon Swantek | X | shannon@enlightenedquality.com |
| Jeff Buystedt | | jbuystedt@bendoregon.gov |
| Tyler Sullen | | tasullen@southernco.com |
| Nilda Cox | | nildacox@eurofinsus.com |
| Carl Kircher | | Carl.Kircher@flhealth.gov |

Attachment B

Backburner / Reminders – NEFAP Executive Committee

| | Item | Meeting Reference | Comments |
|----|--|--------------------------|-----------------|
| 4 | Review Charter. | October 2020 | |
| 6 | Evaluate how to handle adding additional ABs. Impact on committee size. | 8-6-12 | |
| 9 | Determine need for a policy or statement regarding the assessment of sampling. | 4-22-13 | |
| 11 | Form transition plan for implementation of new Field Standard when it is approved. | 1-17-18 | |
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