

**Microbiology Expert Committee (MEC)
Meeting Summary**

March 14, 2023

1. Roll Call:

Cody, Chair, called the meeting to order at 1:30pm Eastern on March 14, 2023, by teleconference. Attendance is recorded in Attachment A – there were 10 members present. Associates present: Jessica Jensen, David Lo, Debbie Bond, Joe Guzman, Nigel Allison, Thekkekalathil Chandrasekhar, Jennifer Best, Tina Buttermore, Paul Junio, Bryan Disch, Alma McGammond, and Ke'Shawne Ingram.

The February minutes will be sent by email for voting.

2. Revised DRAFT Standard

The comment table has been approved by email (see February 2023 minutes).

Responses are going out to commenters. They have 30 days to file an appeal. If no appeals are filed, then the Standard will be ready to post as a Revised Draft Standard.

3. Guidance Document – Equilibrium

Work on the Standard has delayed starting work on this action item, but the Committee will now start working on this. This is based on Section 1.7.3.5 of the 2016 Standard. Cody read the section and also shared a document with the agenda from Pennsylvania DEP regarding Microbiology Units that the Committee will also look at.

The DW Certification manual discusses warm up time for cold samples. A guidance needs to consider this. It needs to be clear that labs cannot adjust their incubation time.

4. Technology Workgroup

Paul Junio (Chair, CSDP Executive Committee) is helping to coordinate a Technology Workgroup to define Technology and how this affects internal audits, PT, accreditation, etc ... There are representatives from multiple committees. It's a CSDP workgroup and will include PTPEC, Microbiology Expert, Quality Management Systems Expert, Chemistry Expert, Radiochemistry Expert, Asbestos Expert and WET Expert. Paul Junio will be chairing this workgroup.

5. New Business

None.

6. Next Meeting and Close

The next meeting will be on April 11, 2023 in by teleconference.

A summary of action items and backburner/reminder items can be found in Attachment B and C.

Cody adjourned the meeting at 2:50 pm Eastern.

Attachment A

Participants
Microbiology Expert Committee (MEC)

Members	Affiliation	Balance	Contact Information
Cody Danielson (Chair) (2025) Present	Oklahoma	Lab	Cody.Danielson@deq.ok.gov
Matt Graves (2025*) Present	ERA	Other	Matt_graves@waters.com
Maria Fayard (2025*) Present	Oregon	AB	maria.j.fayard@oha.oregon.gov
Robin Cook (Vice Chair) (2024*) Present – 1:40pm Eastern	City of Daytona Beach, EML	Lab	cookr@codb.us
Ashley Larssen (2024*) Present – 2:23pm Eastern	KC Water	Lab	ashley.larssen@kcmo.org
Jody Frymire (2025) Present	IDEXX	Other	Jody-Frymire@idexx.com
Jessica Hoch (2025) Absent	TCEQ	Other	Jessica.hoch@tceq.texas.gov
Elisa Snyder (2023*) Present	City of Austin – Austin Water Division	Lab	elisa.snyder@austintexas.gov
Hunter Adams (2023*) Absent	City of Wichita Falls – Water Purification	Lab	hunter.adams@wichitafallstx.gov
Enoma Omoregie (2024) Absent	NYC DOHMH	Lab	eomoregie@health.nyc.gov
Christabel Monteiro (2024) Present	Pace National, Analytical	Lab	christabel.monteiro@pacelabs.com
Robert Royce (2025*) Present	New Jersey	AB	Robert.royce@dep.nj.gov
Maria Friedman (2025*) Absent	California	AB	qamfriedman@gmail.com
Silky Labie (2025*) Present	ELCAT LLC	Other	elcatllc@centurylink.net
Ilona Taunton (Program Administrator) Present	The NELAC Institute	n/a	Ilona.taunton@nelac-institute.org

**Attachment B
Action Items – MEC**

	Action Item	Who	Expected Completion	Actual Completion
104	Implementation Guidance for Equilibrium.	Committee	TBD	See note in 5/11/21 minutes.
105	Discuss definition of Lot with Chair of CSDP EC.	Kasey Paul Junio	2/11/21	Started, but ongoing. 7/13/21: Remove
112	Develop Understanding Microbiology Course	Cody Committee	TBD	7/12/22: Ready for first class in VA.
113	Complete Response to Draft Comments Process	All	Ongoing	5/10/22: Voted on Comments: 2, 3, 7, 8, 9 and 10 6/14/22: Voted on Comments 5 and 6. 2/14/22: Final vote on 1, 4 and 11. COMPLETE

Attachment C

Backburner / Reminders – MEC

	Item	Meeting Reference	Comments
1	Update charter (if needed) every 5 years.	n/a	Ongoing
2	Review Method codes and send comments to Robin for Dan Hickman.		Moved to back-burner on 6/9/20.
3	Provide an update on what has been done with the method codes and database after Jennifer's review and internal EPA meetings.		This was moved from the Action Items table. Notes: 6/9/20: Ask Jennifer for a follow-up. 11/9/20 – Not available for a follow-up.