

Summary of the TNI Competency Task Force Meeting
Wednesday, July 27, 2022 1:00 pm Eastern

1. Welcome and Roll Call

Ken welcomed everyone to the meeting. Attendance is recorded in Attachment 1. The minutes from May 25 and June 22 were approved by unanimous consent.

2. Update on Conference

Jerry was asked to describe a bit more about the Training Committee session on Thursday afternoon (August 4, 1 pm Eastern), where Ken will be presenting about our Task Force's activities leading up to credentialing. It appears that at least seven Task Force members will be present at conference.

3. Continued Review of QM KSAs

This review resumed at section 3.10, Method Validation Specialist.

§3.10 – Method Validation Specialist

§3.10.1 – participants recommended that the paragraph about computers and automated equipment should also be made part of the Data Handling badge (yet to be reviewed, §3.12).

A fairly long discussion of the DOC knowledge requirements transformed the language to state that understanding the basic concepts for both initial and continuing Demonstration of Capability for the relevant scientific disciplines was sufficient, rather than the previous language that could have been interpreted as needing to know details of DOCs for all disciplines.

§3.10.2 – A few additional KSAs were recommended by a participant and readily accepted, with a clarification that this specialist badge would not require the individual to know requirements for validating and using a modified test method, but only those states “where applicable” (i.e., relevant to the current employing lab), and also inclusion of validation requirements from other sources such as Standard Methods.

3.10.4 – Participants recommended adding a course, “Technical Writing for Environmental SOPs”, and Jerry noted that a new course (to be offered in September), “Choosing the Correct Analytical Protocol” should also be included. Some sort of course about DOCs will need to be added, both a general understanding and likely specific courses for each of the technical modules.

§3.11 – Calibration of Support Equipment Specialist

This section required no additional editing. Jerry noted that a new course coming up will be relevant to this badge, “Managing Laboratory Support Equipment”, but it is not presently available.

A question arose about whether risk analysis and management will be included in the badge offerings, and Jerry noted that those (and any other new concepts) will need to be incorporated only after they become part of the TNI Standard.

At this point, the meeting time was expired. Review of the KSA document will resume with §3.12 at the August meeting.

Jerry briefly discussed that he hopes to have a “special session” on credentialing at the winter meeting in San Antonio (January 8-11, 2022), and participants discussed possible timelines for establishing the first activities of a TNI Credentialing program.

3. Next Meeting

The next meeting of the Competency Task Force will be on **Wednesday, August 24, 2022, at 1 pm Eastern**. An agenda and any necessary documents will be sent in advance of the meeting.

Attachment 1

Competency Task Force Roster

NAME		EMAIL	AFFILIATION	Present ?	
Aaren	Alger	aaren@alger-consulting.com	Alger Consulting & Tech.	No	1
Paul	Banfer	paul.banfer@eisc.net	EISC	No	2
Kenneth	Brown	kbrown@escondido.org	City of Escondido	Yes	3
Julia	Caprio	JKlensCaprio@Geosyntec.com	Geosyntec	No	4
Patricia	Carvajal	pmcarvajal@sara-tx.org	San Antonio River Authority	Yes	5
Kirstin	Daigle	Kirstin.daigle@pacelabs.com	Pace Laboratories	No	6
Steve	Drielak	drielak-associates@usa.net	Drielak & Associates	Yes	7
Amanda	Dutko	adutko@fairwaylaboratories.com	Fairway Laboratories	No	8
Stacey	Fry	sfry@babcocklabs.com	Babcock Laboratories	No	9
Silky	Labie	elcatllc@centurylink.net	ELCAT	No	10
Harold	Longbaugh	Harold.Longbaugh@houstontx.gov	City of Houston	Yes	11
Mike	Michaud	Mike.michaud@abilenetx.gov	City of Abilene	Yes	12
Mitzi	Miller	Mitzi.MQC@gmail.com	MQC	No	13
Sharon	Robinson	Sharon.Robinson@doh.nj.gov	New Jersey DOH	No	14
Scott	Siders	siders6six@yahoo.com	Retired	Yes	15
Joann	Slavin	Joann.slavin@health.ny.gov	NY ELAP	Yes	16
Alfredo	Sotomayor	asotomayor@mmsd.com	MMSD	Yes	17
Elizabeth	Turner	Elizabeth.turner@pacelabs.com	Pace Labs, Inc.	Yes	18
Staff:					
Jerry	Parr	Jerry.parr@nelac-institute.org	TNI Executive Director	Yes	
Lynn	Bradley	Lynn.bradley@nelac-institute.org	TNI Program Administrator	Yes	