

## **Field Activities Expert Committee (FAC)**

### **Meeting Summary December 5, 2022**

#### 1. Roll call:

Scott Haas, Chair, called the meeting to order at 8:30am Eastern by webinar on December 5, 2022. Attendance is recorded in Attachment A – there were 5 members present. Associates present: Thomas Kraus.

The Committee has not met since October 10, 2022.

#### 2. NEFAP Update

The TNI Board requested information from the NEFAP EC to look at the viability of the Program. Tracy prepared a presentation and met with the Board.

The NEFAP is looking at doing a virtual conference/conclave for Field. Jerry has asked for feedback from the NEFAP EC and FAC on who would be willing to help with this. Does it make sense to do. There was support from today's meeting attendees and Marlene volunteered to help.

FAC needs to be moving forward on completion of the Standard. Modules could be looked at for a future update.

There is a new group in EPA working on sampling. We need to get involved. Is there something TNI can do to help? Marlene thinks Advocacy needs to work more on this.

Until you get people interested in the program, it is difficult to grow it.

#### 3. DRAFT Standard Update

Quality Manual – Should this be removed? Removing the requirements doesn't mean you can't still have a Quality Manual. Need to think about this one and get feedback from the Quality Management Systems (QMS) Expert Committee.

Sampling plan - this is fundamental. How is that controlled?

We talk about sampling, but not the management side. How does management make sure that sampling plans are appropriate? What are the competency requirements. What

do you need in order to approve sampling plans? Ch 7 talks about the plan, but not how it is managed. This would be value added information to add to the Standard.

Is there more that can be done with Section 8 for value added. Scott is not sure there is a lot to add to the ISO language in Section 8.

Section 8.5 - Risk and opportunities may need more? Need more critical analysis.

Adam can take another look at the Internal Audit class the NEFAP EC is developing and see if there is any content that would be of value as a note to the standard. He is part of the Workgroup developing the training.

Scott would like to try to get the Standard ready as a DRAFT Standard for vote by February. Then finalize formatting.

#### 4. Winter Meeting San Antonio, TX

Ilona will check back with Jerry to see if the Committee can use Webex in order to include more Committee members since there will be work done on the Standard in San Antonio.

Scott will prepare a presentation for Tracy to give as a back-up.

#### 5. New Business

None.

#### 6. Action Items

12/5/22: Continue to review the DRAFT Standard to prepare for meetings.

#### 7. Next Meeting

The next meeting is scheduled for January 5, 2023 at 11am Eastern. *(Addition: This meeting was canceled. The next meeting was January 9, 2023 in San Antonio, TX. A virtual option was used for those that could not attend in person.)*

The meeting was adjourned at 12:21pm Eastern.

**Attachment A**

**Participants  
TNI Field Activities Committee**

<b>Members</b>	<b>Term Expires</b>	<b>Affiliation</b>	<b>Balance</b>	<b>Contact Information</b>
Scott Haas (Chair) <b>Present</b>	2022	Environmental Testing, Inc.	Lab/FSMO	<a href="mailto:shaas@etilab.com">shaas@etilab.com</a>
Doug Berg <b>Absent</b>	2023	PJLA	AB	dberg@PJLabs.COM
David Fricker <b>Absent</b>	2025	A2LA	AB	<a href="mailto:dfricker@a2la.org">dfricker@a2la.org</a>
Patrick Selig <b>Absent</b>	2024*	ANAB	AB	pselig@anab.org
Marlene Moore <b>Present</b>	2024	Advanced Systems, Inc.	Other	mmoore@advancedsys.com
Bill Ray <b>Absent</b>	2024	William Ray Consulting, LLC	Other	Bill_Ray@williamrayllc.com
Jack Denby <b>Absent</b>	2026	HRSD	FSMO	JDenby@HRSD.com
Tyler Sullens <b>Present</b>	2024	Alabama Power Company	FSMO	tasullen@southernco.com
Elizabeth West <b>Absent</b>	2024	Louisiana DEQ	AB	elizabeth.west@la.gov
Shannon Swantek <b>Absent</b>	2024*	Enlightened Quality Analytics	Other	shannon@enlightenedquality.com
Adam Szafran <b>Present</b>	2024*	EMT, Inc	FSMO	aszafran@emt.com
Hong Yu <b>Present</b>	2024*	Chevron	FSMO	<a href="mailto:hong.yu@chevron.com">hong.yu@chevron.com</a>
Bill Guyton <b>Absent</b>	2024*	ERM	FSMO	bill.guyton@erm.com
Ilona Taunton (Program Administrator) <b>Present</b>		The NELAC Institute		<a href="mailto:Ilona.taunton@nelac-institute.org">Ilona.taunton@nelac-institute.org</a>

\* - Eligible for a second term.