

Summary of the Laboratory Accreditation Body Expert Committee Meeting
Friday, November 21, 2023 1:00 pm Eastern

1. Welcome and Roll Call

Aaren welcomed everyone to the meeting. Once a quorum was reached, the agenda was approved by unanimous consent and the minutes of October 20 were approved unanimously after a motion by Yumi, seconded by Sviatlana. Attendance is noted in Attachment 1 and the agenda as distributed is in Attachment 2.

While awaiting an additional person to reach quorum, Aaren explained her plan for the next meeting(s). A priority will be to reschedule discussion of comments with Marlene Moore. Then, she asked that all committee members be prepared to discuss and vote on the list of likely persuasive comments that she sent out on August 14, approving as a block (single motion) those where consensus indicates agreement (reference the green and blue shaded comments in Response-to-comments file, and a copy of the email distributed with these minutes), and finally, consider Florida's comments as discussed at the October meeting and vote on that issue.

2. Persuasive/Non-persuasive Determinations for Comments

As Marlene was not present to discuss her comments, participants began to consider selected comments from the Response-to-comments file. The following table documents the decisions made during this meeting of the LAB committee about the comments indicated. A quorum was present and a simple majority vote was taken for each row of the table.

Com-ment #	Row #	Section	Per-sua-sive/Non	Motion and Vote	Discussion	Assignment to Revise, if persuasive
57	45	7.3.3	P	Yumi/Michella unanimous	Editorial, revise as requested	NA
30	46	7.4.7.1	P	Yumi/Sviatlana	Editorial, revise as requested	NA
61	61	7.7.5.1.5/ 7.7.5.1.6		Not voted due to no longer having a quorum	Suggest revising to read "failure to respond to assessment report with acceptable corrective action as required..."	

3. Next Meeting

The next planned teleconference meeting is tentatively scheduled for **Tuesday, December 19, 2023, at 1:00 pm Eastern.**

Aaren asks that committee members unable to attend please notify her and Lynn prior to the meeting date. An agenda and documents will be distributed prior to the meeting.

Attachment 1 LAB Expert Committee Roster

Name/Email	Term ends	Affiliation	Present?
Aaren Alger, Chair Aaren.s.alger@gmail.com	1/30/2026 (2nd term)	Other – Alger Consulting & Training	Yes
Socorro Baldonado sbaldonado@mwdh2o.com	1/30/2026 (2nd term)	Lab – Metropolitan Water District, La Verne, CA	No
Nilda Cox nilda.cox@et.eurofinsus.com	1/30/2025 (2nd term)	Lab – Eurofins Eaton Analytical LLC	No
Yumi Creason, Vice Chair ycreason@pa.gov	1/30/2025 (1 st term)	AB – Pennsylvania	Yes
Bill Hall george.w.hall@des.nh.gov	1/30/2026 (1st term)	AB – NH DES	Yes
Sviatlana Haubner Sviatlana.Haubner@cincinnati-oh.gov	1/30/2025 (1 st term)	LAB – Cincinnati Metropolitan Sewer District	Yes
Michella Karapondo Karapondo.michella@epa.gov	1/30/2025 (1st term)	Other – EPA OGWDW TSC/Cincinnati	Yes
Michael Perry michael.perry@lvvwd.com	1/30/2026 (2nd term)	Lab – Southern Nevada Water Authority	No
Zaneta Popovska zpopovska@anab.org	1/30/2025 (2nd term)	AB – ANAB	No
Program Administrator: Lynn Bradley Lynn.Bradley@nelac-institute.org	N/A		Yes
Associate Members:			
Paul Bergeron Paul.bergeron@la.gov		AB – LDEQ	No
Scott Haas shaas@etilab.com		Lab – Environmental Testing, Inc., and Chair, FAC	No
Taryn Hurley taryn.hurley@deq.ok.gov		AB – OK DEQ	No
Paul Junio paul.junio@pacelabs.com		LAB – Pace Labs, Inc.	No
Carl Kircher, Chair carl_kircher@flhealth.gov		AB – Florida Department of Health	No
LeeAnn Kline lkline@mjreider.com		M J Reider Associates	No
Ryan Lerch Ryan.lerch@deq.ok.gov		AB – OK DEQ	Yes
Marlene Moore mmoore@advancedsys.com		Other – Advanced Systems, Inc., Newark, DE	No
Mei Beth Shepherd, Vice Chair mbshep@sheptechserv.com		Other – Shepherd Technical Services	No
Aurora Shields Aurora.Shields@kcmo.org		Lab – KC Water	No
Nicholas Slawson nslawson@a2la.org		AB – A2LA	No
Ilona Taunton Ilona.taunton@nelac-institute.org		Other – TNI Program Administrator	No
Cathy Westerman cathy.westerman@dgs.virginia.gov		AB – VA DCLS	No

Attachment 2 – LAB Expert Committee Meeting Agenda, November 21, 2023

- Welcome and Roll Call
- Approval of Agenda
- Approval of Minutes (October minutes attached)
- Continue Review of Comments on DS Revision 1 (Marlene Moore comments -- Response-to-Comments and annotated DS Rev 1 attached)
- New Business, if any
- Adjourn