

**Microbiology Expert Committee (MEC)
Meeting Summary**

November 11, 2025

I Welcome and Roll Call:

Cody Danielson called the meeting to order at 1:33pm Eastern on November 11 2025, by teleconference. Attendance is recorded in Attachment A – there were 6 members present, so a quorum was not established. Associates present: Megan Fisher, Nina Fraulini, Tammy Kreutzer, and Christabel Monteiro. Paul Junio attended as Program Administrator.

II Approval of Agenda

The Agenda was approved as presented for the purposes of discussion regarding comments on Draft Module 5.

III Approval of Meeting minutes

Given the lack of a quorum, the October meeting minutes will be re-sent to the Committee for review, comment and approval.

IV. Membership Discussion

Ashley Larssen has left the industry and has requested to be removed from the Committee. Applications will be reviewed for potential replacements. Committee rotation will also be coming up following the Forum in Boston January 12-15, 2026.

V. Discuss Comments related to revised DS

Given the lack of a quorum, no final decisions were made regarding whether the comments discussed were persuasive or non-persuasive.

The document on Sterility was discussed. The first sentence was left as is since no better place for it could be found.

Response to Comments Document

General Comment – we need to review ‘verify’ and determine what it entails

Lines 59-60 – delete 8.2.1.2 f

62 – delete ‘pure’

63,64 – addressed in the re-wording of ‘appropriate positive control’

65 – need to address the nomenclature of media

66 – non-persuasive

67 – editorial / persuasive

68-70 – non-persuasive

71 – persuasive

72 – split pH and volume; need to address the concept of ‘used in specific volumes’

73 – this may be covered by addressing what ‘verify’ means

74 – persuasive; labware discussion in 8.2.5.2 f covers inhibitory requirements

75 – non-persuasive

76-79 – Paul to revise based on language used in Module 7 [*EDIT – this was emailed to all on 11/12/25*]

Further discussion will occur on lot checking and usage – 8.2.1.4 c

Robin will look at 8.2.1.2 b and 8.2.3

Having reached the end of the scheduled time, the meeting adjourned at 2:59 PM Eastern.

A summary of action items and backburner/reminder items can be found in Attachment

B. Our next meeting is scheduled for Tuesday, December 9 at 1:30PM Eastern.

Attachment A - Participants

Microbiology Expert Committee (MEC)

Name	Organization	Stakeholder	Email	Term Expires	Present
Hunter Adams	City of Wichita Falls	Lab	hunter.adams@wichitafallstx.gov	2026	
Nigel Allison	Los Angeles County Sanitation Districts	Lab	nallison@lacsds.org	2028*	X
Robin Cook (Vice Chair)	City of Daytona Beach	Lab	cookr@codb.us	2027	X
Cody Danielson (Chair)		Other	cody.danielson129@gmail.com	2028	X
Maria Fayard	ORELAP	AB	maria.j.fayard@oha.oregon.gov	2026*	
Maria Friedman	California ELAP	AB	qamfriedman@gmail.com	2028	
Matt Graves	ERA	Other	matt_graves@waters.com	2028	X
Silky Labie	ELCAT	Other	elcatllc@centurylink.net	2026*	X
Ashley Larssen		Lab	aglenn870@gmail.com	2027	
Elizabeth Lesold	NYSDOH ELAP	AB	elizabeth.lesold@health.ny.gov	2027*	
Brian Mercer	Brian Mercer	Lab	bmercerc@plantation.org	2027*	
Patsy Root	IDEXX Water	Other	patsy-root@idexx.com	2027*	
Robert Royce	New Jersey DEP	AB	Robert.Royce@dep.nj.gov	2028	
Tina Shidel	Pace Analytical Services - Ormond Beach	Lab	tina.buttermore@pacelabs.com	2027*	X
Elisa Snyder	City of Austin - Austin Water	Lab	elisa.snyder@austintexas.gov	2026	
Paul Junio	The NELAC Institute	NA	paul.junio@nelac-institute.org		X

* - eligible to serve another term

**Attachment B
Action Items – MEC**

	Action Item	Who	Expected Completion	Actual Completion
104	Implementation Guidance for Temperature Distribution and Equilibrium.	Committee	TBD	See note in 5/11/21 minutes. 4/11/23: Working on Temperature Distribution. 7/11/23: Working on Equilibrium; Anticipated January 2024
113	Complete Response to Draft Comments Process	All	Voting is complete.	5/10/22: Voted on Comments: 2, 3, 7, 8, 9 and 10 6/14/22: Voted on Comments 5 and 6. 2/14/23: Final vote on 1, 4 and 11. 4/11/23: Need to post the document.
114	Work on Questions for the Credentialing Exam	Cody		Get to Jerry as soon as possible.
115	Committee motions, minutes, and votes as needed	Cody	Ongoing	Captured in meeting minutes whether in meeting or via email

Attachment C

Backburner / Reminders – MEC

	Item	Meeting Reference	Comments
1	Update charter (if needed) every 5 years.	n/a	Ongoing
2	Review Method codes and send comments to Robin for Paul Junio.		Moved to back-burner on 6/9/20.
3	Provide an update on what has been done with the method codes and database after Jennifer's review and internal EPA meetings.		This was moved from the Action Items table. Notes: 6/9/20: Ask Jennifer for a follow-up. 11/9/20 – Not available for a follow-up.