

**Draft**  
**SUMMARY**  
**TNI CHEMISTRY EXPERT COMMITTEE MEETING**  
**February 1, 2023**

The Chemistry Expert Committee (CEC) met Wednesday February 1, 2023, at 2:00 PM ET. The meeting was conducted using FreeConference and was recorded. The recording will be deleted upon completion of the meeting minutes. Michelle Wade, CEC Chair led the meeting.

**Roll Call**

Joseph Manzella, OCSD (lab)	Present
Jay Armstrong, VA DGS (AB)	Present
Nicole Cairns, NYS DOH (Lab)	Present
Paula Blaze, NJ DEP (AB)	Present
Max Patterson, UT DOH (AB)	Absent
Charles Neslund, Eurofins (Lab)	Absent
Karna Holquist, Texas Commission on Environmental Quality (Lab)	Present
Calista Daigle, Pace (Lab)	Absent
Tony Francis, Saw Environmental (Other)- Vice Chair	Present
Anand Mudambi, US EPA	Absent
Ali Boren, State of Vermont (AB)	Present
Lee Wolf, Consultant (Other)	Present
Chad Stoike, ALS Global (Lab)	Present
Michelle Wade, A2LA Workplace Training (Other) - Chair	Present
Robert Wyeth, Program Administrator	Present

With a quorum present, the meeting proceeded.

Associate members present were Paul Fyfe, Denise Johnson, Melissa Jackson, Amy Pollard, Kelvin Yuen, Ryan Lerch, Debbie Bond, Eric Davis, Scott Kisner, Art Denny, Durant Maske, Colin Wright, David Smith, Danial Brown, Kyle Grogan, Hong Yu and Mary Narouz.

**Approval/modification of agenda**

The agenda was previously distributed and after the addition of discussion of the CEC meeting at the TNI Forum, the revised agenda was approved by the committee. The agenda, as revised, is presented as Attachment 1.

**Review of December 2022 Minutes**

The December minutes were previously distributed. A motion was made by Joe with a second by Tony to approve the minutes. The minutes were unanimously approved. A copy of the final December CEC minutes will be forwarded to William for posting and are presented below.

[CEC Minutes 12.07.2022\\_final.docx](#)

## **Review of CEC Meeting at TNI Forum**

Michelle presented a brief review of the CEC meeting held at the 2023 TNI Forum on Environmental Accreditation held during January in San Antonio, Texas. She advised that the meeting was well attended and that the committee received numerous comments and/or suggestions from the attendees as she presented the proposed changes to Module 4 of the Standard. The comments and/or notes from the meeting on the 3 work group products reviewed are included in the attached documents. All comments and/or suggestions will be fully considered by the committee.

[Calibration Workgroup Working Draft Jan 2023 A.docx](#)  
[V1M4 02 02 2022 CEC combined markup 221110 January 2023 A.docx](#)  
[V1M4 02 02 2022 CEC workgroup section 1.6 -AB\\_DJ January 2023 A.docx](#)

## **SIR Review**

- **SIR #390**
- **SIR #402**
- **SIR #410**
- **SIR #437**

Michelle reported that she had received no responses from the LASEC regarding these SIRs with the exception of SIR 391. The LASEC/AC has proposed language of a response to this SIR. After considerable discussion the committee decided to accept the AC language as the committee's response and to forward said response back to the LASEC/AC (copy of response attached below). While accepting this language, the committee noted that the issue of ISE calibration will still need to be more fully addressed in a revised Module 4.

The attached response for SIR 390 was balloted unanimously by the committee following a motion by Tony and a second by Ali.

[SIR390 committee approved response 02012023.docx](#)

## **Module 4 (EL V1M4) – Workgroups update**

Michelle reported that Work Groups will continue to address the proposed language changes in their sections of M4 and address the comments from the public meeting. Michelle reported progress on each Work Group except for the Section 1.4/1.5 group. This group has been unable to meet on a regular basis as participant schedules have prevented any progress on potential issues within these sections. Michelle is restructuring this Work Group and will assume a leadership role for the group.

Other Volunteers for this Work Group are:

Arthur Denny	Calista Daigle
Kyle Grogan	Mike Delaney
Paul Fyfe	Scott Kisner

Michelle will schedule meetings/activities for the reconstituted Work Group.

## Old/New Business

No new or old business was presented.

## Closed Session

Bob initiated a closed session of the committee by announcing that membership matters needed to be addressed and advising Associate members that they would be excluded from participation. All committee associates exited the call.

Bob announced that Shawn Kassner would be rotating off the committee having spent two full terms with the committee. His participation was recognized as having been of great value to the committee. Hopefully, Shawn will continue to participate as an Associate.

Bob then confirmed that Tony, Lee, Ali, and Michelle would be willing and able to serve a second term on the committee. This then produced a situation where a single vacancy would exist on the committee. Michelle also announced that she would be joining Pace and her affiliation would change from "Other" to "laboratory". Calista is also from Pace, but Expert Committees are permitted to have a maximum of two individuals from a single organization. With no other changes to the roster, we currently have 7 laboratories, 4 ABs and 3 Other. To maintain the requirement balance for the committee, the vacancy will have to be filled by an AB or an Other. The roster as it currently stands is presented below.

[..ICEC\CEC Roster \(as of 2.1.2023\).xlsx](#)

**Note:** Any committee member who finds errors in this spreadsheet should contact Bob as soon as said discrepancies are noted.

Currently we have a number of parties interested in obtaining a voting/full membership on the committee. However, most are affiliated with laboratories and would not be eligible at this time. Bob will reach out to non-lab associates to seek potential candidates for the vacancy.

As final business of the closed session, on a motion by Karna and a second by Joe, the committee unanimously re-elected Michelle as Committee Chair and Tony as Vice-Chair for 2023.

The meeting was adjourned at 3:10 PM ET as all agenda items had been addressed. The next meeting of the Chemistry Expert Committee is scheduled for Wednesday March 1, 2023.

## Attachment 1

Chemistry Expert Committee Meeting  
February 1, 2023; 2:00 PM ET  
Call in: (712) 832-8330, code: 822 174#

## Agenda

Michelle Wade, Chair

Tony Francis, Vice-Chair

1. Roll call.
2. Approval/modifications of agenda
3. Review of December Minutes
4. Review of CEC Meeting at TNI Forum
5. SIR Review
  - SIR #390 – discussion/vote
  - SIR #402 – no news
  - SIR #410 – revisit after SIR 390 review
  - SIR #437 – no news
6. Workgroups update and language review
  - Reassign 1.4 /1.5 Method Selection Method Validation LOD/LOQ (Validation/Verification)
    - Chuck Neslund
    - Mike Delaney
    - Calista Daigle
    - Karna Holquist
    - Bettina Steinbock
  
  - 1.6 Demonstration of Capability (Denice)
  - 1.7.1 Calibration (Michelle Wade)
  - 1.7.2 Quality Control and 1.7.3 Data Acceptance 1.7.4 Sample Handling (Tony Francis)
7. Old/New Business
8. MEMBERS ONLY – Closed Session
  - a. Chair/vice chair elections
  - b. Candidates for vacancy