

Summary of the Laboratory Accreditation Body Expert Committee Meeting
Tuesday, December 17, 2024 1:00 pm Eastern

1. Welcome and Roll Call

Aaren welcomed everyone to this meeting. Attendance is recorded in Attachment 1. The agenda was accepted by unanimous consent and is shown in Attachment 2.

The minutes from November 22 were approved unanimously after a motion by Mike, seconded by Millie.

2. Vote on Persuasiveness of Remaining Comments

Aaren explained that the definitions section 3.0 must be reordered, as the Consensus Standards Development Executive Committee has determined that ISO definitions will be included in a dedicated section and in the same order as ISO/IEC 17011, with TNI definitions in a separate section and in alphabetical order. The comments discussed are summarized in the table below.

Com- ment #	Row #	Section	Per sua- sive/ Non	Motion and Vote	Discussion	Assignment to Revise, if persuasive
25	29	6.1.2.9.3 Renumbered to be 6.1.2.12	P	Millie/Nilda Unanimous	Competence is a higher bar than completing training	The word “on-going” was removed, and training clarified to be competence
47	30	6.1.3.2.1	P	Bill/Millie unanimous	Added a note to clarify what a qualified assessor is	
26	31	6.1.3.2.1 note	P	Amy/Bill unanimous	Restore the note without the virtual option	
27	33	6.1.3.7	NP	Affirmed by unanimous consent	Same comment as #48, discussed and voted 1/16/24	
49	34	6.2.2.1	Not voted	Discuss at conference in Jacksonville		
28	35	6.2.2.2	P	Amy/Jody unanimous	Clarified to state that assessor must affirm commitment to ethical standards prior to first assessment; deleted phrase “employed directly or under contract”	
50	36	6.2.3.1	Not voted	Discuss at conference in Jacksonville		Two proposals: 1 – ABs must allow time to complete thorough assessments taking into account the scope of the

						assessment, the number of assessors, the size of the CAB and the number of nonconformances identified during the previous assessment, or 2 – the AB must complete the assessments using resources proportional to the scope of the lab and the volume of its work

3. Discuss Agenda for LAB Conference Session (Wednesday morning, February 5)

In addition to the two issues identified during today's discussion, Aaren would like to take up the items identified in an email about today's tentative agenda and she will go through the draft module and create a list for Lynn to work from.

4. New Business

Both Michella and Sviatlana would like to be re-elected to serve second terms.

5. Next Meeting

The next planned teleconference meeting is scheduled for **Tuesday, January 21, 2025, at 1:00 pm Eastern.**

Aaren asks that committee members unable to attend please notify her and Lynn prior to the meeting date.

Attachment 1 LAB Expert Committee Roster

Name/Email	Term ends	Affiliation	Present?
Aaren Alger, Chair Aaren.s.alger@gmail.com	1/30/2026 (2nd term)	Other – Alger Consulting & Training	Yes
Socorro Baldonado sbaldonado@mwdh2o.com	1/30/2026 (2nd term)	Lab – Metropolitan Water District, La Verne, CA	Yes
Nilda Cox nilda.cox@et.eurofinsus.com	1/30/2025 (2nd term)	Lab – Eurofins Eaton Analytical LLC	Yes
Bill Hall george.w.hall@des.nh.gov	1/30/2026 (1st term)	AB – NH DES	Yes
Sviatlana Haubner Sviatlana.Haubner@cincinnati-oh.gov	1/30/2025 (1st term)	LAB – Cincinnati Metropolitan Sewer District	Yes
Michella Karapondo Karapondo.michella@epa.gov	1/30/2025 (1st term)	Other – EPA OGWDW TSC/Cincinnati	No
Jody Koehler Jody.koehler@tceq.texas.gov	1/30/2028 (1st term)	AB – TCEQ	Yes
Michael Perry michael.perry@lvvwd.com	1/30/2026 (2nd term)	Lab – Southern Nevada Water Authority	Yes
Zaneta Popovska zpopovska@anab.org	1/30/2025 (2nd term)	AB – ANAB	No
Millie Rose Millie.Rose@illinois.gov	1/30/2028 (1st term)	AB – IL EPA	Yes
Amy Steuerwald amy.steuerwald@health.ny.gov	1/30/27 (1st term)	AB – NY DOH	Yes
Program Administrator: Lynn Bradley Lynn.Bradley@nelac-institute.org	N/A		Yes
Associate Members:			
Paul Bergeron Paul.bergeron@la.gov		AB – LDEQ	Yes
Debbie Bond dbond@southernco.com		LAB – Alabama Power	No
Yumi Creason ycreason@pa.gov		Other	No
Taryn Hurley taryn.hurley@deq.ok.gov		AB – OK DEQ	No
Paul Junio paul.junio@pacelabs.com		LAB – Pace Labs, Inc.	No
LeeAnn Kline lkline@mireider.com		M J Reider Associates	Yes
Ryan Lerch Ryan.lerch@deq.ok.gov		AB – OK DEQ	Yes
Marlene Moore mmoore@advancedsys.com		Other – Advanced Systems, Inc., Newark, DE	No
Mei Beth Shepherd, Vice Chair mbshep@sheptechserv.com		Other – Shepherd Technical Services	No
Nicholas Slawson nslawson@a2la.org		AB – A2LA	No

Ilona Taunton Ilona.taunton@nelac-institute.org		Other – TNI Program Administrator	No
Cathy Westerman cathy.westerman@dgs.virginia.gov		AB – VA DCLS	No

Attachment 2 – LAB Expert Committee Meeting Agenda

- Welcome and Roll Call
- Approval of Agenda
- Approval of Minutes (November minutes attached)
- Vote on Persuasiveness of Remaining Comments (see attached response-to-comments spreadsheet and current draft V2M1 module — this assumes a quorum is present)
- Consider ISO Text Identified for Removal or Clarification (if no quorum)
- Discuss Agenda for LAB Conference Session (Wednesday morning, February 5, 3.5 hours)
- New Business, if any
- Adjourn