

Summary of the TNI Credentials Committee Meeting
Wednesday, April 24, 2024 1:00 pm Eastern

1. Welcome and Roll Call

Ken welcomed everyone to this meeting. Attendance is recorded in Attachment 1.

The agenda was approved unanimously following a motion by Theresa, seconded by Salima (see Attachment 2). The minutes from the March meeting were approved unanimously following a motion by David, seconded by Elizabeth.

2. New Member Election

Melanie Roshu has applied to be a voting member of the committee. Ken asked her to introduce herself, which she did. Melanie is the QA Specialist for Matrix Sciences International, Inc., in its facility in Oregon, and has considerable experience in the field. She has been a TNI member for many years and an ASQ member for even longer.

Joann moved and Salima seconded that Melanie be elected to voting membership, and approval was unanimous. The committee now has a full complement of fifteen members. Welcome, Melanie!

3. Updates

Jerry explained that the next step in rolling out the Quality Manager credential will be to replace the current Training webpage with a redesigned one that identifies which trainings are suitable for which of the QM badges, and that this will require having the exam database in near-final state. The individuals reviewing questions are making good progress, with several having completed their task, but a few more remain to complete their review. Additionally, questions for the Method Validation Specialist badge for Asbestos and WET are not finalized yet, but should be in another month.

3. Draft KSA Document for Technical Specialist

Jerry provided an updated and expanded draft of what will become the KSA document. He incorporated many additional details from a new training course developed by Dorothy Love. Since so many changes were made, participants agreed to essentially re-start the review, going back to §1.1.1.

Sections 1.1.1 through 1.1.5 were reviewed and the language tweaked. Some questions arose about “grades of reagents” in §1.1.5, so we stopped there, as time was expired. Jerry will investigate how best to characterize the various terms used in marketing, many of which have no firm definitions such as is found in ACS “reagent grade” materials.

4. New Business

There was no new business.

5. Next Meeting

The next regularly scheduled video/teleconference will be on **Wednesday, May 22, 2024, at 1 pm Eastern**. The agenda, a Teams meeting link, and any necessary documents will be sent in advance.

Attachment 1

Credentials Committee Roster

NAME		EMAIL	AFFILIATION	STAKE-HOLDER CATEGORY	Present?
Paul	Banfer	paul.banfer@eisc.net	EISC	Other	Yes
Kenneth	Brown	Kenneth.brown@escondido.gov	City of Escondido	Lab	Yes
Patricia	Carvajal	pmcarvajal@sara-tx.org	San Antonio River Authority	Lab	Yes
Steve	Drielak	drielak-associates@usa.net	Drielak & Associates	Other	No
Amanda	Dutko	adutko@fairway-laboratories.com	Fairway Laboratories	Lab	No
Stacey	Fry	Stacey.fry@cannabis.ca.gov	CA Dept. of Cannabis Control	Other	Yes
Salima	Haniff	Salima.haniff@bvlabs.com	Bureau Veritas Labs	Lab	Yes
Harold	Longbaugh	Harold.Longbaugh@houstontx.gov	City of Houston	Lab	No
Theresa	Johnson	Theresa.Johnson@mccampbell.com	McCampbell Analytical, Inc.	Lab	Yes
Melanie	Roshu	melanie.roshu@gmail.com	Matrix Sciences International, Inc.	Lab	Yes
Joann	Slavin	joann.slavin@health.ny.gov	NY DOH	AB	Yes
Scott	Siders	siders6six@yahoo.com	Retired	Other	Yes
David	Smith	david.smith@antylia.com	Environmental Express	Other	Yes
Alfredo	Sotomayor	asotomayor@mmsd.com	Milwaukee Metropolitan Sewer District	Lab	Yes
Elizabeth	Turner	Elizabeth.turner@pacelabs.com	Pace Labs, Inc.	Lab	Yes
Associate Members:					
Jerry	Thao	Jerry.thao@pacelabs.com	Pace Labs, Inc.	Lab	No
Staff:					
Jerry	Parr	Jerry.parr@nelac-institute.org	TNI Executive Director		Yes
Lynn	Bradley	Lynn.bradley@nelac-institute.org	TNI Program Administrator		Yes

Attachment 2

Agenda, April 24, 2024

- Welcome and Roll Call
- Approval of Agenda
- Approval of Minutes (March minutes attached)
- Consider New Member Application (see Melanie Roshu's application at the end of this message)
- Resume Review of KSA Document for Inorganic Non-Metals Technical Specialist (old version attached, updated version to be distributed prior to meeting date)
- New Business, if any
- Adjourn