

**Laboratory Accreditation System Executive Committee Meeting Minutes
Thursday, June 20, 2024 1:30 pm Eastern**

1) Welcome and Roll Call

This meeting was rescheduled from the usual fourth Thursday. Maria called the meeting to order and attendance is recorded in Attachment A. The agenda was declared approved, and is included in Attachment B. The minutes of May 23, 2024, were approved by unanimous vote after a motion by Mike, seconded by Bill.

Maria invited Bill Reeves, a new associate member, to introduce himself.

2) Review and Approval of Provisional Recognition SOP 3-108

There were no further comments following revisions made as requested at the May meeting. Silky moved to approve this SOP and forward it to the NELAP AC, and Harold seconded the motion.

Name	Vote	Name	Vote
Maria Friedman	Yes	Brian Hulme	Yes
Harold Longbaugh	Yes	Silky Labie	Yes
Aaren Alger	Absent	Bill Hall	Yes
Patty Carvajal	Yes	Shari Pfalmer	Yes
Mike Delaney	Yes	Michele Potter	Yes
SOP 3-105 Vote – Supermajority approval met? Yes (9 of 10 in favor, 90%)			

5) New Business

There was no new business. Maria asked that those planning to attend conference let her know, and Lynn noted that the early registration discount ends today.

6) Next Meeting

The next scheduled LASEC teleconference will be on **Thursday, July 25, 2024, at 1:30 pm Eastern.** An agenda and any needed documents will be provided in advance.

The next **SIR Subcommittee teleconference will be on Thursday, July 18, 2024, at 1:30 pm Eastern.** If no SIR responses need review, Subcommittee members will be notified prior to that date.

Attachment A TNI LABORATORY ACCREDITATION SYSTEMS EXECUTIVE COMMITTEE ROSTER

	NAME	EMAIL	Term End Date	INTEREST	AFFILIATION	S/H CATEGORY	PRESENT
1	Maria Friedman, Chair	gamfriedman@gmail.com	1/26 (first term)	SIRs	CA ELAP	AB	Yes
2	Harold Longbaugh, Vice Chair	harold.longbaugh@houstontx.gov	1/25 (3rd term)	SIRs	Houston Lab	Lab	Yes
3	Aaren Alger	Aaren.s.alger@gmail.com	1/26 (first term)	SIRs, Assessment Forum	Alger Consulting & Training	Other	No
4	Patty Carvajal	pmcarvajal@sara-tx.org	1/25 (first term)		San Antonio River Authority	Lab	Yes
5	Mike Delaney	mike@mikedelaney.org	1/26 (first term)		Retired (MWRA)	Other	Yes
6	Brian Hulme	Hulme.brian@epa.gov	1/26 (first term)		EPA R2	Other	Yes
7	Silky Labie	elcatllc@centurylink.net	1/25 (second term)	SIRs	ELCAT	Other	Yes
8	Bill Hall	George.W.Hall@des.nh.gov	1/25 (second term)	SIRs	NH ELAP	NELAP AB	Yes
9	Shari Pfalmer	Shari.pfalmer@pacelabs.com	1/25 (first term)		Pace Analytical	Lab/FSMO	Yes
10	Michele Potter	Michele.potter@dep.nj.gov	1/27 (third term)		NJ DEP	NELAP AB	Yes

Associate Members

	Debbie Bond	DBOND@southernco.com		SIRs	Alabama Power	Lab	Yes
	Stacie Crandall	crandallstacie@gmail.com		SIRs	TNI	Other	No
	Jack Farrell	aex@ix.netcom.com		Mentor Session	Analytical Excellence	Other	No
	Bill Reeves	william.reeves@et.eurofinsus.com			Eurofins	Lab	Yes
	Nick Straccione	nstraccione@emsl.com		Mentor Session	EMSL	Lab	No
	Katie Strothman	katie@sanderslabs.net			Sanders Labs	Lab	No
	Program Admin. Lynn Bradley	Lynn.bradley@nelac-institute.org					Yes

Attachment B Agenda

- Welcome and Roll Call
- Approval of Agenda
- Approval of Minutes (May minutes attached)
- Continue Review of Provisional Recognition SOP 3-108 (see attached latest revision)
- New Business, if any
- Adjourn