

**DRAFT**  
**SUMMARY OF THE**  
**TNI ASBESTOS EXPERT COMMITTEE MEETING**  
**September 20, 2023**

The Committee met by teleconference on Wednesday, September 20, 2023 at 1:00 PM EDT. Chair Michelle McGowan led the meeting. The meeting was recorded for the sole purpose of preparation of a meeting summary by the Program Administrator and was deleted immediately after preparation of said minutes.

**Roll call.**

|   |         |
|---|---------|
| Zonetta English, Louisville MSD (Lab)           | Present |
| Myron Getman, Vice-Chair, NYSDOH (AB)           | Absent  |
| Glen Green, Xcel Energy (Other)                 | Present |
| Tina Buttermore, Pace Analytical Services (Lab) | Present |
| Greg Raspanti, NJ DEP (AB)                      | Present |
| Michelle McGowan, Chair, EMSL Analytical (Lab)  | Present |
| Maria Friedman, CA Water Board (AB)             | Absent  |
| Robert Hecker, NYSDOH (other; PTP)              | Present |
| Robert Wyeth, Program Administrator             | Present |

A quorum was present, and the meeting proceeded.

No Associates were present on the call.

**Review and Approval of Agenda**

The agenda as presented in Attachment 1. The agenda was approved by the committee.

**Review and Approval of July and August Minutes**

July and August minutes were previously distributed for review and comment. No comments were received. Glen motioned for approval which was seconded by Zonetta. Minutes were approved unanimously and will be forwarded to William for posting.

**Webinar for EL V1M3**

The committee reviewed the outline provided and offered no additions and/or deletions. It was pointed out that most of the items to be presented already exist as part of the DS development process. Michelle, with Zonetta's assistance, will prepare a draft of the webinar for discussion at our October meeting.

**Exam questions for Credentialing Efforts**

TNI's credentialing efforts require exam questions for any application for a Quality Control digital badge and/or a specific Asbestos testing badge. Michelle and Robert volunteered to prepare a list of potential exam questions to be used for this purpose. The October ATEC meeting will include discussion of these exam questions, assuming that the effort of collecting said questions can be done within that timeframe.

### **Checklist for Module compliance**

The potential for development of a compliance checklist for M3 was suggested previously by a committee member. As the ATEC has concluded their new Standard, the question of reconsidering this suggestion was presented to the committee. After discussion and based upon the apparent number of checklist available from other organizations and agencies, the consensus of the ATEC was to table development of a checklist for module compliance until a request for such a document was received by the committee.

### **Internal Audit**

Bob completed the Internal Audit of the Asbestos Committee and Michelle previously shared a copy of the draft document with committee members. Procedures have not yet been completed by the Policy Committee and forwarded to expert committees. When said procedures are provided to the committee, the draft Internal Audit (with any required changes) will be provided for e-mail ballot by the committee and ultimately be submitted to the Policy Committee for their approval.

### **Old/New Business**

No new and/or old business was presented for discussion.

The meeting adjourned at 1:40 PM ET. The next meeting of the Asbestos Expert Committee is scheduled for October 18, 2023 at 1:00 PM ET.

## Attachment 1

# TNI Asbestos Testing Expert Committee (ATEC)

## Conference Call

### Committee Meeting

Wednesday, September 20, 2023 1PM ET

Michelle McGowan, Chair

Myron Getman, Vice-Chair

### AGENDA

#### Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 277 491 876 044

Passcode: SLHJvx

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 469-340-2365,,675239472#](#) United States, Dallas

Phone Conference ID: 675 239 472#

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- Roll call
  - Review and approve Agenda.
  - Review and approval of July and August minutes



Asbestos Committee  
minutes 08.16.2023.dc



Asbestos Committee  
Minutes 07.19.2023\_d

- Webinar for EL V1M3



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- Exam questions for Credentialing Efforts
- Checklist for Module compliance
- Internal Audit
- Old/New Business