

Summary of the TNI Competency Task Force Meeting
Wednesday, September 28, 2022 1:00 pm Eastern

1. Welcome and Roll Call

Ken welcomed everyone to the meeting. Attendance is recorded in Attachment 1. The minutes from August 24 were approved by email, after a motion by Mike, seconded by Amanda, with the unanimous vote concluded on October 11..

2. Updates

Jerry is working on a business plan for the credentialing program that will be presented to the Board, probably in October. He will also have an outline of the presentation(s) for the special session at conference in San Antonio prepared for Task Force discussion in October.

3. Continued Review of QM KSAs

Jerry provided a cleaned-up version of the KSA document. A minor edit was offered for §1.

Discussion of §2 led to the realization that the KSAs identified in §2 do not correlate with those of §3, while the full credential (without the collection of individual badges) needs to encompass the same KSAs as those acquired by completing the full set of badges. Participants determined that the content of the “original” §2 should become its own badge, representing an overview of the QM role, while recognizing that this badge would be more like a survey course than a qualifying one and focus on the “management” part of the QM role instead of the component tasks that a QM performs. This newly conceived badge will be an essential part of the full set of badges, if a novice were to undertake to attain the credential through the set of badges. While recognizing that QMs work in different disciplines, participants agreed that this “overview” badge could use chem and/or micro to illustrate the QM’s role without having to address each discipline as represented by separate modules of the TNI Standard. The stand-alone credential will then be documented separately.

Jerry offered to revise the QM KSA document accordingly, and that revision is distributed along with these minutes.

In looking ahead, after October, the fourth Wednesdays fall during holiday weeks, so that with the rescheduling of a Nov./Dec. meeting into a combined session in early December, there are only two more meetings prior to conference. Participants agreed to plan on a longer meeting for October, and see how much progress is made, then if an “extra” meeting is needed to complete preparations, there will be time to plan for it.

4. Next Meeting

The next meeting of the Competency Task Force will be on **Wednesday, October 26, 2022, at 1 pm Eastern**. This meeting will be planned for two hours, due to the need to prepare for the special session at winter conference. An agenda and any necessary documents will be sent in advance of the meeting.

Attachment 1

Competency Task Force Roster

NAME		EMAIL	AFFILIATION	Present?	
Aaren	Alger	aaren@alger-consulting.com	Alger Consulting & Tech.	No	1
Paul	Banfer	paul.banfer@eisc.net	EISC	No	2
Kenneth	Brown	kbrown@escondido.org	City of Escondido	Yes	3
Julia	Caprio	JKlensCaprio@Geosyntec.com	Geosyntec	No	4
Patricia	Carvajal	pmcarvajal@sara-tx.org	San Antonio River Authority	Yes	5
Kirstin	Daigle	Kirstin.daigle@pacelabs.com	Pace Laboratories	No	6
Steve	Drielak	drielak-associates@usa.net	Drielak & Associates	Yes	7
Amanda	Dutko	adutko@fairwaylaboratories.com	Fairway Laboratories	No	8
Stacey	Fry	sfry@babcocklabs.com	Babcock Laboratories	No	9
Silky	Labie	elcatllc@centurylink.net	ELCAT	No	10
Harold	Longbaugh	Harold.Longbaugh@houstontx.gov	City of Houston	Yes	11
Mike	Michaud	Mike.michaud@abilenetx.gov	City of Abilene	Yes	12
Mitzi	Miller	Mitzi.MQC@gmail.com	MQC	No	13
Sharon	Robinson	Sharon.Robinson@doh.nj.gov	New Jersey DOH	No	
Scott	Siders	siders6six@yahoo.com	Retired	No	14
Joann	Slavin	Joann.slavin@health.ny.gov	NY ELAP	No	15
Alfredo	Sotomayor	asotomayor@mmsd.com	MMSD	Yes	16
Elizabeth	Turner	Elizabeth.turner@pacelabs.com	Pace Labs, Inc.	No	17
Staff:					
Jerry	Parr	Jerry.parr@nelac-institute.org	TNI Executive Director	Yes	
Lynn	Bradley	Lynn.bradley@nelac-institute.org	TNI Program Administrator	Yes	