

**Draft**  
**SUMMARY**  
**TNI CHEMISTRY EXPERT COMMITTEE MEETING**  
**December 7, 2022**

The Chemistry Expert Committee (CEC) met Wednesday December 7, 2022, at 2:00 PM ET. The meeting was conducted using FreeConference and was recorded. The recording will be deleted upon completion of the meeting minutes. Webex was also used for document sharing during the call. Michelle Wade, CEC Chair led the meeting.

**Roll Call**

Joseph Manzella, OCSD (lab)	Present
Jay Armstrong, VA DGS (AB)	Present
Nicole Cairns, NYS DOH (Lab)	Present
Paula Blaze, NJ DEP (AB)	Present
Shawn Kassner, Kaycha Labs (Lab)	Absent
Max Patterson, UT DOH (AB)	Present
Charles Neslund, Eurofins (Lab)	Absent
Karna Holquist, Texas Commission on Environmental Quality (Lab)	Present
Calista Daigle, Pace (Lab)	Absent
Tony Francis, Saw Environmental (Other)- Vice Chair	Present
Anand Mudambi, US EPA	Present
Ali Boren, State of Vermont (AB)	Present
Lee Wolf, Consultant (Other)	Absent
Chad Stoike, ALS Global (Lab)	Present
Michelle Wade, A2LA Workplace Training (Other) - Chair	Present
Robert Wyeth, Program Administrator	Present

With a quorum present, the meeting proceeded.

Associate members present were Paul Fyfe, Denise Johnson, Melissa Jackson, Amy Pollard, Kelvin Yuen, Brain Mercer, Ryan Lerch, Debbie Bond, Eric Davis, Fida Kassel, Antoine Chamsi, Scott Kisner, Kathleen Mitchell, Alma McCammond, Audrey Cornell and Mary Narouz.

**Approval/modification of agenda**

The agenda was previously distributed and approved by the committee. The agenda is presented as Attachment 1.

**Review of November Minutes**

The November minutes were previously distributed. A motion was made by Tony with a second by Anand to approve the minutes. The minutes were unanimously approved. A copy of the final November CEC minutes will be forwarded to William for posting and are presented below.

[CEC Minutes 11.02.2022\\_final.docx](#)

## **SIR Review**

- **SIR #391**
- **SIR #402**
- **SIR #410**
- **SIR #437**

Michelle reported that she had received no responses from the LASEC regarding these SIRs. Following this discussion, Michelle reviewed 2 non-valid SIRs presented by the LASEC (447 and 448). While no response is required to these SIRs, the consensus of the CEC is that neither suggests any particular change to the DS language is required.

## **Module 4 (EL V1M4) – Workgroups update**

Michelle reported that Work Group members will be provided access to a copy of ISO 17025:2017 for their reference and use in review and development of proposed changes to their sections of the Module; Ilona to provide, Michelle will follow up on the request for the document.

### **1.4 /1.5 Method Selection Method Validation LOD/LOQ (Validation/Verification)**

No report was available from this Work Group. Karna volunteered to communicate with Chuck and the Work Group to ascertain status and to assist in development of materials to present for public comment during the San Antonio meeting.

### **1.6 Demonstration of Capability**

No report was available from this Work Group as to recent activity, but enough progress has been made that this Work Group will be prepared to report to the full CEC during future meetings. The Work Group will also provide status and will assist in development of materials for the San Antonio meeting.

#### **1.7.1 Calibration**

This Work Group has completed their initial efforts and began their report to the full CEC. Utilizing Webex, they presented their proposed changes to section 1.7.1.1 for committee discussion. The committee provided a number of wording changes and some minor reorganization of the section. Review of this Work Groups efforts will continue in future meetings. The current version of the calibration section as discussed at the meeting today is presented in the link below.

[...\CEC\Calibration Workgroup Working Draft 12072022.docx](#)

#### **1.7.2 Quality Control and 1.7.3 Data Acceptance /1.7.4 Sample Handling**

The Work Group reported they have completed their review and are prepared to address the full CEC and will develop materials for presentation of their suggested modifications to M4 during the San Antonio meeting.

Michelle will coordinate with Work Groups to develop a CEC PowerPoint presentation for the San Antonio TNI Winter Meeting.

## **Old/New Business**

Bob has prepared the initial Internal Audit checklist for the CEC and has shared it with Michelle for her review. The Internal Audit will then be presented to the full committee for approval upon completion.

The meeting was adjourned at 3:35 PM ET as all agenda items had been addressed. The next meeting of the Chemistry Expert Committee is scheduled for Tuesday, January 10, 2023 beginning at 8:00 AM local time during the TNI Winter Meeting in San Antonio.

## **Attachment 1**

Chemistry Expert Committee Meeting  
December 7, 2022; 2:00 PM ET  
Call in: (712) 832-8330, code: 822 174#

## **Agenda**

Michelle Wade, Chair

Tony Francis, Vice-Chair

1. Roll call
2. Approval/modifications of agenda
3. Review of November Minutes
4. Agenda for January Conference in San Antonio
5. SIR Review
  - SIR #390 – no news
  - SIR #402 – no news
  - SIR #410 – revisit after SIR 390 review
  - SIR #437 – no news
6. Workgroups update
  - a. Calibration Group Language (discussion continued)
7. Old/New Business

