

**Microbiology Expert Committee (MEC)
Meeting Summary**

February 14, 2023

1. Roll Call:

Cody, Chair, called the meeting to order at 1:30pm Eastern on February 14, 2022, by teleconference. Attendance is recorded in Attachment A – there were 10 voting members present. Associates present: Anagha Chitre, Antoine Chamsi, Brian Mercer, Bryan Disch, David Lo, Joe Guzman, Ke'Shawne Ingram, Nigel Allison, Paul Junio, Stacey Chmura, Tiffany Carey, Chandra Thekkekalathil, and Carl Kircher (by phone only).

Cody had the new members introduce themselves: Silky Labie and Maria Fayard. Amy stepped off the Committee and Cody thanked her for her time on the Committee. There is still one more position open on the Committee, but it will need to be an Other or an AB to keep balance.

The following voting took place by email:

Due to an imbalance on the Committee, Hunter stepped into an Associate member role instead of a Voting membership so that Committee business could continue.

A motion was made by Robin Cook on 2/10/23 by email to add Silky Labie as a voting member to the Committee (Other). The motion was seconded by Maria.

Vote:

Cody – For (2/10/23)
Elisa – For (2/10/23)
Jessica – for (2/10/23)
Robin – For (2/10/23)
Christabel – For (2/10/23)
Ashley – For (2/10/23)
Enoma – For (2/11/23)
Robert – For (2/14/23)

The motion passed.

A motion was made by Jody Frymire on 2/13/23 by email to add Maria Fayard (AB) and Hunter Adams (Lab) as voting members to the Committee. The motion was seconded by Robin.

Vote:

Cody – For (2/14/23)
Christabel – For (2/13/23)
Ashley – For (2/13/23)
Jody – For (2/13/23)
Robin – For (2/13/23)
Enoma – For (2/13/23)
Robert – For (2/14/23)

Jessica – For (2/14/23)\

The motion passed.

2. Revised DRAFT Standard

Cody noted that where the Committee left off was:

We need to implicitly state that the lab is not required to be accredited for disinfectant residual, conductivity, total organic carbon, and heterotrophic bacteria plate count when only testing internally for reagent water monitoring, or ABs would call it a requirement. With that same logic, we left this language out for the metals testing, thereby showing that accreditation is a requirement for those analytes.

Since we have new members, Cody will provide a copy of the comments and responses by email, and she will review them during today's call. The Committee will vote by email, so everyone has time to do a final review before voting.

Cody will transfer all the information into the Response to Comment form.

There will be a vote for the remaining comments and a vote for entire table.

(Addition: The following message was sent by Cody on 2-14-23:

As discussed today at the MEC meeting, we are ready to vote!

I have attached the full Response to Comment table, which contains:

- *the comments to the DS and language for the revised DS that we have already voted on as persuasive/non persuasive (comments 2,3,5,6,7,8,9, and 10) and approved the language*
- *the comments to the DS and language for the revised DS that we have not yet vote on as persuasive/non persuasive nor approved the language (comments 1, 4, and 11)*

I will entertain a motion and second to:

1. *Rule comments 1, 4 and 11 to the Draft Standard as Persuasive*
2. *Approve the attached table in full (including the language for the comments that has not yet been approved) as it is written in the attached spreadsheet.*

The following vote took place by email:

Robin made a motion by email to rule comments 1,4, and 11 as persuasive and to approve the table as presented on 2/14/23. The motion was seconded by Enoma on 2/14/23.

Vote:

Cody – For (2/15/23)

Robin – For (2/15/23)

Maria – For (2/15/23)

Christabel – For (2/15/23)

Jody – For (2/16/23)
Elisa – For (2/16/23)
Ashley – For (2/22/23)
Hunter – For (2/22/23)
Silky – For (2/22/23)
Matt – For (2/24/23)

The motion was approved by a Super Majority.)

3. Winter Meeting Review

- Cody encouraged more people to consider joining the Committee.
- The Committee's Goals and Accomplishments were reviewed.
- Proposed language changes to the Revised Draft Standard were shared. There was a positive response to it. There were two comments:
 - o States might make their requirements more stringent in 1.7.3.1.d.ii.
 - o In 1.7.3.1.d.iii, it was suggested that the Committee consider stating "appropriate for use".

Cody reviewed these sections in the comments document.

4. Technology Workgroup

Paul is helping to Coordinate a Technology Workgroup to define Technology and how this affects internal audits, PT, accreditation, etc ... There are representatives from multiple committees. It's a CSDP workgroup and will include PTPEC, Microbiology Expert, Quality Management Systems Expert, Chemistry Expert, Radiochemistry Expert, Asbestos Expert, and WET Expert. Paul Junio will be chairing this workgroup.

5. New Business

None.

6. Next Meeting and Close

The next meeting will be by in person on March 14, 2023 in by teleconference.

A summary of action items and backburner/reminder items can be found in Attachment B and C.

Cody adjourned the meeting at 2:17 pm Eastern.

Attachment A

**Participants
Microbiology Expert Committee (MEC)**

Members	Affiliation	Balance	Contact Information
Cody Danielson (Chair) (2025) Present	Oklahoma	Lab	Cody.Danielson@deq.ok.gov
Matt Graves (2025*) Present	ERA	Other	Matt_graves@waters.com
Maria Fayard Present	Indiana	AB	mrobinson@isdh.IN.gov
Robin Cook (Vice Chair) (2024*) Present	City of Daytona Beach, EML	Lab	cookr@codb.us
Ashley Larssen (2024*) Absent	KC Water	Lab	ashley.larssen@kcmo.org
Jody Frymire (2025) Present	IDEXX	Other	Jody-Frymire@idexx.com
Jessica Hoch (2025) Present	TCEQ	Other	Jessica.hoch@tceq.texas.gov
Elisa Snyder (2023*) Absent	City of Austin – Austin Water Division	Lab	elisa.snyder@austintexas.gov
Hunter Adams (2023*) Absent	City of Wichita Falls – Water Purification	Lab	hunter.adams@wichitafallstx.gov
Enoma Omoregie (2024) Present		Lab	eomoregie@health.nyc.gov
Christabel Monteiro (2024) Present	Pace National, Analytical	Lab	christabel.monteiro@pacelabs.com
Robert Royce (2025*) Present	New Jersey	AB	Robert.royce@dep.nj.gov
Maria Friedman (2025*) Absent	California	AB	qamfriedman@gmail.com
Silky Labie Present			
Ilona Taunton (Program Administrator) Present	The NELAC Institute	n/a	Ilona.taunton@nelac-institute.org

Attachment B
Action Items – MEC

	Action Item	Who	Expected Completion	Actual Completion
104	Implementation Guidance for Equilibrium.	Committee	TBD	See note in 5/11/21 minutes.
105	Discuss definition of Lot with Chair of CSDP EC.	Kasey Paul Junio	2/11/21	Started, but ongoing. 7/13/21: Remove
112	Develop Understanding Microbiology Course	Cody Committee	TBD	7/12/22: Ready for first class in VA.
113	Complete Response to Draft Comments Process	All	Ongoing	5/10/22: Voted on Comments: 2, 3, 7, 8, 9 and 10 6/14/22: Voted on Comments 5 and 6.

Attachment C

Backburner / Reminders – MEC

	Item	Meeting Reference	Comments
1	Update charter (if needed) every 5 years.	n/a	Ongoing
2	Review Method codes and send comments to Robin for Dan Hickman.		Moved to back-burner on 6/9/20.
3	Provide an update on what has been done with the method codes and database after Jennifer's review and internal EPA meetings.		This was moved from the Action Items table. Notes: 6/9/20: Ask Jennifer for a follow-up. 11/9/20 – Not available for a follow-up.