

Summary of the TNI Credentials Committee Meeting
Wednesday, January 22, 2025 1:00 pm Eastern

1. Welcome and Roll Call

Ken welcomed everyone to this meeting. Attendance is recorded in Attachment 1. The agenda was approved by unanimous consent (see Attachment 2) with the addition of Chair and Vice Chair elections after approval of the minutes. The minutes from December 4, 2024, were approved unanimously after a motion by Elizabeth, seconded by Patty.

2. Election of Chair and Vice Chair

In Alfredo's absence, Ken moderated this election (including the Chair position). There were no new nominations. Patty moved and Theresa seconded that both Ken and Alfredo be re-elected as Chair and Vice Chair, and approval was unanimous.

3. Updates

QMS Digital Badge

William has notified Jerry that nearly all of the remaining details of the software are finalized and that it is ready to launch, so Jerry intends to have a live demonstration during the Credentials training at conference (Thursday morning). He will plan a conference call with presenters before conference week. About 80 people have signed up for the workshop on applying for badges and the full credential, and the webcast will be available as a training course after conference.

A process for proctoring the full credential exam still needs to be developed, but Jerry anticipates that the full credential can be launched in spring 2025. During discussion, we all realized that the QMS full credential will need to have five specialties, in order to align with the QC Specialist digital badges. This will require modification to the Credentials Handbook, and a similar arrangement (specialties) will likely be necessary for the Technical Specialist (TS) full credential, aligning with subspecialties within the major disciplines. For example, a TS for inorganic non-metals may not need ion chromatography, so there should be a badge that just covers gravimetric testing (say, for a wastewater plant), and so forth. The digital badge exams (e.g., QC subspecialties of QMS) may need to incorporate 20-25 general QC questions plus 5 additional questions for each subspecialty (chemistry and microbiology being the most likely combination).

Conference Session on Technical Specialist and Analytical Disciplines

Jerry explained that the Monday morning session on Analytical Disciplines and the Technical Specialist role is in a "state of flux", as the CSDEC Analytical Disciplines Workgroup and then all of CSDEC, as well as the QMS Expert Committee, are still finalizing the draft language about both frameworks.

3. Resume Review of Technical Specialist KSA Document

Review of the KSA document resumed at §5.1.2. A few edits and additions were made in 5.1.2 and 5.1.3, with 5.1.4 through 5.1.8 remaining essentially unchanged.

Review will start at §5.1.9 for the February meeting.

4. New Business

There was no new business. Ken thanked everyone for their contributions and participation during this meeting.

5. Next Meeting

The next meeting will be on **Wednesday, February 26, 2025, at 1 pm Eastern**. The agenda, a Teams meeting link, and any necessary documents will be sent in advance.

The Jacksonville conference session for the Credentials Committee is set for Wednesday morning, February 5, at 8 am Eastern.

Attachment 1

Credentials Committee Roster

NAME		EMAIL	AFFILIATION	STAKE-HOLDER CATEGORY	Present?
Paul	Banfer	paul.banfer@eisc.net	EISC	Other	Yes
Kenneth	Brown	Kenneth.brown@escondido.gov	City of Escondido	Lab	Yes
Patricia	Carvajal	pmcarvajal@sariverauthority.org	San Antonio River Authority	Lab	Yes
Steve	Drielak	drielak-associates@usa.net	Drielak & Associates	Other	No
Stacey	Fry	Stacey.fry@cannabis.ca.gov	CA Dept. of Cannabis Control	Other	No
Salima	Haniff	Salima.haniff@bvlabs.com	Bureau Veritas Labs	Lab	No
Harold	Longbaugh	Harold.Longbaugh@houston.tx.gov	City of Houston	Lab	Yes
Theresa	Johnson	Theresa.Johnson@mccampbell.com	McC Campbell Analytical, Inc.	Lab	Yes
Melanie	Roshu	melanie.roshu@gmail.com	Matrix Sciences International, Inc.	Lab	Yes
Joann	Slavin	joann.slavin@health.ny.gov	NY DOH	AB	Yes
David	Smith	david.smith@antylia.com	Environmental Express	Other	No
Alfredo	Sotomayor	asotomayor@mmsd.com	Milwaukee Metropolitan Sewer District	Lab	No
Elizabeth	Turner	Elizabeth.turner@pacelabs.com	Pace Labs, Inc.	Lab	Yes
Associate Members:					
Jerry	Thao	Jerry.thao@pacelabs.com	Pace Labs, Inc.	Lab	No
Staff:					
Jerry	Parr	Jerry.parr@nelac-institute.org	TNI Executive Director		Yes
Lynn	Bradley	Lynn.bradley@nelac-institute.org	TNI Program Administrator		Yes

Attachment 2

Agenda, January 22, 2025 (before amendment)

- Welcome and Roll Call
- Approval of Agenda
- Approval of Minutes (December minutes attached)
- Updates
 - Status of QM Digital Badges and Credential
 - Conference Session on Technical Specialist and Analytical Disciplines (Monday morning, 10:30 am Eastern)
- Continue Review of TS KSA Document (attached)
- New Business, if any
- Adjourn