

Summary of the TNI Credentials Committee Meeting
Wednesday, October 23, 2024 1:00 pm Eastern

1. Welcome and Roll Call

Ken welcomed everyone to this meeting. Attendance is recorded in Attachment 1. The agenda was approved by unanimous consent (see Attachment 2). The minutes from the September 25 meeting were approved unanimously after a motion by Theresa, seconded by Salima.

2. Update on the QMS Digital Badge Launch

The workshop on Thursday, February 6, after conference in Jacksonville, is definitely planned, and Jerry has lined up several committee members (as well as the IT Administrator) to be presenters.

The software adaptations to address courses that have homework and quizzes in addition to the “exam” still need to be worked out. Jerry will direct that, at least, TNI staff proceed with beta-testing the software, but he noted that several staff were impacted by recent hurricanes.

3. Resume Review of Technical Specialist KSA Document

Review of the KSA document resumed at §4.7.

§4.7 – minor edits only.

§4.8 (LOD & LOQ) – discussion took place around the differing requirements of the DOD standard versus the TNI Standard, but this credential will be only for the TNI Standard.

Participants considered adding a note to that effect, but the DOD standard is not mentioned as a reference, so the note was not created.

§4.9 – minor edits only.

§4.10 – 4.10.1.c mentions quality system matrix; these are only defined in Module 4, not in Module 2, but no change was made as section 3.0 (and so far, the following sections) are all about chemistry. Other minor edits were made in various subsections.

§4.11 – subsection c was clarified.

§4.12 -- no edits.

Review will resume at §5.0 for the next meeting.

4. New Business

Meeting dates were adjusted to accommodate the Thanksgiving and Christmas holidays.

5. Next Meeting

The next meeting will be on **Wednesday, December 4, 2024, at 1 pm Eastern**. This is rescheduled from the previous holiday week, and the scheduled late December meeting will not take place because of a different holiday. The agenda, a Teams meeting link, and any necessary documents will be sent in advance.

The January 2025 meeting will take place on Wednesday, January 22, per the normal schedule.

Attachment 1

Credentials Committee Roster

NAME		EMAIL	AFFILIATION	STAKE-HOLDER CATEGORY	Present?
Paul	Banfer	paul.banfer@eisc.net	EISC	Other	Yes
Kenneth	Brown	Kenneth.brown@escondido.gov	City of Escondido	Lab	Yes
Patricia	Carvajal	pmcarvajal@sariverauthority.org	San Antonio River Authority	Lab	Yes
Steve	Drielak	drielak-associates@usa.net	Drielak & Associates	Other	No
Stacey	Fry	Stacey.fry@cannabis.ca.gov	CA Dept. of Cannabis Control	Other	No
Salima	Haniff	Salima.haniff@bvlabs.com	Bureau Veritas Labs	Lab	Yes
Harold	Longbaugh	Harold.Longbaugh@houstontx.gov	City of Houston	Lab	Yes
Theresa	Johnson	Theresa.Johnson@mccampbell.com	McCampbell Analytical, Inc.	Lab	Yes
Melanie	Roshu	melanie.roshu@gmail.com	Matrix Sciences International, Inc.	Lab	No
Joann	Slavin	joann.slavin@health.ny.gov	NY DOH	AB	No
David	Smith	david.smith@antylia.com	Environmental Express	Other	Yes
Alfredo	Sotomayor	asotomayor@mmsd.com	Milwaukee Metropolitan Sewer District	Lab	No
Elizabeth	Turner	Elizabeth.turner@pacelabs.com	Pace Labs, Inc.	Lab	Yes
Associate Members:					
Jerry	Thao	Jerry.thao@pacelabs.com	Pace Labs, Inc.	Lab	No
Staff:					
Jerry	Parr	Jerry.parr@nelac-institute.org	TNI Executive Director		Yes
Lynn	Bradley	Lynn.bradley@nelac-institute.org	TNI Program Administrator		Yes

Attachment 2

Agenda, October 23, 2024

- Welcome and Roll Call
- Approval of Agenda
- Approval of Minutes (September minutes attached)
- Update on the QM Digital Badge Launch
- Resume Review of Technical Specialist KSA Document (attached, start at §4.7)
- New Business, if any
- Adjourn