

Summary of the Laboratory Accreditation Body Expert Committee Meeting
Tuesday, October 15, 2024 1:00 pm Eastern

1. Welcome and Roll Call

In Aaren's absence, Amy welcomed everyone to this meeting. Attendance is recorded in Attachment 1. The agenda was accepted by unanimous consent and is shown in Attachment 2.

Without a quorum present, the minutes from September 17 will be held until the November meeting.

2. Consideration of ISO Text for Clarification or Elimination

Amy determined to focus only on the yellow highlighted areas, considering language that could be deleted. Discussion points for those individual sections are summarized below.

§4.6.1: revisit with language with Aaren, as there was no consensus about whether to eliminate the entire clause or just the first sentence ("*The accreditation body shall develop or adopt accreditation schemes.*")

§5.4: this language may be needed for NGABs. Unfortunately, the NGAB representative had been called away from our meeting. Added language as 5.4.1 stating that this does not apply to governmental ABs, but if NGABs do not need this clause, then it could be deleted.

§6.2.2.1.a: the change proposed by a commenter was generally agreed upon by participants, but discussion only focused on "a", and not whether all TNI-added subsections of 6.2 should be eliminated.

§6.2.2.2: not discussed as Amy believed that a larger group with more voting members was needed for consideration of this clause.

§6.2.2.3: not discussed as a larger group with more voting members was needed for consideration of this clause.

§6.2.3.1: discussion revealed that the intent of this section may be different from that of 7.3.2 and therefore potentially not redundant. There was no consensus to attempt a definition of "reasonable", but it was noted that, as written, the clause is not enforceable. The complexities of the number of assessors available as well as the difficulty of adhering to a fixed number of days on-site based on assessor availability and lab complexity make it unrealistic to establish and adhere to fixed time limits. Revisit with more voting members.

§6.4.2: revisit with more members present, since the relevant comment requires a vote on its persuasiveness.

§7.1: participants discussed that the intent of language is to ensure that ABs accredit to Volume 1 of the TNI Standard. Is this stated elsewhere and do we need to specifically state that accreditation is to Volume 1? If that is not explicitly stated elsewhere, participants recommend retaining this clause. Amy will investigate this issue further.

§7.2.4: participants preferred to retain this language, and add a new 7.2.4.1 stating "This clause applies to all initial and subsequent applications and/or assessments".

§7.2.5: discussion revealed that, occasionally but rarely, pre-evaluations (gap analyses) are performed by ABs, so this clause should be retained. Since other clauses in this volume address consultancy and conflicts of interest, we need to consider further whether the language related to consultancy is redundant.

At this point, discussion halted. Consideration of additional clauses for removal will resume with §7.5.3 at a future meeting.

3. Resume Voting on Persuasiveness of Comments

Without a quorum, voting was not possible. The meeting was adjourned.

3. Next Meeting

The next planned teleconference meeting is scheduled for **Tuesday, November 19, 2024, at 1:00 pm Eastern.**

Aaren asks that committee members unable to attend please notify her and Lynn prior to the meeting date.

Attachment 1 LAB Expert Committee Roster

Name/Email	Term ends	Affiliation	Present?
Aaren Alger, Chair Aaren.s.alger@gmail.com	1/30/2026 (2nd term)	Other – Alger Consulting & Training	No
Socorro Baldonado sbaldonado@mwdh2o.com	1/30/2026 (2nd term)	Lab – Metropolitan Water District, La Verne, CA	Yes
Nilda Cox nilda.cox@et.eurofinsus.com	1/30/2025 (2nd term)	Lab – Eurofins Eaton Analytical LLC	Yes
Bill Hall george.w.hall@des.nh.gov	1/30/2026 (1st term)	AB – NH DES	No
Sviatlana Haubner Sviatlana.Haubner@cincinnati-oh.gov	1/30/2025 (1 st term)	LAB – Cincinnati Metropolitan Sewer District	No
Michella Karapondo Karapondo.michella@epa.gov	1/30/2025 (1st term)	Other – EPA OGWDW TSC/Cincinnati	No
Michael Perry michael.perry@lvwd.com	1/30/2026 (2nd term)	Lab – Southern Nevada Water Authority	Yes
Zaneta Popovska zpopovska@anab.org	1/30/2025 (2nd term)	AB – ANAB	No
Millie Rose Millie.Rose@illinois.gov	1/30/2028 (1st term)	AB – IL EPA	Yes
Amy Steuerwald amy.steuerwald@health.ny.gov	1/30/27 (1st term)	AB – NY DOH	Yes
Program Administrator: Lynn Bradley Lynn.Bradley@nelac-institute.org	N/A		Yes
Associate Members:			
Paul Bergeron Paul.bergeron@la.gov		AB – LDEQ	Yes
Debbie Bond dbond@southernco.com		LAB – Alabama Power	No
Yumi Creason ycreason@pa.gov		Other	No
Taryn Hurley taryn.hurley@deq.ok.gov		AB – OK DEQ	No
Paul Junio paul.junio@pacelabs.com		LAB – Pace Labs, Inc.	No
LeeAnn Kline lkline@mjureider.com		M J Reider Associates	Yes
Ryan Lerch Ryan.lerch@deq.ok.gov		AB – OK DEQ	Yes
Marlene Moore mmoore@advancedsys.com		Other – Advanced Systems, Inc., Newark, DE	No
Mei Beth Shepherd, Vice Chair mbshep@sheptechserv.com		Other – Shepherd Technical Services	No
Nicholas Slawson nslawson@a2la.org		AB – A2LA	No
Ilona Taunton Ilona.taunton@nelac-institute.org		Other – TNI Program Administrator	No
Cathy Westerman cathy.westerman@dgs.virginia.gov		AB – VA DCLS	Yes

Attachment 2 – LAB Expert Committee Meeting Agenda

- Welcome and Roll Call
- Approval of Agenda
- Approval of Minutes (September minutes attached)
- Resume Consideration of ISO Text for Clarification or Elimination (see most recent draft module, attached)
- Return to Consideration of Submitted Comments (response-to-comments spreadsheet, attached)
- New Business, if any
- Adjourn