

Field Activities Expert Committee (FAC)

Meeting Summary March 6, 2023

1. Roll call:

Scott Haas, Chair, called the meeting to order at 11am Eastern by webinar on March 6, 2023. Attendance is recorded in Attachment A – there were 7 members present. Associates present: Linda O’Donnell, Thomas Kraus

2. Standard Update

Scott noted that he got a few comments back from people but needs more. The goal is to have a DRAFT Standard ready to vote on in April.

Does Marlene have a summary of changes prepared for Volume 2? We will need to prepare this for Volume 1 also.

Scott has a few things he will point out to make sure the Committee is thinking the same thing.

References will need to be cleaned up to finalize the DRAFT Standard. Things have been moved around and need to be properly numbered. Jan may be able to help with some this once we are ready to finalize. We need to give her a heads-up so she can schedule it in when we are ready.

Do we have to use the term Laboratory throughout the Standard or is it OK to substitute FSMO? Jerry had commented in another meeting that this substitution could be made if the Committee would like to do this. There was general support for the change.

- Once challenge in this approach is that people will say that because they are TNI accredited, they follow ISO/IEC 17025 because we incorporate all of the language. Making these types of changes seems like they could no longer say this? Could be a challenge?
- The original thought was that this could be covered in the introduction – replace the term laboratory with FSMO.
- It would help make the language in the Standard clearer. An opportunity to distinguish the TNI Field Standard from ISO/IEC 17025.

Quality manager and technical manager. The Module 2 expert committee (Lab Standard) is planning to keep some version of these in their new Standard. There were comments that these terms are not in the new ISO/IEC 17025 Standard, so they should not be used. We will look back at this when we get ready to finalize the DRAFT and then make a final decision.

Section 5.6.2.1 – Equipment calibrated before first use. The group worked on where to place this information in the new Standard. The group decided to leave it where it was.

Section 6.2.2 – There is a note about job description (2005 language). Decided to remove.

Language – Regulatory or other requirements are applicable. Where does this go? We need to keep a list of resources that are available to FSMOs and ABs. There are very good sampling documents out there. This is not something NELAP does.

Reviewed Section 7.3. This is what goes into the sampling plan. Scott asked that everyone read this section and send comments.

Section 8 –
Patrick put comments into this section. Appears to be mainly removal of old language.

Tyler had commented on Modules for the Field Standard. There are so many different types of sampling that you can have. It seems like it would be more appropriate to have it in a sample analysis plan than having a prescriptive module for each type of sampling that can be done.

The Scope has always been a huge problem due to lack of standardization.

The new TNI Credentialing program was described and discussed. Could this type of program be a way to document that someone is qualified to do the work they do? It was commented that taking a test and getting a credential does not demonstrate that someone has the ability to do the job.

Scott will take the comments today and work them into the Standard and distribute them to the Committee. He placed notes for each talking point into the DRAFT Standard Comments feature.

3. Membership

Doug Berg rotated off in 2023.
The make-up without Doug is:
FSMO – 5
AB – 4
Other - 3

Wanda may want to join the Committee.

The Conclave may be a chance to get more members.

4. New Business

None.

5. Action Items

2/6/23 –

Comments due on Volume 1 to Section Leaders 2/22/23.

Comments from Section Leaders on Volume 1 due to Scott by 3/1/23.

Comments on Volume 2 due to Marlene by 3/1/23.

6. Next Meeting

The next meeting will be April 3, 2023 by teleconference Iona will send out Webex invitations the day of the meeting. *(Addition: The April meeting was canceled. The next meeting was not until August 3, 2023.)*

The meeting was adjourned at 12:30 pm Eastern.

Attachment A

**Participants
TNI Field Activities Committee**

Members	Term Expires	Affiliation	Balance	Contact Information
Scott Haas (Chair) Present	2022	Consulting	Other	shaas@etilab.com
David Fricker Absent	2025	A2LA	AB	dfricker@a2la.org
Patrick Selig Present	2024*	ANAB	AB	pselig@anab.org
Marlene Moore Present	2024	Advanced Systems, Inc.	Other	mmoore@advancedsys.com
Bill Ray Absent	2024	William Ray Consulting, LLC	Other	Bill_Ray@williamrayllc.com
Jack Denby Present	2026	HRSD	FSMO	JDenby@HRSD.com
Tyler Sullens Absent	2024	Alabama Power Company	FSMO	tasullen@southernco.com
Elizabeth West Absent	2024	Louisiana DEQ	AB	elizabeth.west@la.gov
Shannon Swantek Present	2024*	Enlightened Quality Analytics	Other	shannon@enlightenedquality.com
Adam Szafran Present	2024*	EMT, Inc	FSMO	aszafran@emt.com
Hong Yu Present	2024*	Chevron	FSMO	hong.yu@chevron.com
Bill Guyton Absent	2024*	ERM	FSMO	bill.guyton@erm.com
Ilona Taunton (Program Administrator) Present		The NELAC Institute		Ilona.taunton@nelac-institute.org

* - Eligible for a second term.