

SUMMARY

TNI CHEMISTRY EXPERT COMMITTEE MEETING

December 6, 2023

The Chemistry Expert Committee (CEC) met Wednesday December 6, 2023, at 2:00 PM ET. The meeting was conducted using Microsoft Teams. The meeting was recorded, and the recording will be deleted upon completion of the meeting minutes. Michelle Wade, CEC Chair led the meeting.

Roll Call

Joseph Manzella, OCSD (Lab)	Present
Jay Armstrong, VA DGS (AB)	Present
Nicole Cairns, NYS DOH (Lab)	Present
Paula Blaze, NJ DEP (AB)	Absent
Max Patterson, UT DOH (AB)	Absent
Melissa Jackson, OR ELAB (AB)	Present
Calista Daigle, Pace (Lab)	Present
Tony Francis, Saw Environmental (Other)- Vice Chair	Absent
Durant Maske, Southern Companies (Lab)	Present
Anand Mudambi, US EPA	Absent
Denise Johnson, NEORSD (Lab)	Absent
Ali Boren, State of Vermont (AB)	Present
Lee Wolf, Consultant (Other)	Resigned
Chad Stoike, ALS Global (Lab)	Present
Michelle Wade, Pace Analytical Services (Lab)- Chair	Present
Robert Wyeth, Program Administrator	Present

With a quorum present, the meeting proceeded.

Associate members present were Ashley Roberts, Kelvin Yuen, Carl Kircher, Charles Faulk, Nicole VanAken, Paul Fyfe, Debbie Bond, Ryan Lerch, Pavel Grunwald, Eric Davis, David Smith, Les Campbell, Joseph Evans, Sushmitha Reddy, Antoine Chamsi, Kyle Grogan, Arthur Denny, Fida Kased, and Karl Yang.

Review of November Minutes

The November minutes were previously distributed. After review, a motion was made by Nicole and seconded by Chad to approve the minutes. The motion passed unanimously. Minutes will be forwarded to William for posting. A copy of the November minutes is presented below.



CEC Minutes
11.01.2023_final.docx

The October minutes were distributed for approval by email ballot. Following a motion by Chad and a second by Lee, the minutes were approved and submitted to William for posting. A copy of the Minutes for October 2023 is presented below.



CEC Minutes
10.04.2023_final.docx

Annual Report of the CEC

During the winter meeting of TNI, an annual report of each of the expert committees is presented. The slide illustrating 2023 Accomplishments and 2024 Plans was presented and approved by the committee.

Internal Audit Review

Bob reviewed the need for and process of developing the internal audit report for the CEC which has been completed as per the TNI QMP. He reported no negative findings. After a review of the audit checklist for the CEC, the committee approved actions to finalize the audit and submit it to the Policy Committee.

SIR Review

Michelle reported that the committee had no SIR to which they have not submitted the required response, but she also noted that none had been brought to final resolution by the LASEC/AC.

Questions for TNI Credentialing Effort

Committee members provided questions for use in the TNI credentialing effort. A total of 60 questions were provided. After committee review of these questions, Michelle requested each committee member review the questions and provide input as to their applicability to M4 and she further requested members provide additional questions that span the breath of the sections in M4. Comments and suggestions are to be sent to Michelle and Bob with the intent to finalize questions during the January CEC meeting.

Work Group Update and Language Review

Michelle reported that all work groups had completed their reviews and recommendations for the EL V1M4 DS. Michelle combined their recommendations into the current M4 as tracked changes and suggested moving directly into the next agenda item (Overall EL V1M4 review and preparation of DS).

Initiate Overall EL V1M4 review and preparation of DS

Michelle led the process of reviewing the entire module. Discussion and suggested changes were made through section 5.1. Review will continue during future meetings. The following document illustrates the proposed changes to date.



V1M4 Combined
Revisions Draft Decen

New/Old Business

Lee Wolf resigned his membership on the CEC. We currently have 2 vacancies on the committee. We also have two candidates for consideration during a closed session of our next regularly scheduled meeting.

The meeting was adjourned at 3:30 PM ET. The next meeting of the Chemistry Expert Committee is scheduled for January 3, 2023 at 2:00 PM ET.

Attachment 1

Chemistry Expert Committee Meeting

December 6, 2023; 2:00 PM

Agenda

Michelle Wade, Chair

Tony Francis, Vice-Chair

1. Roll call
 2. Approval/modifications of agenda
 3. Review of November Minutes
 - a. October minutes approved via email ballot
 4. Annual Report of the CEC
 5. Internal Audit Review
 6. SIR Review
 - a. All outstanding SIR (410,426,427, 437 and 456) await LASEC/AC response
 7. Questions for TNI Credentialing Efforts
 - a. Approval and/or committee discussion
 8. Workgroups update and language review
 - Reassign 1.4 Method Selection Method Validation LOD/LOQ (Validation/Verification) (Michelle) – final recommendations
 - 1.6 Demonstration of Capability (Denice) – final recommendations
 9. Initiate Overall EL V1M4 review and preparation of DS
 10. Old/New Business
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Microsoft Teams meeting

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