

Summary of the Laboratory Accreditation Body Expert Committee Meeting  
 Tuesday, January 16, 2024 1:00 pm Eastern

1. Welcome and Roll Call

Aaren welcomed everyone to the meeting. Attendance is noted in Attachment 1 and the agenda as distributed is in Attachment 2. The agenda was approved by unanimous consent. The minutes of December 19, 2023, were approved unanimously after a motion by Yumi, seconded by Mike.

2. Nominations and Possible Voting for Chair Position

There were no nominations for Chair. Mike stated that he would be able to consider the position in September but not before then. The matter will be taken up again at the February meeting and as Vice Chair, Yumi will lead meetings until the Chair position is again occupied.

At the end of the meeting, Aaren stated that she really does not want to resign as Chair, and so, if Yumi is willing to step in for a month or two, she withdraws her resignation and will return to the Chair position when her workload allows. Mike offered to assist Yumi in the meanwhile, and restated that he will be available in September if a new Chair is still needed.

3. Resume Voting on Persuasiveness of Comments

Review of comments and decisions about their persuasiveness consumed the remainder of the meeting. Outcomes are shown in the table below.

Com-ment #	Row #	Section	Per sua-sive/ Non	Motion and Vote	Discussion	Assignment to Revise, if persuasive
62	60	7.7.5.1.10	P	Yumi/Bill unanimous		
61	61	7.7.5.1.5 or 7.7.5.1.6	P	Yumi/Mike unanimous	Discussed at November 2023 meeting but not voted at that time	
7	69	8.1.3	P	Mike/Bill unanimous		
66	73	9.7.5	P	Mike/Michella unanimous	Intent of comment should be moved to §9.6.1	
12	77	9.7.2.1	P	Mike/Michella unanimous	“once per year” is grammatically correct	
53 & 72	70 & 72	9.7.2 & 9.7.3.1	P	Yumi/Mike Unanimous	Strike language as recommended (re-vote on #72, same outcome; previously voted 12/19/23)	
54	71	9.7.1	NP	Mike/Bill unanimous	Believe commenter misunderstood the language	
19	25	6.1	NP	Mike/Sviatlana unanimous	Commenter misunderstands –	

					Standard does not require approved courses (see Note 2)	
48&27	32&33	6.1.3.7	NP	Mike/Yumi unanimous	Initial motion that #48 be NP was amended to include #27	Requirement to record competence is already in 6.3
65	42	7.11.1.4	NP	Bill/Mike	Rewrite 7.11.1.3-.5 for clarity to distinguish lab and AB responsibilities	
52	66	7.9.3	P	Michella/Mike unanimous	Need to specify max time between in-person site visits, as these are considered mandatory, not optional. Some flexibility is ok (and emergency declarations such as pandemic)	

4. Next Meeting

The LAB committee is not meeting at conference in Columbus. The next planned teleconference meeting is tentatively scheduled for **Tuesday, February 20, 2024, at 1:00 pm Eastern.**

Aaren asks that committee members unable to attend please notify her and Lynn prior to the meeting date. An agenda and documents will be distributed prior to the meeting.

**Attachment 1 LAB Expert Committee Roster**

<b>Name/Email</b>	<b>Term ends</b>	<b>Affiliation</b>	<b>Present?</b>
Aaren Alger, Chair <a href="mailto:Aaren.s.alger@gmail.com">Aaren.s.alger@gmail.com</a>	1/30/2026 (2nd term)	Other – Alger Consulting & Training	Yes
Socorro Baldonado <a href="mailto:sbaldonado@mwdh2o.com">sbaldonado@mwdh2o.com</a>	1/30/2026 (2nd term)	Lab – Metropolitan Water District, La Verne, CA	Yes
Nilda Cox <a href="mailto:nilda.cox@et.eurofinsus.com">nilda.cox@et.eurofinsus.com</a>	1/30/2025 (2nd term)	Lab – Eurofins Eaton Analytical LLC	No
Yumi Creason, Vice Chair <a href="mailto:ycreason@pa.gov">ycreason@pa.gov</a>	1/30/2025 (1 <sup>st</sup> term)	AB – Pennsylvania	Yes
Bill Hall <a href="mailto:george.w.hall@des.nh.gov">george.w.hall@des.nh.gov</a>	1/30/2026 (1st term)	AB – NH DES	Yes
Sviatlana Haubner <a href="mailto:Sviatlana.Haubner@cincinnati-oh.gov">Sviatlana.Haubner@cincinnati-oh.gov</a>	1/30/2025 (1 <sup>st</sup> term)	LAB – Cincinnati Metropolitan Sewer District	Yes
Michella Karapondo <a href="mailto:Karapondo.michella@epa.gov">Karapondo.michella@epa.gov</a>	1/30/2025 (1st term)	Other – EPA OGWDW TSC/Cincinnati	Yes
Michael Perry <a href="mailto:michael.perry@lvvwd.com">michael.perry@lvvwd.com</a>	1/30/2026 (2nd term)	Lab – Southern Nevada Water Authority	Yes
Zaneta Popovska <a href="mailto:zpopovska@anab.org">zpopovska@anab.org</a>	1/30/2025 (2nd term)	AB – ANAB	No
<b>Program Administrator:</b> Lynn Bradley <a href="mailto:Lynn.Bradley@nelac-institute.org">Lynn.Bradley@nelac-institute.org</a>	N/A		Yes
<b>Associate Members:</b>			
Paul Bergeron <a href="mailto:Paul.bergeron@la.gov">Paul.bergeron@la.gov</a>		AB – LDEQ	No
Scott Haas <a href="mailto:shaas@etilab.com">shaas@etilab.com</a>		Lab – Environmental Testing, Inc., and Chair, FAC	No
Taryn Hurley <a href="mailto:taryn.hurley@deq.ok.gov">taryn.hurley@deq.ok.gov</a>		AB – OK DEQ	No
Paul Junio <a href="mailto:paul.junio@pacelabs.com">paul.junio@pacelabs.com</a>		LAB – Pace Labs, Inc.	No
Carl Kircher, Chair <a href="mailto:carl_kircher@flhealth.gov">carl_kircher@flhealth.gov</a>		AB – Florida Department of Health	No
LeeAnn Kline <a href="mailto:lkline@mjreider.com">lkline@mjreider.com</a>		M J Reider Associates	Yes
Ryan Lerch <a href="mailto:Ryan.lerch@deq.ok.gov">Ryan.lerch@deq.ok.gov</a>		AB – OK DEQ	Yes
Marlene Moore <a href="mailto:mmoore@advancedsys.com">mmoore@advancedsys.com</a>		Other – Advanced Systems, Inc., Newark, DE	No
Mei Beth Shepherd, Vice Chair <a href="mailto:mbshep@sheptechserv.com">mbshep@sheptechserv.com</a>		Other – Shepherd Technical Services	No
Nicholas Slawson <a href="mailto:nslawson@a2la.org">nslawson@a2la.org</a>		AB – A2LA	No
Ilona Taunton <a href="mailto:Ilona.taunton@nelac-institute.org">Ilona.taunton@nelac-institute.org</a>		Other – TNI Program Administrator	No
Cathy Westerman <a href="mailto:cathy.westerman@dgs.virginia.gov">cathy.westerman@dgs.virginia.gov</a>		AB – VA DCLS	Yes

**Attachment 2 – LAB Expert Committee Meeting Agenda, January 16, 2024**

- Welcome and Roll Call
- Approval of Agenda
- Approval of Minutes (December minutes attached)
- Nominations and Possible Voting for Chair Position
- Resume Voting on Persuasiveness of Comments (see Aaren's email plus response-to-comments file and Draft Standard Rev. 1 markup by Aaren, all attached)
- New Business, if any
- Adjourn